

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE JANUARY 24, 1996, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Jack Knobloch, Vice-Chairman; Bob Nansel; Dave Davenport; Dennis Nixon; Caprice Gregory.

Members Not Present: Layton Salsbery.

Others Present: Paul Hofer and Joe Hofer, loan applicants; Dennis Kenney, Associate Supervisor; Don Youngbauer, invited guest; Duane Claypool, DNRC-CDB, Miles City; Rocky Schwagler, NRCS; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Robert Heinle at 2:00 p.m. in the USDA Conference room in Forsyth.

Bob Nansel made a motion, seconded by Dennis Nixon, to approve the December 20, 1995, regular meeting minutes; motion carried.

The next regular meeting is scheduled for Wednesday, February 28, 1996, at 2:00 p.m. at the USDA building. (NOTE: Meeting re-scheduled to TUESDAY, February 27th, at 1:00 p.m. at the Forsyth City Council Chambers.)

TREASURER'S REPORT: Dave Davenport moved to approve the Treasurer's report as distributed. Bob seconded and the motion carried.

ADMINISTRATOR'S REPORT: Previous month's activities were distributed to the Supervisors.

RESERVED WATER: ARLENE HAM: Duane Claypool, DNRC-CDB, presented information on Arlene Ham's detailed development plan. A public notice was published in the January 18, 1996, Forsyth Independent; no comments or objections were received. Jack Knobloch moved to approve the plan; Dave seconded and the motion carried. The plan will be forwarded to DNRC for final approval.

ANNUAL STATUS REPORT: Duane reported on Rosebud CD's seven active water reservations and on both the lower and upper Yellowstone Basin reserved water allocations. Duane will be providing assistance to more conservation districts due to the Missouri Basin water reservations opening.

TEN YEAR REPORT: DNRC has acknowledged receipt of the ten year report; if there are any questions, we will be contacted. Duane could not provide details on the review process, following the elimination of the Board of Natural Resources and Conservation.

LOAN PROGRAM: PAUL HOFER: Paul Hofer and Joe Hofer met with the Board to request the \$35,000 real estate mortgage the District currently holds as security on a loan for Paul be changed to land owned by Joe. The District holds a second mortgage on Joe's land as security on a loan. The Board is unable accept this offering. Paul asked to change the security to land under contract for deed. Dave moved to approve the mortgage change, pending the outcome of title insurance and the required recording of a consent form by the contract holder. Dennis seconded and the motion carried.

OLD BUSINESS:

SUPERVISORS' WORKSHOP: The Board reviewed information provided by DNRC-CDB on suggested workshop topics, schedules, timeframe, and neighboring districts. The Board chose the following topics:

Supervisors Roles and Responsibilities, Conservation District Board Development, Employee Rights and Supervisor Responsibilities, and A Practical Guide to the 310 Law. The regular meeting date will be changed to coincide with DNRC-CDB and MACD's schedule. A letter will be forwarded stating the Board would like a two hour workshop, from 1 p.m. to 3 p.m., and that Treasure County Conservation District would be invited.

LEGAL ASSISTANCE: Scott Kaiser, DNRC-CDB, responded that the District has two options available regarding their displeasure in quality of the legal assistance provided by Lee Kerr, Rosebud County Attorney, i.e., notify the Attorney General's office of the problem, and/or file a lawsuit. No action was taken.

OVERTIME CLAIM: Copies of the signed release of claims and dismissal with prejudice have been received. The Board discussed placing Lucas & Monghan on retainer; no action will be taken until after the February Supervisors' Workshop.

TECHNICIAN POSITION: The Personnel Committee reported on the application review and interviews. The committee was unable to reach a consensus, therefore, two individuals were presented to the Board for consideration. Wendy Warren will be offered the position, with a projected starting date of April 1, 1996. Dave moved, seconded by Caprice, that starting salary is \$8.00 per hour. Motion carried. Insurance will be offered following the six month probation period. Rocky and Diane will have a training plan formalized before April 1st. Training will be provided by NRCS personnel and Diane.

ANNUAL BANQUET: A buffet dinner for \$7.50 per plate will be served on Sunday, February 18th at 5:30 p.m. at the Forsyth Country Club. Charley Hendren, a "cowboyographer" from Sheridan, Wyoming, agreed to provide entertainment for \$300 plus "direct expenses". It was agreed to advertise the banquet in the paper; Diane will invite the usual guests at the District's expense. Caprice moved, seconded by Jack, not to provide door prizes; motion carried.

1996 ANNUAL PLAN OF OPERATIONS (APO): Copies of the APO will be included in the Supervisor's Handbooks, following the 1996 election of officers and committee assignments.

DISTRICT/NRCS RELATIONS: The Board members were disappointed with Dick Gooby's, NRCS State Conservationist, response regarding concerns relating to working relations with NRCS. No further action will be taken at this time.

RIPARIAN GRANT: Bob Nansel moved to approve a DNRC-CDB riparian grant contract for \$1000 to help fund the 1996 Winter Grazing Seminar, Caprice seconded and the motion carried. The funds will be turned over to the Rosebud County Range Committee, however, the District is responsible for meeting the provisions outlined in the contract.

SCHOLARSHIP PROGRAM: Dennis Nixon outlined a number of options available for a high school graduate scholarship program. A one-time endowment is the least expensive and easiest program to administer. Dennis and Diane will investigate how to finance the program using county funds or loan account funds.

ENVIROTHON PROGRAM: Vince Thomas, Rosebud County Weed Supervisor, offered assistance to initiate a local Envirothon Program. The 1996 program will focus on noxious weeds with the state competition scheduled for April 18-19th in Lewistown. Caprice will request more information from MACD before proceeding with the program.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: According to John Wheaton, Montana Bureau of Mines and Geology, two changes are needed regarding the contract. Because of problems encountered in obtaining training, the schedule must be extended. Also, the budget

needs to be adjust to transfer funds originally allocated to purchasing software to training. Dave moved to request the changes by letter to the Coal Board, prior to their February meeting and to approve an expenditure of \$5.95 for supplies. Jack seconded and the motion carried.

NRCS REPORT: LTAs: The Board approved the following LTAs: Eli Spannagel, irrigation pipeline, \$17,500 cost share (c/s); Dorothy Spannagel, land leveling, buried mainline pipeline and structures, \$17,500 c/s; Fred Wacker, 10 mile stockwater pipeline, \$17,500 c/s; Kim Nile, buried mainline pipeline, \$14,000 c/s; Buzz Thompson, buried irrigation pipeline, \$17,500. The following are LTA projects, pending FSA approval: Don Youngbauer, stockwater pipeline and fence; Gil Weight, land leveling; Steve Selig, land leveling; Errol Gault, 9800 acre grass seeding.

COOPERATOR'S AGREEMENT: Jack move to approve a cooperator's agreement with Don Youngbauer on 16,200 acres; seconded by Dennis, the motion carried.

PLANT MATERIALS: The Board approved three plant materials planting for Bryon Bennett; two are grass seedings and one tree planting.

WATER QUALITY STUDY: Rocky reported that funding has been obtained for the fecal analysis and the feedlot runoff portions of the water quality study. Both will be funded by Grazing Lands Conservation Initiative for \$25,000. The fecal analysis study is ready to begin immediately; producers will be contacted by NRCS.

EXTENSION REPORT: Extension agent unavailable; no report was given.

NEW BUSINESS:

CAPACITY BUILDING: 310 COMMITTEE: Dave made a motion to approve travel for Diane to attend the 310 committee meeting scheduled for February 22 & 23 in Helena. Bob Nansel seconded and the motion carried. The committee will draft construction standards for the state administrative rules.

EDUCATION COMMITTEE: Results of a survey conducted on educational programs offered by conservation districts is available.

MACD DUES: Bob made a motion to approve the 1996 MACD assessment of \$3316, which includes \$25 annual payment to the Plant Materials Center. Caprice seconded and the motion carried.

NACD DUES: Bob moved to approve the 1996 NACD dues totaling \$613.30; seconded by Caprice, the motion carried.

ADMINISTRATOR'S MEETING: Plans for the 1996 MACD convention were made at the last administrator's meeting. Since the convention will be held in Billings, Area IV districts will be responsible for arrangements, etc. Reportedly, a list of duties and responsibilities will be distributed; more information will be provided when received.

FUTURE FISHERIES IMPROVEMENT PROGRAM: Information regarding HB 349, which expands funding through the Department of Fish, Wildlife and Parks for projects that protect or enhance wild fish habitats, was made available.

ROSEBUD COUNTY WEED DISTRICT: Dave will attend the annual weed district meeting on February 13, 1996.

ELECTION OF OFFICERS: CHAIRMAN: The following members were nominated for chairman: Jack, Bob Nansel, Robert, and Layton. After a three-way tie by ballot, Jack was chosen Chairman by lot.

VICE-CHAIRMAN: The following members were nominated for the vice-chairman position: Dennis Nixon, Bob Nansel, and Caprice. Dennis was elected by ballot.

SECRETARY/TREASURER: Jack nominated Diane for secretary/treasurer; Caprice seconded, and the nomination carried.

COMMITTEE ASSIGNMENTS: The following committee assignments were accepted (CAPITOLS = MACD Standing Committees):

Jack: DISTRICT OPERATIONS, WATER RESOURCES, Personnel Committee

Dennis: FINANCE, Southern Saline Seep Organization, Personnel Committee

Dave: RESEARCH, Weed Management Coordinator

Caprice: RC&D, EDUCATION, Ag in MT Schools, Personnel Committee, Sand Creek Work Committee

Robert: FSA Committee, Reserved Water Committees, Sand Creek Work Committee

Bob: RANGE, FORESTRY & PUBLIC LANDS, FSA Committee

Layton: NATURAL ENVIRONMENT & WILDLIFE, FSA Committee, Personnel Committee, Sand Creek Work Committee

Diane: LEGISLATURE, PUBLIC RELATIONS

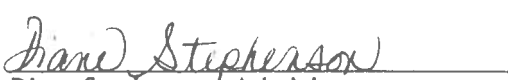
OTHER BUSINESS: CROW CONSERVATION DISTRICT: A letter was received regarding the Crow reservation establishing a conservation district, similar to action proposed by the Northern Cheyenne Tribal Council.

ASSOCIATE SUPERVISOR: Don Youngbauer was invited to become an associate supervisor; he thanked the Board and stated he would like to know more about the district and is very interested.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Ag in Montana Schools. Newsletters: Missoula County CD, Hill County CD, Cascade County CD, Liberty County CD, Lower Musselshell CD, Big Sandy CD, Ag in the Classroom, Nov/Dec/Jan Forestry Notes, Conservogram, Watershed News.

There being no further business, the meeting was adjourned at 6:00 p.m.


Robert R. Heinle, Chairman


Diane Stephenson, Administrator

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TREASURER'S REPORT JANUARY, 1996

			COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:			\$34667.48	6693.02	\$1467.05	\$441234.50	\$38.
3660	Diane Stephenson	Wages/PP25 (612.59)	800.00				
3661	IRS	Dpst/PP24, 25 (378.84)	117.42				
3662	VOID						
3663	Billings Gazette	Ad for Tech	120.73				
3664	Unemployment Insur	4th qtr.	21.30				
3665	State Treasurer	4th qtr.	23.67				
3666	State Comp Insur.	FY '96, 3rd qtr	76.09				
3667	Independent Ent.	Ad for Tech	26.50				
3668	Cellular One	Mobile service	92.30				
3669	Soil & Water Society	1 yr membership	51.00				
3670	Diane Stephenson	Wages/PP26 (612.59)	800.00				
3671	Star Printing	Supplies	64.95				
3672	AT&T	Long Distance service	43.39				
3673	Rosebud Co. Plan	Jan. Medical (250.00)	185.00				
3674	U.S. West	Phone service	53.45				
3675	U.S. Postmaster	Stamps	87.00				
3676	Diane Stephenson	Wages/PP01 (612.59)	800.00				
3677	Caprice Gregory	Reimburse/Cons. Award	77.40				
3678	Independent Ent.	Reserved Water notice	24.00				
98	Paul Hofer	Loan				3500.00	
PC	Jacks IGA	Supplies					7
TOTAL EXPENSES:			\$3464.20	\$0.00	\$0.00	\$3500.00	\$7
INCOME DURING MONTH:							
County Budget	Nansel/Phone		29.99				
County Budget	NRCS/Answer Machine		34.97				
County Budget	Stephenson/Phone		28.60				
County Budget	Kenney/Phone		28.62				
District Account	Interest			18.44			
Loan Account	Pmt/Schwend					370.00	
Loan Account	Paul Hofer/Admin fee					105.00	
Loan Account	Nov. Interest					2256.67	
Loan Account	Pmt/Kanta					1000.00	
Loan Account	Pmt/Shelton					1700.00	
TOTAL INCOME:			\$122.18	\$18.44	\$0.00	\$5431.67	\$0
Balance carried forward:			\$40325.46	\$6711.46	\$1467.05	\$443166.17	\$31

Bob Nansel made a motion to approve the January Treasurer's Report, seconded by Dennis Nixon the motion carried.

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SUPERVISORS' TRAINING SESSION

The training session was conducted prior to the regular meeting with the following persons in attendance: Bob Nansel, Robert Heinle, Jack Knobloch, and Dennis Nixon, Rosebud Conservation District Supervisors; Phil Fox, Treasure County Conservation District Supervisor; Susie Redding, Treasure County CD Administrator; Diane Stephenson, Rosebud CD Administrator; Steve Schmitz, Laurie Zeller, Allyson Lyle, Frank Mastandrea, Scott Kaiser, DNRC-CDB; Ted Dodge, State RC&D Coordinator; Mike Volesky, MACD.

Subjects covered were Board Development/Supervisors Responsibilities, Ted Dodge and Steve Schmitz; Employee Rights, Laurie Zeller and Frank Mastandrea; 310 Law, Laurie Zeller.

MINUTES OF THE FEBRUARY 27, 1996, REGULAR MEETING

Members Present: Jack Knobloch, Chairman; Dennis Nixon, Vice-Chairman; Robert Heinle; Bob Nansel.

Members Not Present: Layton Salsbery; Dave Davenport; Caprice Gregory.

Others Present: Don Youngbauer, Associate Supervisor; Susie Redding, Treasure County CD Administrator; Vince Thomas, Rosebud County Weed Supervisor; Larry Brence, Rosebud-Treasure Extension Agent; Rocky Schwalger, NRCS; Diane Stephenson, District Administrator.

The meeting was called to order by Chairman Jack Knobloch at 3:30 p.m. in the City Council Chambers in Forsyth.

Robert Heinle moved to approve the January 24, 1996, regular meeting minutes as distributed; Bob Nansel seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, March 27, 1996, at 7:00 p.m. in the USDA Conference room in Forsyth.

TREASURER'S REPORT: Robert moved, seconded by Dennis Nixon, to approve the Treasurer's report; motion carried. The Supervisors reviewed the following budget balances, current to date: Salaries: \$24,172.41; Benefits: \$2823.47; Conservation Education: \$73.70; Dues: \$719.70; Office Supplies: \$570.98; Field Supplies: \$374.00; Security Bond: \$5.00; Maintenance Agreements: \$307.00; Newsletter: \$448.55; Annual Report: \$13.00; Supervisor Expense: \$3062.92; Reserved Water: \$476.00; Workshops: \$351.00: TOTAL BALANCE: \$33,250.33.

ADMINISTRATOR'S REPORT: The previous month's activities were distributed to the Supervisors.

ROSEBUD COUNTY WEED DISTRICT: Vince Thomas, Weed Supervisor, discussed the County's weed program and the need to purchase an additional weed sprayer to be used in the Ingomar area. After reviewing provisions in a similar project between Yellowstone Conservation District and their Weed District, Robert made a motion to draw up a contract agreement in which the conservation district provides funds, not to exceed \$2500, to purchase a sprayer and the weed district is responsible for the equipment and the administration of the program. Dennis seconded and the motion carried. Funding will be provided by the District's non-tax account. Diane will draft a contract for review by the Weed District; Vince will secure bids for the equipment.

310: SHEFFIELD RANCH, 94-10: Per a phone call on January 24, 1996, from Jerome Chvilicek, agent, the four rock barbs were installed on January 12th. Jerome will notify the District when the rock rip rap project is completed.

FORSYTH COUNTRY CLUB: The Country Club is working with an engineering company to design a irrigation system to provide water to their greens. According to a 310 Annual Operation for Maintenance permit, 2-YL-91, dated August 26, 1991, the Board of Supervisors granted the Country Club three years to find a more permanent solution to supply water to the pump site than annually cleaning the river channel. Since the time frame has expired, Dennis Kenney requested that the Board be notified of the progress taken to date and that the Country Club intends to comply with the provisions of the permit.

LOAN PROGRAM: PAUL HOFER: Current title insurance was provided to the District on February 20th; the consent form has not yet been returned with the deed holder's notarized signature. Since three individuals are listed on the contract for deed as purchasers, all will have to sign the mortgage.

OLD BUSINESS:

OVERTIME CLAIM: Copies of all the documents pertaining to the claim have been received and according to Gary Day, Lucas and Monghan, the Board can consider the matter concluded.

DISTRICT TECHNICIAN: The Board was informed that Wendy Warren accepted the position and will begin on April 1, 1996.

ANNUAL BANQUET: Charley Hendren, a "cowboyographer" from Sheridan, Wyoming, entertained a gathering of 47 at the Forsyth Country Club on Sunday, February 18, 1996, with music and poetry. Layton Salsbery emceed the banquet; Dennis and Dixie Kenney were recognized as the Conservation Achievement award winners and were presented with a plaque, a wristwatch for Dennis and a district jacket for Dixie. Dennis was also recognized for 20 years of service.

ANNUAL PLAN OF OPERATION (APO): Officers and committee assignment changes were made to the Annual Plan of Operation; Board members present signed the adoption sheet. Copies of the APO will be included in the Supervisors Handbook, which still had not been reproduced. It was agreed to have copies professionally made.

SCHOLARSHIP PROGRAM: The following options were offered for consideration to fund the proposed scholarship program: 1) annually "bill" the loan account for time spent administering the loan program; 2) set an hourly amount for administering the loan program, including salary and overhead, similar to #1; 3) utilize budgeted county funds not currently being spent; 4) request the interest from the county cash account that the county currently collects. After considerable discussion, it was decided to finance the scholarship program with county funds. The item will be included in the 1997 fiscal year budget submitted to the County Commissioners in July, 1996. Scholarship criteria and guidelines will be developed in order to award the scholarship to 1997 graduates.

LOAN PROGRAM FUNDS: In relation to the above stated discussion, Dennis moved that administrative fees collected at the time of loan closing be placed in the District non-tax account. Bob Nansel seconded and the motion carried.

ENVIROTHON PROGRAM: It was agreed that we did not have sufficient time to form a team for the state Envirothon competition, scheduled for April 18-19 in Lewistown. The Board requested that this item also be included in the 1997 budget.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: Jack signed the grant contract amendment for an extension on February 18, 1996. The grant will expire on May 31, 1997. The Coal Board was notified of the transfer of funds within the budget.

CAPACITY BUILDING 310 COMMITTEE: The meeting was re-scheduled for March 7-8th in Helena; Diane intends to travel to Billings on the 6th and share a ride with Yellowstone CD people to Helena.

MACD CONVENTION: Diane briefly discussed plans for the 1996 MACD convention with the Board and stated that Area IV administrators will be meeting on March 15th to decide what tasks and responsibilities they are willing to assume. Dennis moved to approve travel for Diane to attend the meeting; Robert seconded and the motion carried. The Board will leave it to Diane's discretion the amount of time, etc., to allocate to convention activities.

HR2542, CONSERVATION CONSOLIDATION & REGULATORY ACT: Representative Pat Williams responded to the Board's letter outlining their concerns in changing NRCS back to SCS and transferring the conservation decision-making to FSA and the County Committees.

NACD 21st CENTURY: The interim report regarding NACD's efforts to meet future needs, to change their governing structure, etc., was discussed. Dennis requested a copy to make comments on prior to the March 15th deadline.

NRCS REPORT: LONG RANGE PLANNING (STRATEGIC PLANNING): In conjunction with the "Board Development" segment of the Supervisors' training session, the Board agreed to initiate strategic planning. The suggested time was Monday evenings during April. Diane will contact a facilitator trained to provide strategic planning.

SOILS MAPS: Rocky reported that printing of soils maps for Rosebud County has been completed; however, the published soil survey will not be book-bound as previously done. Information regarding soils will be generated by computer in the field office.

FECAL ANALYSIS: Three local producers, Bryon Bennett, Bob Nansel and Don Youngbauer, will participate in the fecal analysis study; a meeting will be held on February 31, 1996, at the USDA building in Forsyth.

CRP CONTRACT: Robert moved to approve a CRP contract with Harold Miller for native grass seeding of 134 acres. Dennis seconded and the motion carried.

ROSEBUD-TREASURE EXTENSION REPORT: Larry Brence, Agent, reported that the winter informational series was recently completed and plans are made for an irrigator's series to begin in March. Proposed activities for the Tongue River Basin Weed Control group were discussed, as well as the Southeast Weed Control Association. A combined weed/range tour will be proposed to the Rosebud County Range Committee to take place in early June.

NEW BUSINESS:

MACD CONVENTION REPORT: The 1996 convention report is available for review.

RESOURCE INDEMNITY TRUST (RIT) GRANT PROPOSAL: John Wheaton, Montana Bureau of Mines and Geology, proposed a project to research the feasibility and benefit of leaving the last cut of mining pits open for stock ponds, fish habitat, etc. The proposed grant, \$300,000 for two to three year term, would be multi-state with Wyoming and would be requested through the state legislature. The second phase of the project would utilize a computer workstation, a project the District is currently sponsoring through the Montana Coal Board. John will be invited to a regular meeting to provide more details, as the Board is interested in pursuing the proposal.

MACDEO: Dennis moved, seconded by Robert, to pay the 1996 Montana Association of Conservation Districts Employees Organization membership dues for Diane. Motion carried.

FARM BILL: Copies of a letter faxed to Representative Pat Williams were provided to the Board. The Farm Bill issues were raised by NACD through an action alert.

1996 SUPERVISOR ELECTION: Nomination forms were handed out to Jack Knobloch and Bob Nansel. The form, complete ten qualified voters' signatures, and the oath for candidacy must be submitted to the Clerk & Recorder's office by March 21st at 5:00 p.m. Layton Salsbery is also up for election; forms will be forwarded to Layton.

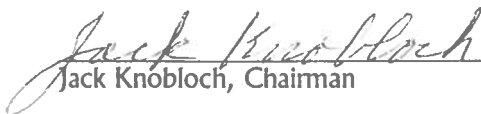
EMPLOYEE SUPERVISION: Bob Nansel moved to designate the Vice-Chairman responsible for conservation district employee supervision. Robert seconded and the motion carried.

TECHNICIAN TRAINING: The Board clarified that the Technician will be allowed to travel outside the conservation district to work on projects and to receive on-the-job training.

MONTANA STREAM MANAGEMENT GUIDE: The brochures will be included in the Supervisor Handbooks when completed.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Yellowstone CD, Eastern Plains RC&D.
Newsletters: Big Horn CD, GLCI, The District Leader, CTIC Partners, Conservogram, Ag in Montana Schools, Forestry Notes.

There being no further business the meeting was adjourned at 6:15 p.m.


Jack Knobloch, Chairman


Diane Stephenson, Administrator

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TREASURER'S REPORT FEBRUARY, 1996

	COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:	\$40325.46	\$6711.46	\$1467.05	\$443166.17	\$31
3679 MACD 1996 Dues	3316.00				
3680 NACD 1996 Dues	613.30				
3681 Lucas & Monaghan Legal fees	298.06				
3682 Cellular One Mobile Service	90.73				
3683 State Treasurer State tax adjmt (10.00)	0.00				
3684 Diane Stephenson Wages/PP02 (610.53)	800.00				
3685 U.S. West Phone Service	82.71				
3686 VOID					
3687 Wearguard 6 CD jackets	185.64				
3688 Star Printing Supplies	14.80				
3689 IRS Depst/PP26,01 (378.88)	117.44				
3690 Rosebud Co. Plan Feb. Medical (250.00)	185.00				
3691 MT College Min Sc Coal Grant	5.95				
3692 MCI Long Distance Service	12.86				
3693 Diane Stephenson Reimbure/Supplies	17.68				
3 Rosebud Co. Ins. Bond	100.00				
3 Diane Stephenson Wages/PP03 (610.53)	800.00				
3696 IRS Depst/PP02,03 (382.88)	117.44				
3697 Marquis Award Cons. Ach. Award	93.09				
3698 Robert Heinle 4 Spec. mtgs	105.00				
3699 Caprice Gregory 4 Spec. mtgs	82.00				
3700 Dennis Nixon 4 Spec. mtgs	117.00				
3701 U.S. Postmaster 3 rolls stamps	87.00				
811 Rails Inn Dinner/Pers. Committee		18.15			
812 Forsyth Indep 1 yr subscription		22.00			
813 Paul Brown 5 soil probes		170.00			
814 Country Club Annual Banquet		450.00			
815 Charley Hendren Annual Banquet		325.00			
99 First State Bank Checks				13.10	
100 Don Youngbauer Loan				15400.00	
PC Jack's IGA Jan mtg expense					2
PC Martinek CPA IRS forms					1
PC Clerk & Recorder Mort rel./Mereness					6
PC Jack's IGA Fax letter/SB 1541					2
TOTAL EXPENSES:	\$7241.70	\$985.15	\$0.00	\$15413.10	\$11
INCOME DURING MONTH:					
County Budget Check #3611 Void	32.45				
County Budget AT&T Reimburse	28.70				
County Budget Stephenson/Phone	28.60				
County Budget State of MT/Coal Grant	14.33				
County Budget Kenney/Phone	30.06				
County Budget Nansel/Phone	32.43				
District Account Interest		18.49			
District Account MACD Insurance		12.00			
District Account Interest		19.63			
TOTAL INCOME:	\$166.57	\$50.12		See next page.	

TREASURER'S REPORT
FEBRUARY, 1996, CONT.

	COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.C.
Balance brought forward:	\$40325.46	\$6711.46	\$1467.05	\$443166.17	\$31.53
TOTAL EXPENSES:	\$7241.70	\$985.15	\$0.00	\$15413.10	\$11.98
INCOME DURING MONTH:					
Loan Account Dec. Interest				2480.73	
Loan Account Pmt/Payer				360.00	
Loan Account Don Youngbauer/Admin				462.00	
Loan Account Pmt/Wimer				1090.00	
TOTAL INCOME:	\$166.57	\$50.12	\$0.00	\$4392.73	\$0.00
Balance Carried Forward:	\$33250.33	\$5776.43	\$1467.05	\$432145.80	\$19.53

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MINUTES OF THE MARCH 27, 1996, REGULAR MEETING

Members Present: Jack Knobloch, Chairman; Dennis Nixon, Vice-Chairman; Layton Salsbery; Caprice Gregory; Bob Nansel; Dave Davenport.

Members Not Present: Robert Heinle.

Others Present: John Wheaton, Montana Bureau of Mines and Geology; Dennis Kenney, Associate Supervisor; Rocky Schwagler, NRCS; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Jack Knobloch at 7:00 p.m. in the USDA Conference room in Forsyth.

Bob Nansel moved to approve the minutes of the February 27, 1996, regular meeting as distributed; Dave Davenport seconded and the motion carried.

The next regular meeting is scheduled for April 24, 1996, at 7:00 p.m. (NOTE: Meeting re-scheduled to WEDNESDAY, April 17th, at 7:00 p.m. at the USDA Conference Room, Forsyth.)

RESOURCE INDEMNITY TRUST (RIT) GRANT PROPOSAL: John Wheaton, Montana Bureau of Mines and Geology, attended the meeting to discuss a grant proposal to research leaving the last cut of mine pits open. He explained that current laws discourage leaving the last cut; the research would determine if the practice is beneficial or detrimental. By inputting data on a computer module, the effects of leaving the cut would be site specific. Ideally, the research would be used by landowners, resource agencies and coal companies to determine the best reclamation alternative for an area. RIT funds, generated through tax assessments to coal companies, are available by application to the Montana legislature. The application deadline is May 15th. Following a discussion on audit requirements, Layton moved, Dennis Nixon seconded, to tentatively support the proposal. The motion carried. John will proceed with the proposal based on the Board's decision.

COMPUTER WORKSTATION, COAL GRANT #0380: John briefly updated the Board on the computer workstation.

TREASURER'S REPORT: Dave moved, seconded by Bob, to approve the Treasurer's Report as distributed; motion carried.

AUDITS: Dennis Kenney stated that the Conservation District is eligible to use the County's auditors to conduct an audit of the District's books. Diane will contact Geri Custer, Clerk & Recorder, for specific details.

ADMINISTRATOR'S REPORT: The previous month's activities were distributed to the Supervisors.

ROSEBUD COUNTY INSURANCE: Diane reviewed information relating to the County's insurance plan. Since there were questions regarding how the employees' portion of premiums are deducted from paychecks and the tax-exempt status of flex plan benefits, a review of the flex agreement, employee time sheets and W-2s, and the Conservation District Treasurer's report clarified the procedure.

RESERVED WATER: ARLENE HAM: Bud Clinch, DNRC Director, approved Arlene Ham's reserved water application by letter dated March 22, 1996. Duane Claypool, DNRC-CDB, will forward copies of the detailed development plan to the conservation district, the applicant, and to Mike Ballensky, the lessee.

310: BROWN CATTLE COMPANY, ART HAYES, JR., BRIDGE, TONGUE RIVER, 96-1: Diane accepted a 310 application from Brown Cattle Company, Art Hayes, owner, on March 25, 1996, and forwarded a copy to Phil Stewart, Department of Fish, Wildlife & Parks. The project is to repair damage to an existing bridge on the Tongue River, . A temporary pad will be placed in the river to support a dragline needed to install pilings. Layton moved that the activity is a 310 project; seconded by Bob, the motion carried. Phil Stewart and Jack Knobloch will discuss the project and the need to conduct an on-site inspection.

LOAN PROGRAM: WALLACE (BUZZ) THOMPSON: Buzz submitted a loan application for \$35,000 to install a 7200' buried mainline irrigation pipeline, a 300' spur line and seven alfalfa valves to serve 250 acres. Buzz will receive cost share funds through a LTA. A second mortgage is being offered on 2600 acres. Bob moved to approve the loan; Layton seconded and the motion carried. Diane will notify Buzz of the Board's decision.

OLD BUSINESS:

ROSEBUD COUNTY WEED DISTRICT: Both the Weed District and the Conservation District have signed the contract to purchase a the weed sprayer. Request for quotes has been made with an April 1st deadline.

PERSONNEL: Dave moved, seconded by Dennis, that a physical exam will not be required of the technician; the motion carried. Since the technician job description does not list any physical requirements of the position, the Board is unable to require such an exam. Bob moved that physical requirements be incorporated into the new job descriptions that the Board is currently working on; Dennis seconded and the motion carried. Rocky distributed the training plan that was developed. Dennis reminded the Board that priorities need to be set for the technician and that the scheduled strategic planning will help accomplish this.

CAPACITY BUILDING 310 COMMITTEE: Diane reported on the 310 committee meeting held in Helena recently. The committee reviewed the draft construction standards and the guidelines which will be included in the Administrative Rules for Montana (ARMs). After the committee reviews the changes, a copy will be sent to all the Districts for comments, after which the ARMs will be published for public comment.

A 310 Workshop is scheduled for April 24th in Helena with George Schunk, Attorney General's office, conducting sessions on proper documentation of 310 applications, Board decisions, what should be included in Board minutes, in permits, and in correspondence with applicants. Dennis moved to approve travel for Diane and any supervisor interested in attending to the workshop; Bob seconded and the motion carried. It was agreed to change the next regular meeting to Wednesday, April, 17th.

AREA IV ADMINISTRATOR'S MEETING: Plans for the MACD convention were discussed at the Administrator's March 15th meeting in Billings. Each District is asked to help with registration and to solicit convention sponsors. Caprice agreed to help with registration and Dennis will attempt to get \$250 in donations from local businesses. Diane will help with the convention as necessary and as time allows.

STRATEGIC PLANNING: James Klessens, Beartooth RC&D, is unable to facilitate strategic planning in April, but he may be available late May or early June. The Board stated the sooner the planning is held the better, and they prefer the meetings be held during the evenings. The supervisors will be given assignments to complete prior to the planning meetings.

FARM BILL: Representative Pat Williams' response to the Board's comments on the Farm Bill was available.

SUPERVISORS' HANDBOOK: Four Supervisors' Handbooks have been compiled and were distributed; the remaining handbooks will be completed later.

SAND CREEK WATERSHED COMMITTEE: Layton reported on the March 18, 1996, committee meeting with landowners, County Commissioners, RC&D and Rosebud Conservation District supervisors. The group will tour the area in early April, to provide alternatives to NRCS. Rocky distributed copies of the plan of operations.

RANGE COMMITTEE REPORT: The Range Committee is planning a weed tour/range management session in May or June with Gregg Simonds as the guest speaker. Also, a tour of Ray Banister's Wibaux ranch operation is being planned; anyone interested in attending may contact Rocky.

NRCS REPORT: CULTURAL RESOURCE ASSESSMENT: Rocky distributed copies of the proposed procedure for surveying cultural resources on sodbusted lands; the Board may submit comments to State Office by April 30, 1996. No action taken.

ROSEBUD-TREASURE EXTENSION SERVICE REPORT: No report given.

NEW BUSINESS:

AUTHORIZED SIGNATURES: Jack and Dennis completed authorized signature forms for county warrants.

ENVIROTHON DUES: Caprice moved to pay the \$50 assessment for Envirothon dues to MACD; seconded by Dave, the motion carried. Diane provided copies of a letter to MACD on a proposal to eliminate the speech contest in favor of the Envirothon contest. The Board agreed that the speech contest should be maintained and that its too early to judge the success of the Envirothon contest.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: The Board reviewed an invoice submitted by the Montana College of Mineral Sciences and Technology totaling \$919.90 for supplies, salary and benefits relating to the computer workstation. Bob moved, seconded by Dennis, to approve the expenditure; the motion carried.

POSTER CONTEST: Rosebud Conservation District will not participate in the 1996 Poster Contest.

GOODYEAR NOMINATION: No nomination will be submitted.

MACD HEALTH INSURANCE: The Rosebud Conservation District cooperators mailing list will not be forwarded to MACD for purposes of promoting the insurance program. MACD may provide information on the insurance program to the District for publication in the newsletter.

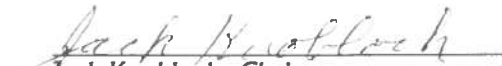
MONTANA SALINITY CONTROL ASSOCIATION (MSCA): The Board reviewed the role of MSCA representative Dennis Nixon, as requested by MSCA.

YOUTH CAMPS: Bob moved to spend \$120 toward student scholarships for youth range camps; seconded by Caprice, the motion carried.

OTHER BUSINESS: EASTERN PLAINS RC&D: Caprice reported on projects Eastern Plains RC&D coordinator Dallas Johannsen is working on in the area, i.e., construction a new fair grounds building, Sand Creek watershed, and assisting the county planning committee. Dave moved, seconded by Dennis, to contribute \$150 toward Eastern Plains RC&D's operation and management budget shortfall; the motion carried.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Yellowstone CD, Eastern Plains RC&D, Ag in Montana Schools. Newsletters: Lower Musselshell CD, Lewis & Clark County CD, Pondera County CD, Green Mountain CD, Ag in the Classroom, Forestry Notes, High Water, February and March District Leader.

There being no further business, the meeting was adjourned at 10:45 p.m.


Jack Knobloch, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT MARCH, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.C.
Balance brought forward:		\$33250.33	\$5776.43	\$1467.05	\$432145.80	\$19.
3702	Jacks IGA	Supplies	27.14			
3703	Diane Stephenson	Wages/PP04 (610.53)	800.00			
3704	MACDEO	Membership dues	15.00			
3705	Yellowstone Phar.	Photos	8.85			
3706	Aladdin Inn	310 Comm. mtg	62.40			
3707	Cellular One	Mobile Service	95.80			
3708	U.S. West	Phone Service	50.92			
3709	MCI	Long Distance Service	5.24			
3710	Diane Stephenson	Mileage/310 Comm mtg	170.00			
3711	Rosebud Co. Plan	Mar. Medical (250.00)	185.00			
3712	Diane Stephenson	Wages/PP05 (638.18)	830.00			
3713	IRS	Depst/PP04,05 (407.46)	139.73			
3714	Diane Stephenson	Reimburse/Kinko	178.08			
101	Clerk & Recorder	Youngbauer/Mortgage			24.00	
102	Jacks IGA	March mtg expense				8.
	EXPENSES:	\$2568.16	\$0.00	\$0.00	\$24.00	\$8.
INCOME DURING MONTH:						
County Budget	Kenney/Phone	29.33				
County Budget	Stephenson/Phone	29.28				
County Budget	Nansel/Phone	34.73				
County Budget	MACD/310 mtg	62.40				
District Account	Interest		16.02			
District Account	Soil Probe Sale		34.00			
Loan Account	January Interest				2704.72	
Petty Cash	Map Sale					5.
TOTAL INCOME:		\$155.74	\$50.02	\$0.00	\$2704.72	\$5.
Balance carried forward:		\$30837.91	\$5826.45	\$1467.05	\$434826.52	\$16.

Dave Davenport moved, seconded by Bob Heinle, to approve the Treasurer's Report; motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE APRIL 17, 1996, REGULAR MEETING

Members Present: Jack Knobloch, Chairman; Dennis Nixon, Vice-Chairman; Robert Heinle; Dave Davenport; Caprice Gregory; Bob Nansel.

Members Not Present: Layton Salsbery.

Others Present: John Wheaton, Montana Bureau of Mines and Geology; Dennis Kenney, Associate Supervisor; Buzz Thompson, loan applicant; Darrell Grogan, Lions' Club representative; Rocky Schwalger, NRCS; Mike Odegard, NRCS; Wendy Warren, District Technician; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Jack Knobloch at 7:00 p.m. in the USDA Conference Room in Forsyth.

Dave Davenport moved to approve the minutes as distributed; seconded by Bob Nansel, the motion carried.

The next regular meeting is scheduled for Wednesday, May 22, 1996, at 7:00 p.m. (NOTE: Meeting re-scheduled to WEDNESDAY, MAY 29th, at 7:00 p.m. in the USDA Conference Room.)

TREASURER'S REPORT: Bob moved, seconded by Dennis Nixon, to approve the April Treasurer's Report as distributed; the motion carried.

ADMINISTRATOR'S REPORT: A list of the previous month's activities were distributed to the Supervisors.

NRCS QUALITY ASSURANCE REPORTS (QARs): Mike Odegard, NRCS, reported that with the Global Positioning System (GPS) aerial spot checking method currently being used the error rate is less than 3%, as compared to the conventional method of actual field checks of 15% error.

RIT GRANT PROPOSAL: John Wheaton, Montana Bureau of Mines and Geology, attended the meeting to present a rough draft of the grant proposal to assess leaving final open pits. Two existing open final pit sites would be inventoried for such things as water quality and quantity, highwall bluffs, and impacts to downstream water rights. The two year project has a total proposed budget of \$266,094. John previously contacted Wally McRae and reported Wally supports a research study which is objective. John also provided more information on the Reclamation and Development Grants Program which is funded by taxes levied on mineral production and directed toward the Resource Indemnity Trust fund. Based on the information provided, Dave moved to sponsor the grant proposal; Caprice Gregory seconded and the motion carried. The Board agreed that the coal companies should be included in the project. The grant proposal must be submitted by May 15, 1996.

John mentioned conducting general hydrology classes sometime in the future, to better disburse information to the public. The Board agreed this would be beneficial and would like further investigation.

The meeting was closed at 7:45 p.m. to discuss Buzz Thompson's loan application. The meeting was opened to the public at 8:10 p.m.

TECHNICAL ASSISTANCE: Darrell Grogan, Lion's Club representative, attended the meeting to request technical assistance from the District to repair or replace the spring box at the Lion's Club Springs west of Forsyth. Dave moved, seconded by Bob Heinle, to provide technical assistance; the motion carried.

310: BROWN CATTLE COMPANY, BRIDGE, TONGUE RIVER, 96-01: Phil Stewart, Department of Fish, Wildlife and Parks, did not request an on-site inspection. He did request on Form 272, Team Member Report, that the Board make a modification to the project, i.e., the river bed and banks be returned to as near as pre-project contours as possible. Dennis moved to approve the project with modifications and to waive the 15 day waiting period; Dave seconded and the motion carried.

GREG LACKMAN FARMS, INC., TREE CABLING & JETTY, YELLOWSTONE RIVER, 96-02: The proposed activity is to repair the streambank to protect the Hathaway Irrigation District Association's pump site by cabling in trees, covering with brush and dirt, placing concrete chunks at the ditch head, and possibly installing a jetty. The application was accepted by Diane on April 17, 1996, and forwarded to Phil Stewart. Bob Heinle moved that the activity is a 310 project, seconded by Dennis, the motion carried.

OLD BUSINESS:

AUDIT: The advantage of using the same auditors as the county was discussed, i.e., the District would not have to pay mileage if the audit is conducted in conjunction with the County's. The cost is based on the amount of work involved. Diane will check with Geri Custer, Clerk & Recorder, for information on who conducts the county's audit.

SINGLE AUDIT ACT: Diane provided clarification of the single audit act, i.e., any governmental entity which receives revenue in excess of \$200,000 or federal assistance in excess of \$25,000 must be audited. An audit contract is entered into, a filing fee is assessed, and a list of certified auditors is made available. Rosebud Conservation District's revenue for fiscal year 1995 totaled \$140,736.

ROSEBUD COUNTY WEED DISTRICT: A \$2240 quote for a weed sprayer was accepted; the District will make payment to the supplier upon delivery.

CAPACITY BUILDING 310 COMMITTEE: Copies of the draft 310 ARMs were distributed. Board members will review individually and submit comments to Diane by May 13th.

310 WORKSHOP: The scheduled workshop with George Schunk, Montana Attorney General's office, was cancelled and tentatively scheduled for September 12th.

310 COMMITTEE MEETING: Bob Heinle moved to approve travel for Diane to attend the May 22nd meeting in Helena; Bob Nansel seconded and the motion carried. The regular meeting was re-scheduled for Wednesday, May 29, 1996, at 7:00 p.m.

POSITION DESCRIPTIONS: Copies of a draft administrator's job description, completed by MSU Local Government Center (LGC), were distributed prior to the meeting. However, since the Board's audits had not been submitted to LGC, the Supervisors will wait to review. Dennis will compile the audits and Diane will forward to LGC, ASAP.

ENVIROTHON CONTEST: Copies of MACD's response to concerns raised on the Envirothon contest verses the speech contest were distributed; members did not agree with the response.

DISTRICT TECHNICIAN REPORT: Supervisors reviewed Wendy's monthly report.

STRATEGIC PLANNING: James Klessens, Beartooth RC&D, is available after May 13th for strategic planning with Rosebud CD. Supervisors prefer to meet on Monday and Tuesday evenings. Diane will schedule with James and notify Board members of date set.

NRCS REPORT: AG WASTE STUDY PROPOSAL: A letter of support for the Ag Waste Study proposal will be forwarded to Joe Fidel, NRCS, as requested. The proposal will also involve the Extension Service and Fort Keogh.

LTAs: Previously approved LTA contracts for Buzz Thompson and Kim Nile were signed.

NORTHERN CHEYENNE TONGUE RIVER WATERSHED PLAN: The Tongue River Watershed Plan proposal on the Northern Cheyenne Reservation is drafted and available for

comments. The plan proposes three years of structural construction and four years of management practices totaling \$2.4 million.

MOU: The Memorandum of Understanding with USDA and SCS was reviewed. No direction has been received on implementing the new MOU.

SAND CREEK TOUR: Committee members toured the Sand Creek watershed area on April 12, 1996. In some areas the erosion is much more extensive than expected. Committee members were asked to provide direction to NRCS on possible solutions.

ROSEBUD-TREASURE EXTENSION REPORT: No report given.

NEW BUSINESS:

6TH GRADE CONSERVATION DAY: Arrangements have been made with instructors, Forsyth and Hysham teachers, and group leaders to conduct the 6th Grade Conservation Day on Wednesday, May 1, 1996, at the Margaret Cole and Frannie Nile farmsteads west of Forsyth. Bob Heinle moved to provide pop for the group; Dennis seconded and the motion carried.

EQUIPMENT NEEDS: Dennis discussed the idea of the District providing email services to the supervisors in order to communicate with Diane and with each other on a more frequent basis and the need to upgrade the current computer system or purchase a new system. With proper equipment the conservation district will have the ability be a resource within the team and be a "stand-alone" agency. Dennis will investigate and report to the Board.

NACD NORTHERN PLAINS REGIONAL MEETING: No interest was expressed in attending the June 9-12 meeting in Cheyenne, Wyoming.

WATER USERS PERMIT: No action was taken on a notice received from DNRC Water Resources Department regarding a ten-year time extension to complete a water appropriation project for Lockwood Water Users Association.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: The Board reviewed an invoice submitted by the Montana College of Mineral Sciences and Technology totaling \$2813.18 for salaries, benefits, travel and supplies. Dennis moved, seconded by Bob Nansel, to approve the expenditure; the motion carried.

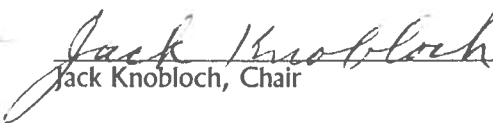
YELLOWSTONE BASIN CD WATER RESERVATION COUNCIL: Discussion of issues tabled until the May meeting.

OTHER BUSINESS: DNRC NOTES: Noted items of interest were budget issues, audits, and position descriptions.

SUSTAINABLE AG WORKSHOP: May 29-30 in Lewiston, Idaho.

INFO RECEIVED: 1995 Farm Bill update; Great Plains Conservation Program Annual Report. Minutes: Big Horn CD, Treasure County CD, Yellowstone CD. Newsletters: Cascade County CD, Liberty County CD, Hill County CD, MACD, Watershed News, Ag in Montana Schools, Ag in the Classroom, March & April Conservogram.

There being no further business, Dennis move to adjourn the meeting at 10:50 p.m. Motion carried.


Jack Knobloch, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT

APRIL, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCT	P
Balance brought forward:		\$30837.91	\$5826.45	\$1467.05	\$434826.52	\$1
3715	MT Soil & Water CD	Envirothon dues	50.00			
3716	Diane Stephenson	Wages/PP06 (640.55)	800.00			
3717	Unemployment Insur	4th pmt/FY'96	25.34			
3718	State Fund	4th pmt/FY'96	76.11			
3719	IRS	Depst/PP06 (176.40)	41.20			
3720	Eastern Plains RC&D	Donation	150.00			
3721	Rosebud Co. Plan	Apr Medical (250.00)	185.00			
3722	MT College of Min Sci	Coal Grant	919.91			
3723	Cellular One	Mobile Service	94.11			
3724	U.S. West	Phone Service	46.13			
3725	MCI	Long Distance Service	4.66			
3726	Wendy Warren	Wages/PP07 (507.41)	640.00			
3727	Diane Stephenson	Wages/PP07 (595.52)	800.00			
	U.S. Postmaster	Postcards	19.00			
	Comtex	Forms			32.40	
816	Rosebud Range Comm.	Winter Grazing Seminar	1000.00			
PC	U.S. Postmaster	Postage				
	TOTAL EXPENSES:	\$3851.46	\$1000.00	\$0.00	\$32.40	\$
INCOME DURING MONTH:						
County Budget	State of MT/Coal	919.91				
County Budget	Kenney/Phone	28.69				
County Budget	Stephenson/Phone	29.50				
District Account	State of MT/Riparian		1000.00			
District Account	Treasure CD/Newsltr, banquet, soil probes		362.85			
Loan Account	Feb Interest				914.68	
	TOTAL INCOME:	\$978.10	\$1362.85	\$0.00	\$914.68	\$
	Balance Carried Forward:	\$27964.55	\$6189.30	\$1467.05	\$435708.80	\$1

Bob Nansel moved, seconded by Dennis Nixon, to approve the Treasurer's Report; the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE MAY 29, 1996, REGULAR MEETING

Members Present: Jack Knobloch, Chairman; Dennis Nixon, Vice-Chairman; Dave Davenport; Robert Heinle; Bob Nansel; Layton Salsbery.

Members Not Present: Caprice Gregory.

Others Present: Kim Nile, loan applicant; Dennis Loreth, NRCS Assistance State Conservationist, Bozeman; Duane Martens, Associate Supervisor; Dennis Kenney, Associate Supervisor; Rocky Schwagler, NRCS; Wendy Warren, District Technician; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Jack Knobloch at 7:00 p.m. in the USDA Conference Room in Forsyth.

Dennis Nixon moved to approve the April 17, 1996, regular meeting minutes as distributed; seconded by Robert Heinle, the motion carried.

The next regular meeting is scheduled for Wednesday, June 26, 1996, at 7:00 p.m.

TREASURER'S REPORT: Dave Davenport moved, seconded by Bob Nansel, to accept the May Treasurer's Report; the motion carried. The following fiscal year 1996 budget balances were reported: Salaries: \$15,982.41; Benefits: \$1770.73; Conservation Education: -\$230.50; Dues: \$554.70; Office Supplies: -\$316.61; Field Supplies: \$374.00; Security Bonds: \$5.00; Maintenance Agreements: \$157.00; Newsletter: \$448.55; Annual Report: \$13.00; Supervisor Expense: \$2576.62; Reserved Water: \$476.00; Workshops: \$351.00; TOTAL BALANCE: \$22161.90.
Dave moved that the conservation district contribute \$100 toward the shipping and handling of trees purchased from Lincoln-Oakes Nurseries; the motion carried. Funds expended from "District Account".

ADMINISTRATOR'S REPORT: The previous month's activities were distributed to the Supervisors.

310: GREG LACKMAN FARMS, INC., CABLING TREES AND JETTY, YELLOWSTONE RIVER, 96-02:
The on-site inspection was conducted on May 1st with Phil Stewart, Department of Fish, Wildlife & Parks, Dennis Kenney, Rosebud Conservation District representative, and Robert Heinle, landowner representative, present. According to Robert and Dennis, the proposed jetty installation was withdrawn by the landowner and a source of suitable rock has been located. Following discussion and review of Form 272, Team Member reports, Bob Nansel moved to approve the project with the modification that rock be used instead of the proposed concrete material to protect the irrigation diversion and the trees be cabled into the bank and covered with rock and dirt. Dave seconded and the motion carried. The 310 permit does not allow installation of a jetty. Form 273 was signed and will be forwarded to the applicant and the Department of Fish, Wildlife & Parks.

ABNER FARNUM, CABLING TREES AND ROCK RIP RAP, YELLOWSTONE RIVER, 96-03: The on-site was conducted on May 1st with Phil Stewart, DFW&P, Dennis Kenney and Robert Heinle, Rosebud Conservation District representatives, and Abner Farnum, landowner/applicant, present. Similar to #96-02, the project is upstream and will be constructed in conjunction with Lackman's project. Team members observed that dirt and debris had previously been pushed over the bank and could possibly enter the river. Abner will

be discouraged from placing inappropriate, unsuitable materials in an area where it may enter the river. Team member reports were reviewed. Pursuant to #96-02, Layton moved to approve the proposed project to cable trees and rock to protect the bank as planned; Dave seconded and the motion carried. Form 273, signed by the Board members, will be forwarded to Abner and the Department of Fish, Wildlife & Parks.

RICHARD & DANIEL BIERY, BANK SLOPING, YELLOWSTONE RIVER, 96-04: The on-site inspection was conducted on May 13th with Robert Heinle, Rosebud Conservation District representative, and landowner representative present; Phil Stewart was unable to attend. According to Robert, the bank will be sloped and the material removed will be used to build a berm to prevent irrigation water from running over the bank. Dennis moved that the activity is a project and that it be approved with the modification that a damaged drain pipe be either replaced or repaired. Bob Nansel seconded and the motion carried. Form 273 was signed and will be forwarded.

HATHAWAY RANCH, ROBERT HEINLE, ROCK BARBS, YELLOWSTONE RIVER, 96-05: An application to install 3 or 4 rock barbs was accepted by Diane and forwarded to Phil Stewart on May 29th. Bob Nansel moved the proposed activity is a 310 project. Dennis Nixon seconded and the motion carried.

BURLINGTON NORTHERN RAILROAD: Rosebud CD received a copy of a letter from Army Corps of Engineers to Burlington Northern RR stating a 404 permit is not required for an emergency rock riprap project on the Yellowstone River in eastern Rosebud County. Burlington Northern will be notified by letter of the emergency provisions under 310 law and their responsibility to apply for a permit within 15 days of taking action.

The meeting was closed at 7:45 p.m. to discuss Kim Nile and Hathaway Ranch's loan applications. The meeting was open to the public at 8:10 p.m.

LOAN PROGRAM: KIM NILE: Layton moved to approve Kim Nile's loan application for \$22,330 to install a buried irrigation pipeline and gated pipe, contingent upon Farm Service Agency's subordination to Rosebud Conservation District. Dave seconded and the motion carried.

HATHAWAY RANCH, ROBERT HEINLE: Dave moved to approve Hathaway Ranch's loan application for \$20,000 to install rock barbs on the Yellowstone River, contingent upon subordination from First State Bank. Layton seconded and the motion carried.

JACK PAYER: The Board reviewed a loan application from Jack Payer for \$6000 to install a stockwater pit. NRCS determined that it's needed but not feasible at the location specified. Another location may be chosen or Jack may consider installing a stockwater pipeline instead. A notice will be sent to Jack that the Board will not take action on the loan request until needs and feasibility has been completed.

BUZZ THOMPSON: The mortgage was completed and recorded on May 23, 1996, and Farm Credit Service has agreed to subordinate to Rosebud CD.

OLD BUSINESS:

RIT GRANT PROPOSAL: The grant application, totaling \$282,443, was signed by Chairman Jack Knobloch on May 13, 1996 and forwarded to DNRC prior to the May 15th deadline. Total cost of the project is \$453,443. Administrative costs total \$11,025 with Rosebud Conservation District contributing \$3,676.

AUDIT: No action has taken place regarding the audit.

CAPACITY BUILDING 310 COMMITTEE: No comments were submitted by Board members on the draft ARMs by the deadline, May 13th. At the May 22nd Committee meeting in Helena, the ARMs were reviewed and comments from Districts were included or addressed. The ARMs will next go to DNRC's legal department for review and will be published for public comment. Depending on the comments received, a public hearing may or may not be held. The Committee met with Jeff Ryan, DEQ-WQB, to discuss the practice of using concrete material for riprap projects. According to a letter from Jeff to Jim Darling, Montana Department of Fish, Wildlife & Parks Regional Fisheries Manager, concrete is considered a "waste material" by DEQ and using it in a waterway is a violation of the Montana Water Quality Act. Therefore, FW&P cannot sign off on the 3A permit, which allows short-term turbidity in conjunction with 310 projects. No agreement was reached between the committee and WQB. The next committee meeting is tentatively planned for July.

STRATEGIC PLAN: The Board briefly discussed the Strategic Plan; a special meeting will be held on Monday, June 10, 1996, to continue work on the plan.

TECHNICIAN REPORT: Wendy distributed a list of projects she worked on the previous month. Dave moved to approve Wendy's request for leave without pay on August 15, 16, 19 and 20, 1996. Layton seconded and the motion carried.

NRCS REPORT: NORTHERN PLAINS REGION: Rocky distributed a Management Plan for Northern Plains Region; comments may be submitted to State Office by June 2, 1996.

FSA QARs: All but one FSA Quality Assurance Review has been completed; none are out of compliance.

CRP: Rosebud County producers have signed up approximately 4000 acres of CRP for haying or grazing under the emergency provisions.

GREAT PLAINS: Rocky reported that one Great Plains contract is out of compliance.

SOIL SURVEY: Loose-leaf map sheets of Rosebud County's soil survey were delivered recently. The sheets will be stored in cabinets in the office and available to the public. The bound soil survey books will not be delivery for a couple of years.

COMPUTER EQUIPMENT: Purchasing a computer system for the District, previously discussed, under NRCS' contract is not feasible.

FARM BILL/EQIP: Dennis Loreth, NRCS Assistant State Conservationist, reported on the Environmental Quality Incentives Program which combines existing USDA cost-share programs under one program. Dennis stressed that conservation districts must provide leadership to other conservation groups in their area and work together to determine cost-share priorities. Information on EQUIP changes daily; funding and agency responsibilities are still being debated in Washington.

ROSEBUD-TREASURE EXTENSION REPORT: Larry Brence, Extension Agent, will be leaving Forsyth following the county fair in early August.

NEW BUSINESS:

YELLOWSTONE BASIN CD WATER RESERVATION COUNCIL: The Board discussed Yellowstone Basin Council items tabled from the April 17th regular meeting and took the following action:

- ** Layton moved to support an Administrative Rules and Procedures change; Dennis seconded and the motion carried. The amendment specifically states "for the first three years after the completion of the project, annual reports must be submitted. Thereafter, accurate records must be kept by the water user and be made available upon request."
- ** Dave move to reject the complaint procedure as changed by DNRC legal division. The motion died with no second. Bob Nansel moved to accept the complaint procedure as changed; Robert seconded and the motion carried.
- ** Layton moved, seconded by Dennis, that all conservation districts adopt Forms 105 and 105A, Notice of Completion and Addendum; the motion carried.

The survey will be completed and returned before the June 15th deadline.

1997 BUDGET: Copies of a proposed budget were distributed to the Supervisors. The maximum mill levy the district may collect is .476, due to I-105 which froze tax assessments at 1986 levels. Based on 1996 valuation, the Board projected the maximum budget at \$71,547. Following lengthy discussion, approval of the budget was tabled and will be reviewed during the scheduled June 10th special meeting. Budget requests are due to Geri Custer, Clerk & Recorder, on June 10th for assessment.

COUNTY FAIR BOOTH: Dennis briefly presented ideas on changing the fair booth for more interaction with passers-by, such as games and contests to win small prizes. No action taken.

PUBLIC RELATIONS: Dennis reported on an offer from KIKC radio station to conduct a regular program on conservation issues, sponsored by local businesses with no cost to the District. No action taken.

MACDEO MEETING: Bob Nansel moved to approve travel for Diane to Helena for the MACDEO Executive Committee meeting on May 31st. Seconded by Layton, the motion carried.

GEOSPACIAL INTEGRATION PROJECT: Jack and Diane attended a meeting in Billings on May 13, 1996, to discuss a Geospacial Integration Project. The project involves 26 agencies within the Greater Yellowstone Economic Region to share economic, demographic, and natural resource information in relation to watershed planning. Area watershed projects would be used as "prototypes". The benefit of being involved is that resources -- financial, man-power, etc. -- will be directed toward those areas selected. Yellowstone CD is sponsoring a Reclamation & Development Grant to help purchase hardware, software and services necessary to develop the information and is requesting support of the conservation districts involved. Bob Nansel moved, seconded by Dennis, to support the project and the grant proposal; the motion carried. The Board will submit the Sand Creek Watershed for consideration by the group. Yellowstone CD Chair Will Clark will be notified of the Board's decision.

ARCHAEOLOGY SURVEY OF HISTORICAL SITES: Dawson County CD is hosting a meeting on June 24, 1996, to discuss problems associated with the designation of 50 year old structures as historical and worthy of protection, such as literal and main irrigation ditches. Dawson CD will be informed that no Supervisors will be able to attend.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: The Board reviewed an invoice submitted by the Montana College of Mineral Sciences and Technology totaling \$1538.51 for salaries, benefits, supplies, communications and travel. Layton moved, seconded by Bob Nansel, to approve the expenditure; the motion carried. Rosebud Conservation District will receive \$2000 for administering this grant.

SUPERVISOR ELECTIONS: Following discussion the Board decided not to proclaim an election by acclamation. Supervisors names will appear on the ballot in November.

YOUTH SUPERVISOR PROJECT: Requirements for a proposed Youth District Supervisor pilot project were distributed prior to the meeting. The Board members felt the program would be worthwhile and were interested, but did not have any comments to submit.

DEPARTMENT OF ENVIRONMENTAL QUALITY, WATER QUALITY DIVISION: No action was taken on a public notice for a General Discharge Permit for fish farms.

NACD, NATIONAL IRRIGATION INITIATIVE: Information regarding this program was provided to the Hammond Irrigation Ditch. Letters of intent for evaluation and potential matching funding sources will be accepted by NACD until June 15, 1996.

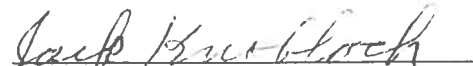
PRAIRIE SALINITY NETWORK: Montana Salinity Control Association will host a workshop with a Canadian salinity association on June 6-7 in Conrad. No members are able to attend.

STATE FUND: Rosebud Conservation District received notice of a 5% indemnity free premium discount on State Fund insurance.

MONTANA RANGE DAYS: The Board deemed funds previously set aside for other camps may be used for student scholarships for Montana Range Days. Total available is \$120.

INFO RECEIVED: Thank you from Eastern Plains RC&D. Minutes: Big Horn CD, Treasure County CD, Yellowstone CD (regular & special meetings), Eastern Plains RC&D. Newsletters: MACD, DNRC, District Leader (April & May), McCone CD, Custer County CD, Eastern Plains RC&D, Montana Salinity Control Association, Montana Fisheries, Tuesday Letter, Montana Soil & Water Conservation Society, Inside Agorforestry, Ag in Montana Schools. Headwaters To A Continent: A Reference Guide to Montana's Water; Big Dry Resource Area Management Plan, BLM.

There being no further business, Dennis move to adjourn the meeting at 12:00 a.m. Motion carried.


Jack Knobloch, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200

FORSYTH, MONTANA 59327

(406) 356-7479

TREASURER'S REPORT

MAY, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCT	P.C
Balance brought forward:		\$27964.30	\$6189.30	\$1467.05	\$435708.80	\$14
3729	Caprice Gregory	Travel/RC&D	107.00			
3730	Layton Salsbery	FY '95 Mileage	81.80			
3731	Wendy Warren	Wages/PP08 (507.41)	640.00			
3732	Diane Stephenson	Wages/PP08 (595.52)	800.00			
3733	Don Pontius	Portapots/6 Grade CD	50.00			
3734	Jack's IGA	Pop/6 Grade CD	33.40			
3735	Friendly Corner	Pop,ice/6 Grade CD	23.40			
3736	MT College Min Sci	Coal Grant	2813.18			
3737	Boss, Inc.	Office supplies	181.98			
3738	Cellular One	Mobile Service	94.82			
3739	Yellowstone Pharmacy	Film, photos	40.62			
3740	Rosebud County Plan	May Medical (250.00)	185.00			
3741	U.S. West	Phone Service	87.15			
3742	IRS	Depst/PP07,08 (722.72)	215.36			
3743	Star Printing	Office supplies	91.20			
3744	MCI	Long Distance Service	5.28			
3745	Wendy Warren	Wages/PP09 (507.41)	640.00			
3746	Diane Stephenson	Wages/PP09 (595.52)	800.00			
3747	Diane Stephenson	Petty Cash	50.00			
3748	U.S. Postmaster	Postage	87.00			
3749	Diane Stephenson	Travel/GIS, 310 mtgs	209.30			
3750	Wendy Warren	Wages/PP10 (507.41)	640.00			
3751	Diane Stephenson	Wages/PP10 (595.52)	800.00			
3752	Peterson Typewriter	Maintenance Agreement	150.00			
817	Warne Chemical	Weed Sprayer		2240.00		
818	Lincoln-Oakes Nursery	Trees		500.46		
PC	Jack's IGA	April mtg				3
PC	U.S. Postmaster	Postage				3
PC	Forsyth Hardware	Supplies				2
PC	U.S. Postmaster	Postage				4
PC	Diane Stephenson	Strategic Plng mtg				5
PC	Yellowstone Pharmacy	Supplies				4
TOTAL EXPENSES:		\$8826.49	\$2740.46	\$0.00	\$0.00	\$23
INCOME DURING MONTH						
County Budget	Nansel/Phone	34.04				
County Budget	Ck #3532 VOID	81.80				
County Budget	St of MT/Coal Grant	2813.18				
County Budget	Steph,Kenney,Nansel/Ph	94.82				
District Account	Interest		16.18			
District Account	Flag Sale		10.00			
District Account	Bollinger,Bennett/Trees		238.00			
District Account	Interest		18.14			
Loan Account	Pmt/Shelton			480.00		
Loan Account	Pmt/Walter			1280.00		
Loan Account	March Interest			2038.56		
Loan Account	Pmt/Quinlin			400.00		
Petty Cash	County Budget					50
TOTAL INCOME:		\$3023.84	\$282.95	\$0.00	\$4198.56	\$50

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE JUNE 10, 1996 SPECIAL BUDGET MEETING

Members Present: Chairman Jack Knobloch; Vice-Chairman Dennis Nixon; Dave Davenport; Robert Heinle; Bob Nansel; Layton Salsbery.

Members Not Present: Caprice Gregory.

Others Present: Wendy Warren, District Technician; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Jack Knobloch at 10:15 p.m. in the USDA Conference room in Forsyth.

The proposed budget for fiscal year 1997 was reviewed and adjustments were noted. Dave Davenport moved to approve the \$74,200 budget and forward to Geri Custer, Rosebud County Clerk & Recorder, for tax assessment. Robert Heinle seconded and the motion carried unanimously. A letter will be submitted to elucidate the significant increase to the "Annual Report" budget item, necessary to conduct a preliminary audit during the upcoming year, and the expected expenditure of excess fiscal year 1996 county funds for equipment purchases, up to \$8000.

There being no further business, Layton Salsbery moved to adjourn the meeting at 10:20 p.m.. Bob Nansel seconded and the motion carried.


Jack Knobloch, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE JUNE 26, 1996, REGULAR MEETING

Members Present: Jack Knobloch, Chairman; Dennis Nixon, Vice-Chairman; Dave Davenport; Layton Salsbery.

Members Not Present: Caprice Gregory; Bob Nansel; Robert Heinle.

Others Present: Rocky Schwagler, NRCS; Wendy Warren, District Technician; Diane Stephenson, District Administrator.

The meeting was called to order by Chairman Jack Knobloch at 7:15 p.m. in the USDA Conference Room in Forsyth.

Dave Davenport moved to approve the minutes of the May 29, 1996, regular meeting and the June 10, 1996, special meeting as distributed. Layton Salsbery seconded and the motion carried.

The next meeting is scheduled for Wednesday, July 24, 1996, at 7:00 p.m.

TREASURER'S REPORT: Layton moved, seconded by Dennis Nixon, to approve the Treasurer's Report; the motion carried.

ADMINISTRATOR'S REPORT: The previous month's activities were distributed to the Supervisors.

310: HATHAWAY RANCH, ROBERT HEINLE, ROCK BARBS, YELLOWSTONE RIVER, 96-05: An on-site inspection was not conducted, as Phil Stewart, Department of Fish, Wildlife & Parks, is familiar with the area. Phil recommended approval of the project as planned. Layton moved to approve the installation of three or four 400 to 500' rock barbs; Dave seconded and the motion carried. Form 273 was signed and will be forwarded to the applicant and Phil Stewart.

BURLINGTON NORTHERN RAILROAD, ROCK RIPRAP, YELLOWSTONE RIVER, 96-06: It was discovered that the project is in Custer County. The application was forwarded to Custer County CD and Burlington Northern was notified of the error.

SHEFFIELD RANCH, ROCK RIPRAP, YELLOWSTONE RIVER, 95-06: According to Jerome Chvilicek, the riprap project was completed in early June, however, due to subsequent high water, some rock may have moved and will have to be placed again.

OLD BUSINESS:

CAPACITY BUILDING 310 COMMITTEE: The Board was informed that Governor Racicot responded to Yellowstone CD's concern that the Department of Environmental Quality will not approve concrete chunks to be used as riprap material. The 310 committee will be informed of the outcome.

STRATEGIC PLAN: James Klessens, facilitator, will be contacted for further assistance regarding the plan.

1997 FISCAL YEAR BUDGET: The 1997 budget for \$74,200 was forwarded to Geri Custer, Clerk & Recorder, along with a cover letter explaining the additional expenditures for equipment.

EQUIPMENT PURCHASE: Price information was provided to the Supervisors on a computer system and office furniture, as requested at the special meeting. Following discussion, Dennis moved to approve the expenditure of approximately \$4150 for a Gateway 2000 computer system for Diane and office furniture. Layton seconded and the motion carried.

AUDIT: Diane contacted Brent Olness, Olness & Associates, regarding an audit for the conservation district. He suggested completing an "agreed upon procedures" review rather than an audit. An audit would cost \$2500 to \$3000 and may not cover what the Board wants reviewed. Agreed upon procedures is a list of items the Board wants reviewed, the firm conducts the review and recommends proper procedure. Diane will contact other Districts regarding audits and/or reviews. Olness & Associates will begin the Rosebud County audit on November 12, 1996.

MACD SPEECH CONTEST/ENVIROTHON CONTEST: The MACD Board of Directors suspended the speech contest. Funds from the speech contest will be directed toward the Envirothon program. Carbon Conservation District, hosts of the Area IV meeting, may consider conducting a speech contest at the area level.

ARCHEOLOGY SURVEY OF HISTORICAL SITES: The June 24, 1996, meeting was cancelled as NRCS, the State Historical Preservation Office, and the Bureau of Reclamation previously met in an attempt to resolve problems associated with installation of NRCS projects on Bureau of Reclamation irrigation ditches.

FAIR BOOTH: Following discussion it was decided to conduct a "mini" Envirothon contest for one of the fair activities. Other activities will be held with a "carnival" theme. Dennis moved to approve expenditure of \$600 for renovation of the fair booth and purchase supplies; seconded by Dave, the motion carried. Dennis will work on the booth, with help from others.

RADIO PROGRAM: Dennis has secured a radio program on KICK radio, sponsored by local businesses. The first one hour call-in program is scheduled for Friday, July 26th, at 10:00 a.m. Basic information regarding conservation districts, responsibilities, and programs will be discussed, with further information provided later in the series. Dennis agreed to lead the program with help.

ADMINISTRATOR JOB DESCRIPTION: Review of the draft job description was tabled until the next regular meeting; changes are to be brought to the July 24th regular meeting.

TECHNICIAN REPORT: Wendy Warren provided a written report of activities and updated the Board on the status of the Lion's Club request for assistance on the Forsyth Springs. Jack agreed to contact Jerry Burns, Department of Environmental Quality, to encourage an on-site inspection of the area.

NRCS REPORT: EQUIP: Information was distributed regarding the roles and responsibilities of NRCS, FSA and conservation districts. Jack, Dave, and Layton will try to attend a July 16th meeting in Billings with Dan Runnels, NRCS Assistant Conservationist, to discuss program details, funding, priorities, etc. Rocky reported EQUIP contracts are limited to \$50,000, \$10,000 per year.

GREAT PLAINS PROGRAM: The GP program will be expanded from \$35,000 to \$50,000 and contracts will be for 5 to 10 years.

AG WASTE SITE: Additional sites will be considered for the program. Feedlot sites need to be in use year round and run-off calculations will be conducted. The program will include applying the waste material to irrigated fields.

CRP: Sign up for CRP will now be continuous.

LTA: The Board reviewed and approved a LTA for Gil Weight to install an irrigated pipeline and complete land leveling; cost share will be approximately \$17,500.

EMERGENCY WATERSHED PROGRAM: Rocky reported on the program which provides monies to correct erosion problems due to high water. The criteria stipulates that the problem occurs due to an event and funds may not be used for riprap projects. Normal Yellowstone River bank erosion would not apply to this program.

NEW BUSINESS:

NACD QUOTA: Rosebud Conservation District received a certificate for paying the 1996 quota and are considered a "three star district".

ARMY CORPS OF ENGINEERS: The Corp will notify conservation districts on a regular basis of projects that are issued 404 permits and requests the same information regarding 310 permits.

DEPARTMENT OF ENVIRONMENTAL QUALITY, RECLAMATION DIVISION: No action was taken on an alternative land use reclamation application from Western Energy to relocate 3.5 miles of the Castle Rock County Road.

DEQ, WATER QUALITY DIVISION: No action was taken on a public notice for wastewater discharge permits for the cities of Grass Range and Roundup.

MACDEO & AREA IV ADMINISTRATORS MEETING REPORT: Dennis approved travel for Diane to Billings to attend a MACDEO Committee meeting and the Area IV meeting. The Training Committee finalized plans for two workshops for CD employees. "Surviving An Audit" workshop will be conducted at two locations in July and August. The second, an orientation workshop for new and seasoned employees, is being organized. Diane also reported on the Area IV meeting where the MACD convention was discussed. Each district had been previously asked to secure local convention sponsors. Rosebud CD will not solicit sponsors as it is felt that local businesses would rather spend their money in hometowns than in Billings, or other cities for that matter.

TRAVEL AUTHORIZATION: Dave moved to approve travel for Diane to attend the MACDEO Audit Workshop in Billings on July 12th. Layton seconded and the motion carried.

COAL GRANT, #0380, COMPUTER WORKSTATION: An invoice for salaries, benefits, supplies, communications, and travel was reviewed by the Board. Layton moved to approve the \$694.02 expenditure; Dennis seconded and the motion carried.

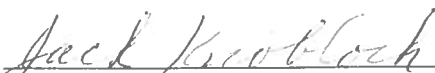
NACD: Dennis agreed to review NACD's 21st Century Interim Task Force Report; comments are being sought until August 31, 1996.

FARM BILL UPDATE VIDEO: A 90 minute video on the Farm Bill is available for those interested.

OTHER BUSINESS: DNRC Notes and information on Block Management was distributed. Dennis Nixon's address will again be sent to NACD in order to be placed on their mailing list.

INFO RECEIVED: NACD Annual Report; NACD Award Recognition. Minutes: Big Horn CD, May 2 & May 30; Treasure County CD; Yellowstone CD; Eastern Plains RC&D. Newsletters: MACD, DNRC, Pondera County CD; Lewis & Clark County CD; Ag in Montana Schools; Ag in the Classroom; Montana Grazing Lands Conservation Initiative; CTI Partners; Conservogram; Erosion Discussion; Forestry Notes.

There being not further business, the meeting was adjourned at 10:45 p.m.


Jack Knobloch, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT JUNE, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:		\$22161.90	\$3731.79	\$1467.05	\$439907.36	\$40
8753 Diane Stephenson	Travel/MACDEO	127.40				
8754 Valley Auto	Trailer Connection	43.40				
8755 Yellowstone Pharm	Film, photos	34.02				
8756 Boss, Inc.	Supplies	64.41				
8757 Rosebud County Plan	June Medical (250.00)	185.00				
8758 IRS	Depst/PP09,10 (722.72)	215.36				
8759 Wendy Warren	Wages/PP11 (507.41)	640.00				
8760 Diane Stephenson	Wages/PP11 (668.87)	902.50				
8761 Dennis Kenney	310 Inspection	41.50				
8762 MT College Min Sci	Coal Grant	1538.51				
8763 Cellular One	Mobile Service	101.19				
8764 Selby's Essco	Blueprint Machine	143.00				
8765 U.S. West	Phone Service	112.27				
8766 Jack Knobloch	FY '96 Mileage	517.70				
8767 Dennis Nixon	FY '96 Mileage	369.00				
8768 David Davenport	FY '96 Mileage	323.00				
8769 Caprice Gregory	FY '96 Mileage	107.00				
8770 Robert Heinle	FY '96 Mileage	279.00				
8771 Bob Nansel	FY '96 Mileage	143.60				
8772 Layton Salsbery	FY '96 Mileage	138.00				
8773 MCI	Long Distance Service	5.24				
8774 Interactive Ent.	Mailing labels, supplies	67.95				
8775 State Fund	FY '97 1st pmt	105.00				
8776 Wendy Warren	Wages/PP12 (507.41)	640.00				
8777 Diane Stephenson	Wages/PP12 (595.52)	800.00				
8778 Diane Stephenson	Travel/MACDEO, Admin mtg	101.00				
8779 IRS	Depst/PP11,12 (753.40)	223.20				
PC Jacks	May mtg, Strategic mtg					7
PC Jacks	Coffee, supplies					11
TOTAL EXPENSES:		\$7968.25	\$0.00	\$0.00	\$0.00	\$19
INCOME DURING MONTH						
County Budget	St of MT/Coal Grant	1538.51				
County Budget	Steph, Kenney/Phone	59.10				
District Account	Tree Sale/Hofer		166.00			
District Account	Book, flag sales		35.00			
District Account	Interest		12.62			
Loan Account	Interest				1675.20	
Loan Account	Pmt/Mereness				720.00	
Loan Account	Pmt/Patterson				2650.00	
Loan Account	Pmt/E. Spannagel				1440.00	
Net Cash	Book, map sales					6
Cash	Reimburse/Wendy					3
TOTAL INCOME:		\$1597.61	\$213.62	\$0.00	\$6485.20	\$9
Balance Carried Forward:		\$15791.26	\$3945.41	\$1467.05	\$446392.56	\$31

Layton Salsbery moved, seconded by Dennis Nixon, to approve the Treasurer's Report; the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE JULY 24, 1996, REGULAR MEETING

Members Present: Chairman Jack Knobloch; Vice-Chairman Dennis Nixon; Dave Davenport; Caprice Gregory; Robert Heinle; Bob Nansel; Layton Salsbery.

Others Present: Dennis Kenney, Associate Supervisor; Wendy Warren, District Technician; Diane Stephenson, Administrator.

The meeting was brought to order by Chair Jack Knobloch at 7:00 p.m. in the USDA Conference Room in Forsyth.

Dave Davenport moved to approve the minutes of the June 26, 1996, regular meeting with the following change; Robert Heinle seconded and the motion carried:

310: HATHAWAY RANCH, ROBERT HEINLE, ROCK BARBS, YELLOWSTONE RIVER, 96-05: Layton moved to approve the installation of three or four rock barbs to protect 400 to 500' of river bank. Dave seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, August 28, 1996, at 7:00 p.m.

TREASURER'S REPORT: Layton Salsbery moved, second by Dennis Nixon, to approve the 1996 Fiscal Year End Treasurer's Report and the July 1996, Treasurer's Report; the motion carried.

ADMINISTRATOR'S REPORT: The previous month's activities were distributed to the Supervisors.

OLD BUSINESS:

CAPACITY BUILDING 310 COMMITTEE: The administrative rules have been published for public comment and were available to the Supervisors for review. The time frame for district adoption will depend on the extent and quantity of the comments received.

1997 FISCAL YEAR BUDGET: Diane contact Geri Custer, Clerk & Recorder, in response to the Board's concern that funds allocated for equipment purchases must be spent prior to the end of the fiscal year or be lost. According to Geri the Board could do one of three things. First, spend all of the funds prior to the end of the fiscal year, which was obviously not possible. Second, spend a portion of the funds and the remaining balance would be declared as cash on hand at the end of the fiscal year, thereby reducing the upcoming year's tax assessment. Third, spend a portion of the funds and change the FY '97 budget to include an equipment line-item totaling the remaining portion. After considering the options, Dave moved to leave the budget as earlier submitted to the County Commissioners. Layton seconded and the motion carried. Discussion proceeded to the appropriate use of administrative funds collected through the loan program. Since there were differing opinions on the use of the funds, Diane was instructed to contact DNRC for advice.

EQUIPMENT: Diane reported that all of the office equipment has been delivered except for the typing stand, which is on order. All the equipment was purchased prior to the end of fiscal year 1996.

FAIR BOOTH: The fair booth schedule and activities were discussed; Supervisors were asked to volunteer to "booth sit". A mini-Envirothon contest, with adult and student divisions, will be conducted on Saturday. Hands-on activities, including a dart throwing game and a ring-toss game, will provide more interaction with participants than in the past.

RADIO PROGRAM: Supervisors were reminded that Dennis Nixon and Dennis Kenney will discuss conservation programs and policies on the local radio station during a call-in program on Friday, July 26th at 10:00 a.m.

JOB DESCRIPTIONS: Review of the administrator job description, tabled at the June 26th regular meeting, was completed. Layton moved to accept the second draft with the following change: "Performs other duties as required by the Board." Bob Nansel seconded and the motion carried. First draft copies of the technician job description were distributed. Due to time restrictions, it was agreed the Supervisors would review the draft individually and submit changes to Diane prior to the next regular meeting. The changes will be compiled and forwarded to Local Government Center, MSU-Bozeman, as timely as possible.

ENVIRONMENTAL QUALITY INCENTIVES PROGRAM (EQIP): Jack, Dave, Bob Nansel, Layton, and Diane attend a meeting in Billings on July 16th to on EQIP. Dan Runnels, NRCS Assistant State Conservationist, provided information on the program to the supervisors from the South Central Plains Resource Team area. Supervisors were encouraged to comment on the EQIP rules and guidelines when they are published in the Federal Register. There was little new information on EQIP and how conservation districts should go about calling together a local group for input on resource areas and priorities. Interim resource areas and priorities will be established for the first year of implementing EQIP, in order to allow sufficient time to meet and set priorities on a local level.

AUDIT WORKSHOP: Diane reported the Audit Workshop, sponsored by MACDEO on July 12th in Billings, was very informative. According to Bob Bronson, Hamilton Misfeldt CPA, an audit would not be more beneficial than a review of policies and procedures, possibly just more expensive. He stressed that the Board is responsible for internal controls and for ensuring the separation of duties.

TECHNICIAN REPORT: Wendy distributed a report on activities and training provided during the previous month. The design for the Lion's Club spring box project has received an okay to proceed from the Department of Environmental Quality Division. While the Board is not requiring Wendy to become a professional engineer, they agreed to provide pay to her while in transit to Bozeman to take an exam in October 1996.

NRCS REPORT: GREAT PLAINS: Robert Heinle moved to assign a high priority to Butch Hein's Great Plains application to install stockwater developments and cross fencing. Bob Nansel seconded and the motion carried. The Board was informed that three or four more GP applications are expected along with three LTA sign-ups.

SOIL SURVEY: Copies of the bound soil survey books for Rosebud County were recently received. These books are available to persons wanting the complete survey. Individuals requesting information on their own land will receive loose-leaf sheets of the soil survey along with computer-generated soil reports. The sheets were shipped to the field office and are still in boxes awaiting approval from State Office to order map cabinets. In order to use the maps, they need to be in an assessable area and a usable container. The boxes are currently stacked in the middle of the office.

NEW BUSINESS:

LANDOWNERSHIP MAPS: Layton moved to provide the Sheriff's office with six landownership maps without charge, even though the maps are outdated. Bob Nansel seconded and the motion carried.

COUNTY CONSERVATION REVIEW GROUP (CCRG) MEETING: According to Diane Wyrick, FSA will be conducting a CCRG meeting in the near future in order to set priorities for cost-share projects. Supervisors are encouraged to attend and will receive a letter from FSA noting the date and time for the meeting.

ARMY CORPS OF ENGINEERS: Army Corps nationwide permits, expiring in January 1997, are open for public comment until August 16, 1996. Full text copies of the permits are available upon request. No formal Board action was taken.

RESERVED WATER: Public comments are requested by August 23, 1996, regarding Applications and Special Fees, relating to water reservations. A proposed fee increase would affect a conservation district if a reserved water application involves a change to the District's water reservation, e.g., when a project falls outside the area public noticed for possible irrigation under the original water reservation. No action was taken.

DNRC NOTES: Information on a class action lawsuit was provided by DNRC wherein the Department of Revenue is charged with using an unconstitutional method to assess homeowners property taxes from 1989 through 1992. The District could be affected if the state loses the case and the counties are required to repay the over-assessment. According to Geri Custer, County Clerk & Recorder, counties have been advised that repayment may total 10% of fiscal year 1997 collections. Also included in the Notes was information on a legal opinion regarding District's authority to require bonds for 310 projects, the administrative grant application, and a request to submit activity posters of projects for display during the MACD convention and later at the Capitol. New law books were distributed; three more will be requested.

NACD MEMBERSHIP DRIVE: "Putting Down Roots In Your Community" is a membership drive where the district receives a portion of the proceeds. No action was taken.

OTHER BUSINESS: EMPLOYEE EVALUATIONS: The Personnel Committee will conduct Wendy's six month evaluation and Diane's anniversary evaluation prior to the September regular meeting. Committee members will be contacted of the scheduled date to meet.

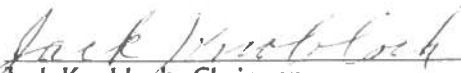
COST OF LIVING INCREASE: Robert moved to provide the District employees with 2.8% cost of living increase effective July 1st, in accordance with County employees. Bob Nansel seconded and the motion carried.

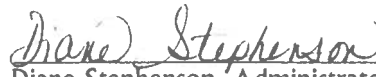
MONTANA BUREAU OF MINES: John Wheaton extended an invitation to stop by their office to look at the equipment that the District help provide through the Coal Grant.

310: HATHAWAY RANCH, ROBERT HEINLE, ROCK BARBS, YELLOWSTONE RIVER, 96-05: Robert informed the Board that the project was started earlier than expected. He was lost approximately 20' of land in one day after the high water receded.

INFO RECEIVED: Minutes: Treasure County CD, Yellowstone CD (regular & special meetings). Newsletters: MACD, DNRC Notes, Cascade County CD, Upper Musselshell CD, Missoula CD, Hill county CD, McCone CD, Big Horn CD, Forestry Notes, Watershed News, The District Leader, Montana Grazing Lands Conservation Initiative, Water Lines, Conservogram.

There being no further business, Layton moved to adjourn the meeting at 10:00 p.m.


Jack Knobloch, Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

FISCAL YEAR 1996 FINAL TREASURER'S REPORT

	COUNTY	DISTRICT	CRP	LOAN ACCOUNT	F
Balance brought forward:	\$15791.26	\$3945.41	\$1467.05	\$446392.56	\$31
3780 Gateway 2000 Computer	2564.00				
3781 Oak Express Equipment	1302.00				
3782 VOID					
3783 Unemployment Ins 2nd qtr	38.46				
3785 Star Office Equipment	333.00				
PC Jacks IGA June mtg exp					6
PC NRCS Vehicle wash fund					6
TOTAL EXPENSES:	\$4237.46	\$0.00	\$0.00	\$0.00	\$12
INCOME DURING PERIOD:					
Loan Account Pmt/Asay				260.00	
TOTAL INCOME:	\$0.00	\$0.00	\$0.00	\$260.00	\$0
END OF YEAR BALANCE:	\$11553.80	\$3945.41	\$1467.05	\$446652.56	\$19

ayton Salsbery moved, seconded by Dennis Nixon, to approve the 1996 Fiscal Year end Treasurer's report; the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT JULY, 1996

	COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:	\$74200.00	\$3945.41	\$1467.05	\$446652.56	\$19
8784 Rosebud County Plan	July Medical (250.00)	185.00			
8786 Wendy Warren	Wages/PP13 (507.41)	640.00			
8787 Diane Stephenson	Wages/PP13 (595.52)	800.00			
8788 Cellular One	Mobile Service	195.85			
8789 Boss, Inc.	Supplies	3.99			
8790 MT College Min Sci	Coal Grant	694.02			
8791 U.S. West	Phone Service	61.32			
8792 U.S. Postmaster	Stamps	64.00			
8793 Rosebud-Treas Fair	Booth rental	20.00			
8794 MCI	Long Distance Service	9.84			
8795 Future Shop	Software/Surge	151.94			
8796 Wendy Warren	Wages/PP14 (507.41)	640.00			
8797 Diane Stephenson	Wages/PP14 (595.52)	800.00			
103 Wallace Thompson	Loan			35000.00	
Jacks IGA	Fax letters				4
J.S Postmaster	Stamps				3
PC Jacks IGA	July mtg exp				3
TOTAL EXPENSES:	\$4265.96	\$0.00	\$0.00	\$35000.00	\$10
INCOME DURING MONTH:					
County Budget	Stephenson/Phone	29.00			
County Budget	St of MT/Coal Grant	694.02			
County Budget	Kenney/Phone	37.53			
County Budget	Nansel/Phone	129.32			
Loan Account	Pmt/Schiffer			2598.00	
Loan Account	Pmt/Kenney			250.00	
Loan Account	May Interest			1488.08	
Loan Account	June Interest			2592.29	
Loan Account	Admin Fee/Thompson			1050.00	
Loan Account	Pmt/Payer			1290.00	
TOTAL INCOME:	\$889.87	\$0.00	\$0.00	\$9268.37	\$0
Balance Carried Forward:	\$70823.91	\$3945.41	\$1467.05	\$420920.93	\$8

Wayton Salsbery moved, seconded by Dennis Nixon, to approve the Treasurer's Report as distributed. The motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE AUGUST 28, 1996, REGULAR MEETING

Members Present: Dennis Nixon, Vice-Chairman; Dave Davenport; Caprice Gregory; Robert Heinle; Bob Nansel; Layton Salsbery.

Members Not Present: Jack Knobloch, Chairman.

Others Present: Otto Bendawald, Forsyth Country Club representative; Dennis Kenney, Associate Supervisor; Rocky Schwagler, NRCS; Katrina Rusley, NRCS; Wendy Warren, District Technician; Diane Stephenson, District Administrator.

The meeting was brought to order by Vice-Chairman Dennis Nixon at 7:00 p.m. in the USDA Conference Room in Forsyth. It was noted that Jack Knobloch is recovering from surgery and unable to attend the meeting.

Layton Salsbery moved to approve the minutes of the July 24, 1996, regular meeting as distributed; Robert Heinle seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, September 25, 1996, at 7:00 p.m.

TREASURER'S REPORT: Robert moved, seconded by Bob Nansel, to approve the August Treasurer's report; the motion carried.

ADMINISTRATOR'S REPORT: The previous month's activities report was distributed to the Supervisors.

310: BOB MERENESS, STREAM BANK STABILIZATION, YELLOWSTONE RIVER, 96-07: The proposed activity, as outlined on the application, is to extend an existing rock riprap project for stream bank stabilization. The application does not specify the materials to be used or the length of the bank protection. Robert and Phil Stewart, Department of Fish, Wildlife & Parks, inspected the site on August 26, and discovered that Bob has not decided the method that will be used to stabilize the bank, i.e., rock riprap or rock barbs. Considering the information, Layton moved to table action on the application until Bob makes a decision on the stabilization method. Bob Nansel seconded and the motion carried. Bob Mereness will be notified of the Board's decision.

SHEFFIELD RANCH CORP, ROCK RIPRAP, ROCK BARBS & REPAIR, YELLOWSTONE RIVER, 96-08: The application specifies three sites for proposed activity. The first proposed project is to repair rock riprap installed during the spring of 1996 with additional rock. The second proposal is to install 500' of new rock riprap, install two rock barbs upstream from the existing riprap, and repair an existing dike. And the third is to install two rock barbs downstream from the other two sites. Robert and Phil Stewart conducted the on-site inspection on August 26. Phil recommends approval of the three projects. Layton moved to approve the projects with modification that the riprap be installed at 1.5 to 1 slope. Robert seconded and the motion carried. The supervisors signed Form 273, which will be forwarded to Jerome Chvilicek, land manager.

FORSYTH COUNTRY CLUB, IRRIGATION MAINTENANCE, YELLOWSTONE RIVER, 96-08, APO: The proposed activity is to clean 700' to 1000' of a side river channel with a backhoe to supply irrigation water to the greens. It is estimated that 300 cubic yards of material will be moved. Otto Bendawald, Forsyth Country Club representative, stated the APO request is for ten years and, most likely, would not be used every year. In the past the Country Club was required to look into other alternatives to supply water to their pump, i.e., moving the pumpsite, increasing the storage capacity, or drill a well at the

pumpsite, since the problem had occurred previously. It was reported water from a test well was found unsuitable for irrigation purposes due to high sodium content and moving the pumpsite is not financially feasible as determined by a preliminary design; also, a new storage pond was constructed and the existing ponds were expanded. Bob Nansel moved, second by Caprice, that the activity is a project; the motion carried. The application will be forwarded to Phil Stewart.

The meeting was closed at 7:35 p.m. to discuss loan applications. The meeting was open to the public at 8:05 p.m. Dennis Nixon reported that the following action was taken regarding the loan requests:

LOAN PROGRAM: **JACK PAYER:** Robert moved to approve Jack Payer's loan application for \$6000 to install a pit. Layton seconded and the motion carried.

STEVE SELEG: Dave Davenport moved to approve Steve Seleg's loan application for \$17,500 to land level 72 acres. Robert seconded and the motion carried. The project will be funded through a LTA and will be installed over four years under a five year contract.

BOYD SHAVER: Dave moved to approve Boyd Shaver's loan application for \$3000 to install a short stockwater pipeline and tank and to drill a well. Robert seconded and the motion carried. Boyd will be notified that new title insurance must be purchased.

MARK HOLMES: Layton moved to approve Mark Holmes loan application for \$9000 to land level 24 acres. Robert seconded and the motion carried.

DOROTHY SPANNAGEL: Layton moved to allow a one year deferment to Dorothy Spannagel on her \$32,000 loan; Robert seconded and the motion carried.

OLD BUSINESS:

CAPACITY BUILDING 310 COMMITTEE: DNRC received a request for public hearings on the draft ARMs and are required to provide notice and conduct the hearings. Two hearings will be held in our area on September 25 in Miles City and on September 26 in Billings, both at 1:00 p.m. and both at the USDA Conference Rooms.

FAIR ACTIVITIES: Participants had to play a game, either a ring toss or dart game, and provide the correct answer to a question relative to conservation issues in order to get a freebie, a notepad, pen, pencil, sponge or eraser. An Envirothon contest was also conducted one day of the fair for two class divisions, adult and student; only six students and twelve adults participated. Winners Mandy Gundlach, student division, and Barb Warner, adult division, will each receive a conservation district jacket.

RADIO PROGRAM: Dennis reported on the first radio program sponsored by local businesses and briefly discussed future programs, such as the 310 law, the district loan program, and EQIP.

JOB DESCRIPTION: Necessary changes will be made to the draft Technician job description and forwarded to the Local Government Center. Robert moved to adopt the administrator job description as changed by LGC; Layton seconded and the motion carried.

EQIP: Board members reported on the resource concerns and priority areas they designated on the EQIP survey distributed by MACD. The submitted resource concerns reflected those on NRCS' proposed plan; however, the priority areas within Rosebud County are not on the proposed plan. It was noted that NRCS used information gathered during the August 9 forum in Helena, which six conservation districts attended, and through the EQIP surveys to develop the proposed plan. Comments on the proposed plan must be submitted to NRCS by September 3. Diane was instructed to draft a letter outlining the Board's concerns with the geographic areas and the procedure used to establish them.

Two informational meetings will be conducted on September 10th at 9:00 a.m. in the Lewis & Clark Room of MSU-Billings, and at 2:00 p.m. at the Fish, Wildlife & Parks Conference room in Miles City. The meetings are for CD Supervisors and employees, FSA county committees and personnel, and NRCS senior resource cons. Dick Gooby, NRCS, Ray Beck, DNRC, John Anderson, MACD, Bob Raske, NACD, and Bruce Nelson, FSA,

will provide information on EQIP and the 1995 Farm Bill. The supervisors were encouraged to attend the meetings to voice their concerns.

The Board granted approval for the District employees to attend a training session on EQIP, which will be held in Miles City on September 11.

The EQIP proposed rules are expected to be published in the Federal Register the last week of August. Copies will be sent to the Supervisors when received.

MACD CONVENTION PLANNING: Dennis Nixon approved travel for Diane to attend a meeting for convention planning on August 21.

TECHNICIAN REPORT: Wendy provided a report of projects worked on and training received during the previous month.

NRCS REPORT: GREAT PLAINS: ANCHOR ISLAND LAND & CATTLE COMPANY, INC.: Katrina Rusley, NRCS Resource Conservationist, presented a Great Plains conservation plan for Anchor Island Land & Cattle Company, Inc., Bob Johnson, on 1500 acres for stockwater developments, cross fencing, and a high intensity grazing plan. Dave moved to approve the plan; Robert seconded and the motion carried.

HEIN CATTLE COMPANY: Rocky presented a Great Plains conservation plan for Hein Cattle Company, Butch and Scott Hein, on 9446 acres for stockwater developments, cross fencing and a deferred grazing plan. Cost share totals approximately \$49,000. Dave moved to approve the plan; Robert seconded and the motion carried.

LTA: STEVE SELEG: Robert moved to approve a long term agreement for Steve Seleg for land leveling; Dave seconded and the motion carried. The project will be installed over four years under a five year contract with cost share totaling \$16,780.

LONG TERM CONTRACT PRIORITY RATING WORKSHEET: The Board was asked for input on a worksheet to prioritize long term contracts. Action was tabled until the next regular meeting.

FIELD OFFICE PERSONNEL: Rocky informed the Board that Chris Theodore, currently NRCS senior resource conservationist in Wibaux, will be stationed in the Forsyth field office effective September 19. However, Chris will be on annual leave and leave without pay until mid-February.

FUTURE PROJECTS: Ten additional LTAs, two Great Plains and one LTA/Pooling Agreement, with the Yellowstone Irrigation Ditch, are signed up for cost share.

NEW BUSINESS:

CAPACITY BUILDING MEETING: No supervisors were able to commit to the Capacity Building meeting on September 23rd and 24th in Billings. However, Bob Nansel moved to approve travel for Diane to attend the meeting; Dave seconded and the motion carried.

MACD AREA IV MEETING: Resolutions are to be submitted to Carbon Conservation District, Area IV host, ASAP. The Board did not have any at this time, however, resolutions may be presented from the floor during the meeting. Pre-registration, due by September 30, will be discussed at the September regular meeting.

MUTUAL AGREEMENT: Copies of the Mutual Agreement with USDA and the State of Montana were distributed to the Supervisors prior to the meeting. Layton made a motion to accept the Mutual Agreement, seconded by Bob Nansel, the motion carried. The agreement will be forwarded to NRCS State Office after Jack Knobloch, Chairman, signs it. More specific details regarding working arrangements will be developed through a "Cooperative Working Agreement", which replaces the old MOU with SCS.

CONSERVATION ACHIEVEMENT AWARD: Following discussion on possible candidates for the 1996 Conservation Achievement Award, Rocky and Diane were asked to provide information, regarding practices installed, etc., on each candidate at the next regular meeting.

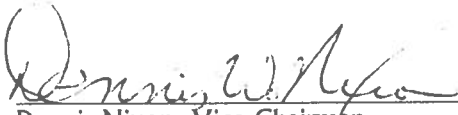
DESIGN OF NATURAL STREAM CHANNELS: The Board was informed of a three-day workshop in October for those who fund, permit, review, and design stream recovery projects. At this time no one was interested in attending.

LOAN PROGRAM: In late July approximately 770 letters were mailed to Rosebud County producers and landowners informing them of the district loan program. Diane reported the response has been favorable, in part because FSA notified producers of an increase in cost share rates to 75%.

OTHER BUSINESS: DNRC NOTES: Information on stream mechanics workshops and a sample agenda were provided. The Board is interested in conducting a workshop and instructed Diane to look into the matter.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, MACD Spring meeting, Eastern Plains RC&D. Newsletters: MACD, MACDEO, Tuesday Letter, Forestry Notes (July & August), Liberty County CD, Custer County CD, Lower Musselshell CD, Eastern Plains RC&D, District Leader, Conservogram, Montana GLCI.

There being no further business, Layton moved, seconded by Robert, to adjourn the meeting at 10:10 p.m.


Dennis Nixon, Vice-Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT AUGUST, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	
Balance brought forward:		\$70823.91	\$3945.41	\$1467.05	\$420920.93	\$1
798 Diane Stephenson	Travel/Audit Wkshp	52.00				
799 M.L. Schuman	Fair freebies	163.94				
800 Wendy Warren	Wages/PP15, COLA (535.73)	675.20				
801 Diane Stephenson	Wages/PP15, COLA (633.80)	844.80				
802 Diane Stephenson	Reimburse/Fair booth	22.98				
803 Rosebud County Plan	August Medical (250.00)	185.00				
804 Yellowstone Pharm	Film	11.89				
805 U.S. West	Phone Service	58.47				
806 Reid's True Value	Fair booth	36.99				
807 Cellular One	Mobile Service	189.74				
808 IRS	PP13,14,15, COLA (1102.32)	329.16				
809 Diane Stephenson	Reimburse/Coffeemaker	19.99				
810 Diane Stephenson	Petty Cash	50.00				
811 Wendy Warren	Wages/PP16 (450.12)	563.07				
812 Diane Stephenson	Wages/PP16 (613.17)	822.40				
Range Phone	NRCS Copies					
Jack's IGA	August Mgt exp					
TOTAL EXPENSES:		\$4025.63	\$0.00	\$0.00	\$0.00	\$1
INCOME DURING MONTH:						
County Budget	Stephenson/Phone	29.13				
County Budget	Nansel/Phone	72.25				
County Budget	Kenney/Phone	29.60				
County Budget	Nixon/Phone	100.85				
District Account	Interest		24.92			
District Account	Book Sales		38.00			
Loan Account	Pmt/Larsen				250.00	
Loan Account	Pmt/Hathaway Ranch				190.00	
Loan Account	Pmt/Mortenson				250.00	
Loan Account	Pmt/McDaniels				1000.00	
Petty Cash	County Budget					5
TOTAL INCOME:		\$231.83	\$62.92	\$0.00	\$1690.00	\$5
Balance Carried Forward:		\$67030.11	\$4008.33	\$1467.05	\$422610.93	\$4

Robert Heinle moved, seconded by Bob Nansel, to approve the Treasurer's report as distributed; the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE SEPTEMBER 25, 1996, REGULAR MEETING

Members Present: Jack Knobloch, Chairman; Dennis Nixon, Vice-Chairman; Dave Davenport; Caprice Gregory; Robert Heinle.

Members Not Present: Bob Nansel; Layton Salsbery.

Others Present: Rocky Schwagler, NRCS; Wendy Warren, Technician; Diane Stephenson, Administrator.

At 7:00 p.m. the meeting was closed to the public while the Board of Supervisors completed Wendy Warren's six month evaluation and Diane Stephenson's annual evaluation. Chairman Jack Knobloch discussed the evaluation reports with each employee individually. Based on the evaluations the Board awarded merit pay increases as follows: Wendy will receive a .28 per hour raise; Diane will not receive a raise.

The regular meeting was called to order at 8:35 p.m. by Chairman Jack Knobloch in the USDA Conference Room in Forsyth.

Robert Heinle moved to approve the minutes of the August 28, 1996, regular meeting as distributed; Dennis Nixon seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, October 23, 1996, at 7:00 p.m.

TREASURER'S REPORT: Dennis moved, seconded by Robert, to approve the September Treasurer's report; the motion carried.

ADMINISTRATOR'S REPORT: The previous month's activities report was distributed; no questions were asked.

310: FORSYTH COUNTRY CLUB, IRRIGATION MAINTENANCE, YELLOWSTONE RIVER, 96-08,

APO: On September 3, 1996, Phil Stewart, Department of Fish, Wildlife & Parks, responded that he is not requesting an inspection of the site and recommended approval of the project as submitted. However, Gary Schanck, groundskeeper, notified Diane on September 3 that the Country Club cleaned out the river channel under the emergency provisions. Since, according to Gary, the action was completed as proposed on the APO application, another application was not required. Diane notified Phil Stewart of the emergency action on September 5. Phil requested that a Supervisor inspect the site to ensure that the activity was completed as described. Layton Salsbery agreed to visit the site and to complete Form 271, Team Member Report. Layton had not inspected the site at this time. Chairman Knobloch tabled discussion of the project until the inspection has been completed.

LOAN PROGRAM: Following discussion the Board decided that an applicant with an outstanding loan balance under \$35,000 may be eligible for another loan; however, the sum of the loans may not exceed \$35,000. The borrower is required to submit a loan application and an updated security information sheet and is required to purchase title insurance. The earlier mortgage will not be released unless the applicant chooses to pay the outstanding balance in full. The outstanding balance will not be refinanced with Loan program moneys.

STREAMBANK STABILIZATION: Landowners have inquired if financial assistance is available to install rock rip rap or rock barbs for streambank stabilization along the Yellowstone River. The loan program guidelines specify that projects must meet NRCS specifications, however, NRCS does not have job approval authority or specifications for projects on the

Yellowstone River, due to flow capacity. Dennis made a motion that prior to Board approval, loan applicants are required to submit a professional engineer design for streambank stabilization projects installed on the Yellowstone River or any other stream that NRCS does not have approval authority on. Robert seconded and the motion carried.

LEGAL ASSISTANCE: Copies of a letter requesting legal assistance from DNRC were distributed. Members discussed issues which they felt the letter did not adequately cover. Another letter will be drafted stating the concerns, i.e., administrative fees may be used at the Board's discretion, on programs unrelated to the loan program, and interest earned must be used for the loan program administration.

OLD BUSINESS:

JOB DESCRIPTION: There being no changes to the second draft, Dennis moved, seconded by Robert, to adopt the Technician job description as distributed. The motion carried.

EQIP: Supervisors reported on the EQIP meetings conducted in Miles City and Billings on September 10. Unfortunately, the criteria used to determine funding for 1997 projects was not provided to the Boards until after the priority areas had been submitted to NRCS State Office. Members also discussed that EQIP is being promoted as a "bottoms up" program when in fact the funding is controlled by those on the top. The latest word on when the EQIP rules will be published in the Federal Register is the end of September. The Board was notified of a "Farm Bill Forum" scheduled on October 17 in Miles City at the Eagles; more information will be relayed when received.

CAPACITY BUILDING MEETING: Diane reported on the Capacity Building meeting held in Billings on September 23 and 24. The group of Supervisors, administrators, and agency personnel discussed issues which will be addressed during the next five years. The group re-evaluated the direction of the following committees: Legislative, Funding, 310 Administration, Watershed Planning and Program Delivery, Marketing/Communications, Education (youth and adult), and Grazing Lands Conservation Initiative. Diane is a member of the 310 Administration committee; Supervisors are encouraged to participate.

310 COMMITTEE: Robert moved to send DNRC a letter supporting the proposed ARMs; Caprice seconded and the motion carried. Travel approval was granted for Diane to attend a 310 committee meeting in Helena on October 7; the committee will be responding to comments submitted during the public hearings on the ARMs. Copies of draft "interim specifications for the use of concrete for streambank stabilization" for use only in areas where a source of suitable rock is not available were distributed. The Department of Environmental Quality asked for suggestions by September 25. No action was taken.

MACD AREA IV MEETING: Pre-registration is due by September 30 for the October 8 meeting in Red Lodge. There are no resolutions to submit. Members were reminded that Bob Nansel's term as Area Director is up for election.

CONSERVATION ACHIEVEMENT AWARD: Information was presented on the suggested candidates for the 1996 Conservation Achievement Award. Rocky answered questions regarding projects installed and assistance programs that were utilized. Dave moved that Frank and Jeanne LaBree receive the award; seconded by Robert, the motion carried. Dennis volunteered to take photos of practices to be used during the award presentation. Discussion took place on what to present as an award; no ideas were forthcoming.

STREAM MECHANICS WORKSHOP: Diane informed the Board that grant funds are available to host stream mechanics workshops. Topics may be determined by the host District or a suggested format may be followed, which includes classroom and field sessions. Interfluv, a Bozeman consulting firm, conducts workshops for a substantial fee. Dave moved to conduct a

workshop using InterFluv, if grant funds are available. Caprice seconded and the motion carried. The workshop will be conducted in the spring, 1997.

RESERVED WATER: The Administrative Rules, which increases the change of application fee to \$200, became effective on September 20, 1996. Conservation Districts will be assessed the fee if an application for reserved water is outside the original development area; most districts pass the cost on to the applicant.

APPLICATION: An application for reserved water was forwarded to Mike and Darlene Ballensky for development on the Arlene Ham farm near Hathaway.

TECHNICAL REPORT: Wendy provided the Board a list of projects worked on the previous month. She also requested a district jacket, however, there are no more on hand. Dennis will contact additional suppliers regarding prices and availability.

NRCS REPORT: GREAT PLAINS: DIAMOND RANCH, GENIE GARFIELD: Rocky presented a conservation plan of operations for Genie Garfield, totaling \$49,999 cost share, to install 10 miles of stockwater pipeline and 2 ½ miles of crossfence for 10 to 12 pastures in a high intensity grazing rotation. Montana currently does not have any Great Plains funds available, however, after October 1 additional moneys may be obtained from other states. Robert moved, seconded by Dave, to approve the plan; the motion carried.

W DIAMOND RANCH, DON YOUNGBAUER: Caprice moved to approve a Great Plains contract for Don Youngbauer that the Board had previously approved as a LTA. Robert seconded and the motion carried.

NEW BUSINESS:

MACD SUPERVISORS AWARD NOMINATIONS: The MACD Supervisors Award program and selection criteria were discussed; no action taken.

NACD AWARD PROGRAMS AND CONTESTS: Information on NACD Award programs and contests was available; no action was taken.

MACD INSURANCE PROGRAM: Prior to the meeting, information on the MACD insurance program was distributed; Dennis requested premium rates and will share them when received.

WORKSHOPS: Dennis moved to approve travel for Diane to attend two workshops, Caprice seconded, and the motion carried. The first is sponsored by MACDEO on October 16 in Miles City on Employee Development, and the second, conducted by Fred Pryor, is on October 24 in Billings on Business Writing for Results.

DEPARTMENT OF ENVIRONMENTAL QUALITY: No action was taken on a notice of application to renew a discharge permit for a wastewater treatment facility in Colstrip or on a termination of storm water general discharge permit for road construction at Big Sky Mine.

NACD ANNUAL MEETING: Information was provided on the annual NACD meeting in Kansas City, Missouri on February 2 through 5, 1997. No action taken.

NATIONAL WATER QUALITY INVENTORY: A copy of the National Water Quality Inventory: 1994 Report to Congress, prepared by EPA was made available.

OTHER BUSINESS:

RADIO PROGRAM: A September radio program is not scheduled; topics for the October program are EQIP and the 310 permitting process.

ANNUAL LEAVE: Diane informed the Board she may be on annual leave October 17, 18, 21, and 22.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Yellowstone CD, Eastern Plains RC&D.
Newsletters: MACD, Pondera County CD, Missoula CD, Lewis & Clark County CD, Ag
in Montana Schools, Ag in the Classroom, Conservogram, District Leader, Nursery Notes,
Inside Agroforestry.

There being no further business, the meeting was adjourned at 11:20 p.m.



Jack Knobloch, Chairman



Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT SEPTEMBER, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:		\$67030.11	\$4008.33	\$1467.05	\$422610.93	\$46.
3813 Wendy Warren	Wages/PP17 (419.80)	517.86				
3814 MCI	Long Distance Service	5.24				
3815 Diane Stephenson	Wages/PP17 (631.65)	822.40				
3816 Diane Stephenson	Travel/Admin mtg	48.00				
3817 Montpress, Inc.	Envelopes	58.50				
3818 Boss, Inc.	Fair/Notepads	162.30				
3819 Yellowstone Pharm	Fair Supplies	10.43				
3820 Taylor's Ace Hard.	Fair Booth	22.04				
3821 Cellular One	Mobile Service	123.22				
3822 Rosebud Co. Plan	Sept. Medical (250.00)	185.00				
3823 IRS	PP 16/17 (684.56)	206.78				
3824 U.S. West	Phone Service	69.71				
3825 VOID	VOID					
3826 MACD Area Treas.	1996 Dues	100.00				
3827 U.S. Postmaster	Stamps	64.00				
38 MCI	Long Distance Service	5.24				
38 Lone Wolf Photo	Activities Poster	12.78				
3830 Wendy Warren	Wages/PP18 (522.50)	657.60				
3831 Diane Stephenson	Wages/PP18 (613.17)	822.40				
819 TW Quarter Circle	Memorial		100.00			
820 MSU Extension	20 Range Books		300.00			
104 Hathaway Ranch	Loan				22500.00	
PC U.S. Postmaster	Postage					9.
TOTAL EXPENSES:		\$3893.50	\$400.00	\$0.00	\$22500.00	\$9.
INCOME DURING MONTH:						
County Budget	Phone/Stephenson	16.14				
County Budget	Phone/Kenney	15.38				
County Budget	MACDEO/Reimburse	41.92				
County Budget	Phone/Nansel	31.90				
County Budget	Phone/Nixon	59.80				
District Account	NRCS/Blueprints		125.85			
Loan Account	Pmt/Shaver				1000.00	
Loan Account	Admin/Hathaway Ranch				675.00	
Petty Cash	Flag Sale					5.
TOTAL INCOME:		\$165.14	\$125.85	\$0.00	\$1675.00	\$5.
Balance Carried Forward:		\$63301.75	\$3734.18	\$1467.05	\$401785.93	\$41.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE OCTOBER 23, 1996, REGULAR MEETING

Members Present: Jack Knobloch, Chairman; Dave Davenport; Caprice Gregory; Bob Nansel; Layton Salsbery.

Members Not Present: Robert Heinle; Dennis Nixon.

Others Present: Steve Shelley, loan applicant; Doug McRae, loan applicant; Diane Stephenson, District Administrator.

The meeting was called to order by Chairman Jack Knobloch at 7:10 p.m. in the USDA Conference Room in Forsyth.

Dave Davenport moved, seconded by Layton Salsbery, to approve the minutes of the September 25, 1996, regular meeting as distributed; the motion carried.

The next regular meeting will be held on Wednesday, November 20, 1996, at 7:00 p.m. due to the Thanksgiving holiday.

TREASURER'S REPORT: Dave moved to approve the September Treasurer's report as distributed; Layton seconded and the motion carried.

ADMINISTRATOR'S REPORT: The previous month's activities report was distributed to the Supervisors.

At 7:15 p.m. the meeting was closed to the public to discuss loan applications. The meeting was open to the public at 7:50 p.m. The following action was taken during the closed session:

LOAN PROGRAM: STEVE SHELLEY: Steve will be land leveling approximately 300 acres and installing cross fence under the LTA program. Layton made a motion to approve the loan application for \$35,000 pending the completion of the LTA conservation plan. Dave seconded and the motion carried.

GREENLEAF LAND AND LIVESTOCK COMPANY, DOUG McRAE: Doug will be installing approximately 10 miles of stockwater pipeline, tanks, and 5 miles of cross fence. He intends to work with NRCS on the project, however a conservation plan and designs have not been completed. Dave moved to approve the loan application; Caprice Gregory seconded and the motion carried.

310: FORSYTH COUNTRY CLUB, IRRIGATION MAINTENANCE, YELLOWSTONE RIVER, 96-09,

APO: Layton inspected the activity the Country Club completed under the emergency provisions. Since the project was installed as stated on the APO application, the Board and the Phil Stewart, Department of Fish, Wildlife & Parks, agreed to issue an "after the fact" permit. Dave moved to approve the ten year annual maintenance permit to clean a ditch to supply water to the pumps. Caprice seconded and the motion carried.

ARMs: Copies of a letter of support for the 310 ARMs were distributed to the Supervisors prior to the meeting. Diane reported on a meeting conducted on October 21 in Helena to discuss concerns with the proposed rules; the concerns were addressed and necessary changes will be made to the rules.

RESERVED WATER: ARLENE HAM: The Board was notified a notice of completion for water development was received from Arlene Ham.

LOAN PROGRAM: Copies of a letter sent to Laurie Zeller, DNRC, regarding additional questions on the loan program, were distributed to the Supervisors prior to the meeting. Don McIntyre, DNRC legal counsel, will be drafting an answer as soon as possible.

OLD BUSINESS:

FARM BILL: Following a discussion on the proposed CRP rules, it was decided that individuals will submit comments prior to the November 7 deadline. Discussion on EQIP was tabled until the November meeting to allow everyone an opportunity to review the proposed rules.

MACD AREA IV MEETING: Bob reported on the meeting hosted by Carbon Conservation District, held in Red Lodge on October 8, 1996. Both resolutions, funding for dry hydrant demonstrations and organized distribution of legal opinions, were accepted and will be presented at the convention. Since there is no longer a speech contest, Area IV dues will be reduced to \$50 per year. Those Districts that have paid the 1996 dues of \$100 will receive a refund. Bob was re-elected as Area Director for a two year term. A panel discussion on the farm bill took place during the afternoon. Districts are concerned with the additional financial burden in convening the work groups and conducting those meetings.

STREAM MECHANICS WORKSHOP: Diane reported Rosebud Conservation District is signed up to host a stream mechanics workshop and will be working with the Department of Fish, Wildlife & Parks and DNRC. Due to the expense of using Interfluv, a Bozeman engineering firm, and limited financial resources, hosts are encouraged to get as many individuals and other District to attend as possible. Tentative plans are to conduct the workshop next spring.

MACD INSURANCE: Information on MACD insurance premium rates was mailed to members earlier, courtesy of Dennis Nixon.

MACDEO WORKSHOP: Diane reported on the October 16 workshop in Miles City. Issues discussed were employee roles and responsibilities, personnel policy and job description, funding opportunities, NRCS policy regarding government property, and communications which included hands-on email exercises. Eleven district employees from eastern Montana attended the meeting; future workshops will be conducted by the employees organization.

TECHNICIAN REPORT: Wendy Warren was unable to attend the meeting; copies of her report were distributed.

NRCS REPORT: Rocky Schwagler was unable to attend the meeting. Copies of a holistic resource management course, offered through the North Dakota Natural Resources Corp., were distributed.

NEW BUSINESS:

MACD CONVENTION: Pre-registration for the MACD convention at the Billings Clarion is due by November 4th. Currently, Bob and Caprice plan on attending; other members may register after November 4. Bob Nansel made a motion to approve travel for Diane to the convention on Tuesday, November 12th. Caprice seconded and the motion carried. The 310 committee will be rehearsing the play Tuesday.

EASTERN PLAINS RC&D: Following a thorough discussion, Dave made a motion not to respond to the request to approve Eastern Plains RC&D's operation budget of \$5500; seconded by Bob, the motion carried. A motion requesting RC&D funding be sent back to the taxpayers was withdrawn. It was also agreed not to respond to the request for input to the RC&D annual plan of operations.

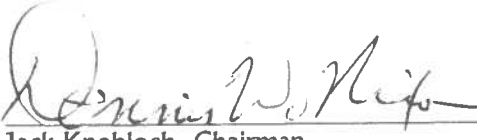
CAPACITY BUILDING FUNDING COMMITTEE: The Board reviewed and updated a survey initially completed a year ago regarding the District's need for additional operating funds.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: Layton moved to approve the \$213.62 expenditure for supplies and salaries; Caprice seconded and the motion carried.

OTHER BUSINESS: Diane was instructed to purchase a clock for the conference room.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Eastern Plains RC&D. Newsletters: MACD, Hill County CD, Cascade County CD, Forestry Notes, CTIC, District Leader.

There being no further business the meeting was adjourned at 10:00 p.m.



Jack Knobloch, Chairman



Diane Stephenson, District Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT OCTOBER, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P
Balance brought forward:		\$63301.75	\$3734.18	\$1467.05	\$401785.93	\$41
3832	Jack Knobloch	Travel	195.20			
3833	Dennis Nixon	Travel	114.00			
3834	Dave Davenport	Travel	138.00			
3835	Caprice Gregory	Travel	117.00			
3836	Robert Heinle	Travel	112.50			
3837	Bob Nansel	Travel	114.00			
3838	Layton Salsbery	Travel	29.00			
3839	Diane Stephenson	Travel	113.20			
3940	Wendy Warren	Per Diem	4.00			
3841	Rocky Schwagler	Travel	27.00			
3842	Wendy Warren	Wages/PP 19 (522.52)	657.60			
3843	Diane Stephenson	Wages/PP19 (613.17)	822.40			
3844	Rosebud Co. Plan	October Medical	185.00			
3845	IRS	Depst/PP18,19 (740.92)	221.46			
3846	Unemployment Ins.	3rd qtr	44.51			
3847	U.S. West	Phone Service	57.38			
	Cellular One	Mobile Service	96.73			
	MCI	Long Distance Service	5.24			
3850	Wendy Warren	Wages/PP20 (539.07)	680.00			
3851	Diane Stephenson	Wages/PP20 (613.17)	822.40			
3852	Diane Stephenson	Travel/Area mtg	81.00			
3853	Diane Stephenson	Travel/MACDEO Workshop	34.00			
3854	MACDEO	Name Tag	10.00			
3855	Trading Post	Fair Booth/Lights	31.12			
105	VOID					
106	Jack Payer	Loan			800.00	
PC	Range Phone	NRCS Copies				6
PC	U.S. Postmaster	Postage/Return jacket				3
PC	U.S. Postmaster	Postage				7
TOTAL EXPENSES:		\$4712.74	\$0.00	\$0.00	\$800.00	\$18
INCOME DURING MONTH:						
County Budget	Stephenson/Phone	21.30				
County Budget	Kenney/Phone	21.30				
District Account	Interest		12.73			
Loan Account	Admin/Payer				24.00	
Loan Account	Pmt/Garfield				3340.00	
Loan Account	Interest				6178.09	
Loan Account	Pmt/Batey				950.00	
Loan Account	Pmt/J. Hofer				2610.00	
Loan Account	Pmt/Shaver				250.00	
Loan Account	Pmt/Payer				210.00	
INCOME:		\$42.60	\$12.73	\$0.00	\$13562.09	\$0
Balance Carried Forward:		\$58631.61	\$3746.91	\$1467.05	\$414548.02	\$23

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE NOVEMBER 20, 1996, REGULAR MEETING

Members Present: Dennis Nixon, Vice Chairman; Dave Davenport; Caprice Gregory; Robert Heinle; Bob Nansel; Layton Salsbery.

Members Not Present: Jack Knobloch.

Others Present: Barb Rolston, loan applicant; Dennis Kenney, Associate Supervisor; Katrina Rusley, NRCS; Rocky Schwagler, NRCS; Wendy Warren, District Technician; Diane Stephenson, District Administrator.

The meeting was called to order by Vice-Chairman Dennis Nixon at 7:00 p.m. in the USDA Conference room in Forsyth.

Layton Salsbery moved to approve the minutes of the October 23, 1996, regular meeting with the following correction: **"LOAN PROGRAM: GREENLEAF LAND & LIVESTOCK:** Dave moved to approve the loan application for \$35,000; Caprice seconded and the motion carried." Dave Davenport seconded and the motion carried.

The next regular meeting was scheduled for December 18, 1996, at 2:00 p.m., in Forsyth.

TREASURER'S REPORT: Dave moved to approve the Treasurer's report as distributed; Layton seconded and the motion carried. The Board reviewed following County Budget Balances available for the remainder of the fiscal year: Salaries: \$29,812.07; Benefits: \$3458.19; Conservation Education: \$3517.42; Dues: \$4800.00; Office Supplies: \$1747.28; Field Supplies: \$26.25; Security Bond: \$100.00; Maintenance Agreements: \$307.00; Newsletters: \$2000.00; Annual Report: \$3000.00; Supervisors Expense: \$4393.20; Reserved Water: \$400.00; Workshops: \$500.00; BALANCE: \$54061.41.

ADMINISTRATOR'S REPORT: The previous month's activity report was distributed to the Supervisors.

RESERVED WATER: ARLENE HAM: Robert Heinle moved to accept an application for reserved water for 160.5 acre feet of water on 53.5 acres for Arlene Ham, located near Hathaway. Layton seconded and the motion carried. The application will be forwarded to Duane Claypool, DNRC Project Evaluator.

310: ARLENE HAM, RAMP FOR IRRIGATION PURPOSES, YELLOWSTONE RIVER, 96-10: The proposed activity, in conjunction with the reserved water application, is to slope the river bank on a 5 to 8% grade and construct an earth ramp for a trailer-mounted pump for irrigation purposes. Dave moved to deem the activity a project; Layton seconded and the motion carried. The application will be forwarded to Phil Stewart, Department of Fish, Wildlife & Parks. Robert will conduct the on-site inspection for Rosebud Conservation District.

LOAN PROGRAM: BOYD SHAVER: Boyd was notified that the District would not advance loan money. He was also encouraged to attend the meeting to discuss the Board's concern that the generator he plans to purchase may not be sufficient for the intended purpose. Following discussion, it was decided that the District would loan the funds for the generator, even though it is very portable, since NRCS is willing to sign off on the project.

MARK HOLMES: Caprice Gregory made a motion to increase Mark Holmes' loan from \$9000 to \$10,000. Robert seconded and the motion carried.

At 7:30 p.m. the meeting was closed to the public to discuss loan applications from Barb Rolston and Arlene Ham.

The following action was taken during the closed session:

BARB ROLSTON: Barb will be installing 2 miles of stockwater pipeline, tanks, buried mainline irrigation pipeline and gated pipe under the LTA cost share program. Robert made a motion to approve the loan application for \$12,000. Caprice seconded and the motion carried.

ARLENE HAM: The Board was unable to take action on the loan application due to a lack of information. Arlene will be asked to supply details of the proposed project prior to the December meeting.

The meeting was open to the public at 8:00 p.m.

LEGAL ASSISTANCE: Due to road conditions, Laurie Zeller, DNRC-CDB, was unable to attend the meeting. She will try to come to the December meeting to discuss the Board's questions regarding proper use of loan program funds and other issues discovered while researching the subject.

OLD BUSINESS:

EQIP: The Board discussed concerns relating to the proposed rules for the Environmental Quality Incentive Program (EQIP). Since comments are due by November 25th, Dennis Nixon and Rocky will compose a letter outlining the District's concerns. According to Bob Nansel, Treasure County Conservation District would like to work with Rosebud Conservation District on convening a work group. It was suggested that we attend TCCD's December regular meeting, if possible; Diane will mail notices to the Supervisors if the meeting can be scheduled.

MACD CONVENTION: Reports on the convention were provided by those attending. Caprice helped at the registration table and attended the RC&D meeting and other sessions. Bob Nansel reviewed the resolutions and informed the Board that all of the resolutions were approved, either as presented or amended. He also stressed the importance of developing a local work group. Robert Heinle and Dennis Kenney attended the Yellowstone Basin Council meeting. A resolution was presented to the Water Resource Committee requesting MACD support legislation to grant indefinite terms to Conservation Districts, cities, and towns for water reservation development. Diane reported on the sessions she attended. The convention will be held in Bozeman in 1997.

TECHNICIAN REPORT: Wendy Warren provided a list of projects and training completed for the previous month.

NRCS REPORT:

LTAs: BARB ROLSTON: Katrina Rusley, NRCS, presented a LTA contract for Barb Rolston to install 2 miles of stockwater pipeline, 600' of buried irrigation mainline pipeline, 2500' of gated pipe, and implementation of a grazing plan. Location of tanks will help with the distribution of livestock to areas that are currently under utilized. Layton moved, seconded by Caprice, to approve the contract; the motion carried.

LARSEN LAND AND LIVESTOCK: Wendy presented a LTA contract for Larsen Land & Livestock, Jim Larsen, to install two stockwater pipelines, approximately 1 ½ miles and less than 1 mile, tanks and a grazing plan. Robert moved, seconded by Bob Nansel, to approve the contract; the motion carried.

GRAZING LANDS CONSERVATION INITIATIVE: Rocky provided information on a proposed cottonwood regeneration project to be funded through GLCI and asked if the Board would support the proposal. The issue will be discussed again at the December meeting.

NEW BUSINESS:

DEQ: Notices of applications for wastewater discharge permits were received from the Department of Environmental Quality for Spring Creek Coal Company, Decker, MT and Stimson Lumber Company, Libby, MT. No action was taken, however, Dave and Bob Nansel will check on the permit for Spring Creek Coal Company.

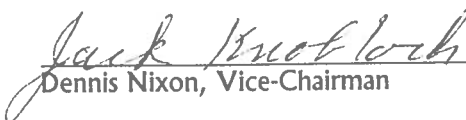
GOODYEAR AWARD: The Board instructed Diane to complete and submit the Goodyear Award nomination form. The cooperator of the year will be submitted by January 31, 1997.

EMPLOYEE COMPENSATION COMMITTEE: Dennis asked who was willing to work on a committee to look into establishing a compensation plan for District employees and job classifications. It was decided that the Personnel Committee would handle the issues and will meet after the first of the year.

COAL BOARD GRANT, # 0380, COMPUTER WORKSTATION: Layton moved to approve the \$353.55 expenditure for supplies and other expenses relating to the computer workstation; Bob Nansel seconded and the motion carried.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Yellowstone CD, Ag in Montana Schools. Newsletters: McCone CD, Montana's Fisheries, Soil & Water Conservation Society, Watershed News, Conservogram, Ag in Montana Schools, Ag in the Classroom, Forestry Notes.

There being no further business the meeting was adjourned at 10:00 p.m.


Dennis Nixon, Vice-Chairman


Diane Stephenson, District Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT NOVEMBER, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P
Balance brought forward:		\$58631.61	\$3746.91	\$1467.05	\$414548.02	\$23
3856 Wendy Warren	Wages/PP21 (539.07)	680.00				
3857 Diane Stephenson	Wages/PP21 (613.17)	822.40				
3858 IRS	Deposit/PP20,21 (753.80)	224.90				
3859 Diane Stephenson	Travel/Writing Workshop	52.00				
3860 Carbon CD	Area IV mtg	22.00				
3861 Forsyth Hardware	Lathe	373.75				
3862 Rosebud Co Plan	November Medical	370.00				
3863 MACD	Pre-registration	272.00				
3864 Cellular One	Mobile Phone Service	180.02				
3865 Wendy Warren	Wages/PP22 (453.37)	680.00				
3866 Diane Stephenson	Wages/PP22 (613.17)	822.40				
3867 MT College MinSc	Coal Grant	213.62				
3868 MCI	Long Distance Service	14.96				
38 U.S. West	Phone Service	50.89				
38 Selby's	Blueprint Machine Maint.	143.00				
3871 Diane Stephenson	Travel/MACD Convention	171.60				
3872 MACDEO	Name Tag	10.00				
821 Selby's	Blueprint Paper		166.19			
TOTAL EXPENSES:		\$5103.54	\$166.19	\$0.00	\$0.00	\$0
INCOME DURING MONTH:						
County Budget	Nixon/Phone	21.30				
County Budget	Area IV/Reimbursement	50.00				
County Budget	MACD/Capacity Bldg Reimb.	89.70				
County Budget	Stephenson/Phone	21.30				
County Budget	Nansel/Phone	89.21				
County Budget	St of MT/Coal Grant	213.62				
County Budget	Nixon/Phone	48.21				
District Account	Interest		11.27			
Loan Account	Pmt/Stensvad				1180.00	
Loan Account	Pmt/Spannagel				620.00	
Loan Account	Pmt/Nansel				860.00	
Loan Account	Pmt/Lackman				640.00	
Loan Account	Pmt/Stokke				2660.00	
Loan Account	September Interest				1408.64	
Loan Account	Pmt/Weight				330.00	
TOTAL INCOME:		\$533.34	\$11.27	\$0.00	\$7698.64	\$0
Balance Carried Forward:		\$54061.41	\$3591.99	\$1467.05	\$422246.66	\$23

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE DECEMBER 18, 1996, REGULAR MEETING

Members Present: Jack Knobloch, Chairman; Dennis Nixon, Vice-Chairman; Dave Davenport; Caprice Gregory; Robert Heinle; Layton Salsbery.

Members Not Present: Bob Nansel.

Others Present: Laurie Zeller, DNRC, Helena; William Lamb, Rosebud-Treasure Extension Agent; Dennis Kenney, Associate Supervisor; Rocky Schwagler, NRCS; Wendy Warren, District Technician; Diane Stephenson, District Administrator.

The meeting was called to order by Chairman Jack Knobloch at 2:00 p.m. in the USDA Conference Room in Forsyth.

Robert Heinle moved, seconded by Dennis Nixon, to approve the minutes of the November 20, 1996, regular meeting as distributed. The motion carried.

The next regular meeting is scheduled for Wednesday, January 22, 1997, at 2:00 p.m. in Forsyth.

TREASURER'S REPORT: Robert moved to approve the Treasurer's report as distributed; seconded by Dennis, the motion carried.

ADMINISTRATOR'S REPORT: The previous month's activity report was distributed to the Supervisors.

WATER RESERVATIONS: The Board agreed to send letters soliciting support of legislation to grant indefinite terms to develop water reservations to local representatives and senators upon Yellowstone Basin Council Chairman Will Clark's recommendation. A short paper will be included to provide background on the development and history of water reservations. Copies will be forwarded to the Supervisors.

310: ARLENE HAM, RAMP FOR IRRIGATION PURPOSES, YELLOWSTONE RIVER, 96-10: Robert and Phil Stewart, Department of Fish, Wildlife & Parks, conducted the on-site inspection on December 2, 1996, and recommend approval of the project as planned, as there are no plans to extend the earth ramp into the low water channel. Layton Salsbery made a motion to approve the project; Caprice Gregory seconded and the motion carried. Form 273, Supervisors' Decision, was signed by the members present and will be forwarded to Arlene Ham and Phil Stewart.

ARMS/CONSTRUCTION STANDARDS: Laurie Zeller, DNRC, discussed a movement afoot which would eliminate 310 permits. If the idea were successful, Conservation Districts would not conduct on-site inspections, but rather would be required to conduct a type of certification class for persons interested in 310-type activities. The Board agreed that not only would this be more time consuming than the present permit process, but would not be in the best interests of the resource. Laurie indicated the Capacity Building 310 Committee may meet with the proponent to discuss the concept.

LOAN PROGRAM:

At 2:20 p.m. the meeting was closed to the public to discuss a loan application; the following action was taken during the closed session:

ARLENE HAM: The Board agreed to accept security only on real estate necessary to secure the loan. Layton moved to approve the \$35,000 loan request to develop new irrigation land

utilizing the District's water reservation, pending the receipt of title insurance on Arlene's property north of the Interstate. Dennis seconded and the motion carried.

The meeting was open to the public at 2:40 p.m.

LEGAL ASSISTANCE: The Board recently requested legal counsel from DNRC regarding proper use of loan program funds. Laurie Zeller discussed this issue as well as other questions uncovered while researching the Board's initial concern. A draft memorandum legal opinion from Don MacIntyre, DNRC legal counsel, states that the funds in the loan program account may be used for making loans and for administering the loan program. The memo further states that only funds from the regular assessment, loan repayments and interest charged, and administrative fees may be deposited into the loan program account; interest earned on the loan program account itself must be deposited into the general operating account. Given this information the Board must consider options available to them in utilizing the interest earned on the account since 1990. Other questions uncovered involve whether Rosebud Conservation District followed the Montana Administrative Procedure Act (MAPA) when adopting the loan program forms and rules. Board members were unsure whether MAPA had been followed when the program was initiated. MAPA publications are filed with the Montana Secretary of State's Office; a check with them will determine if the provision was followed. If MAPA was not followed, the Board may go through the procedure now or may ask MACD for assistance in requesting legislative changes to the statute. Additionally, the statutes imply interest must be charged, which Rosebud Conservation District does not assess, and two statutes are inconsistent regarding whether or not administrative fees may be charged. These also may be addressed by legislative changes, if the Board opts. A special Board meeting will be held on Tuesday, January 14, 1997, at 4:00 p.m. to discuss these issues and options available.

OLD BUSINESS:

EQIP: Information on the 1996 Farm Bill, conducting local working group meetings, a sample agenda, nominal group techniques, and the consensus process were available to the Board. A joint meeting with Treasure County Conservation District was rescheduled from December 10, 1996, to Tuesday, January 14, 1997, at 8:00 p.m. in Hysham. In order to facilitate the meeting, the Districts' strategic plans will be used to determine common resource concerns. Since Rosebud Conservation District's strategic plan is not done, a special Board meeting will be held at 2:00 p.m. on January 14 to review and finalize the plan. Even though no deadline has been set on when projects must be submitted to NRCS state office for consideration for fiscal year 1998 funding, it was decided the sooner the group meetings are conducted the better. It was suggested a meeting with the Farm Service Agency County Committee proceed the group meetings, which should be conducted by March 1. Rocky, Stew Greer, Hysham NRCS field office, Susan Redding, TCCD Administrator, and Diane will draft an agenda prior to the January 14 meeting.

DEPARTMENT OF ENVIRONMENTAL QUALITY: No action was taken regarding a wastewater discharge permit application for Spring Creek Coal Company, Decker, Montana, received the previous month.

PERSONNEL COMMITTEE: Committee members Jack, Dennis, and Caprice, along with Diane, will meet on February 12, 1997, at 7:00 p.m. to discuss various issues.

STREAM MECHANICS WORKSHOP: Because the Board would like to include a field visit, the stream mechanics workshop will be conducted during low water flow, from mid-April to mid-May. Robert Heinle's rock barb project west of Hathaway was suggested as a field site. Surrounding Conservation Districts, as well as private landowners, will be invited to the session. Grant funds have been requested through the Department of Fish, Wildlife & Parks and DNRC to conduct the workshop. Diane will notify Glen Phillips, FW&P, regarding the Board's decision.

ANNUAL MEETING: Dennis Nixon volunteered to make the Cooperator of the Year presentation at the annual meeting, to be held on Sunday, February 9, 1997, in Hysham. Rocky will draft the text and review slides with Dennis. Either an engraved weather station or clock, valued around \$100, will be presented to Frank and Jeanne LaBree, award winners.

RIT/RDGP PROPOSAL: The Reclamation and Development Grant Program (RCGP) open pits/water impoundment proposal was not ranked by the governing committee. The Board will defend the proposal at a committee hearing to be held sometime in January. It is possible that with the support of the mining companies, the proposal could be moved to a funded position. Diane will notify John Wheaton, Montana Bureau of Mines & Geology, of the Board's decision. Board members will be contacted when the hearing date has been set.

AUDIT: Due to a scheduling conflict, the District's records were not audited while Olness Associates were auditing Rosebud County. The Board discussed what records should be reviewed; no final decision was made. However, Diane was instructed to contact Brent Olness to inquire if he would be willing to meet with her at the District office to discuss the Board's concerns, briefly review the records, and offer advice on what should be included in the review.

TECHNICIAN REPORT: Wendy distributed a list of projects worked on the previous month.

NRCS REPORT: GLCI PROPOSAL: The Board agreed to send a letter of support to the Powder River Conservation District for a Grazing Lands Conservation Initiative (GLCI) cottonwood regeneration proposal. Rocky reminded members that GLCI grant project applications are currently being accepted.

GROUP AGREEMENT: Layton made a motion to accept a group agreement between Gil Weight and Art Schiffer. Dennis seconded and the motion carried. Gil will be installing an irrigation mainline pipeline under a LTA.

NEW BUSINESS:

DEPARTMENT OF ENVIRONMENTAL QUALITY: A notice to modify Colstrip Energy Limited Partnership's ground water permit was received. A 33.6 acre ash impoundment pit will be constructed, which could contain up to 2.2 million cubic yards of ash. Following brief discussion, no action was taken.

CAPACITY BUILDING FUNDING COMMITTEE: The Board was notified that the Capacity Building Funding Committee distributed an extensive survey on conservation district responsibilities and the value of conservation districts to be completed by each District. The information will be used to justify CD requests for additional funding. It was noted that completing the survey will take a great deal of time.

NACD SURVEY: Information on the level of expertise and specialties within Districts and the willingness to host other Districts to the area was requested by NACD. Diane will complete the survey and return.

WINTER GRAZING SEMINAR: Judith Basin Conservation District will be hosting the 1997 Winter Grazing Seminar in Stanford on January 15 and 16, 1997.

CAPACITY BUILDING LEGISLATIVE COMMITTEE: Information on working with the legislature and some of the issues that will come up during the session were distributed. MACD suggests conducting a meeting with our local legislators prior to January 6.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: Layton moved to approve the \$991.70 expenditure for supplies and salaries for EMC students; Caprice seconded and the motion carried. Layton also moved that the District submit a bill for administrative assistance provided since the grant inception calculated in ratio to the total grant funds that have passed through our account. Caprice seconded and the motion carried.

1997 ANNUAL PLAN OF OPERATIONS: The Board will work on the 1997 Annual Plan of Operations when they meet on Tuesday, January 14, 1997, for the Strategic Plan.

DNRC NOTES: Copies of DNRC Notes were distributed and information discussed within is available at the district office.

OTHER BUSINESS: FLEX PLAN: The flex benefits plan, which allows employees to "flex" money out of their paychecks for insurance premiums before taxes, is also available for non-covered medical and dependent care expenses. Since Rosebud Conservation District employees currently participate in the flex plan, elections, the amount to be flexed out of the check, must be made prior to the beginning of the plan year, or calendar year. Even though the County Clerk & Recorder deposits the District's insurance premiums with Intermountain Administrator, Inc., the District is responsible for filing necessary IRS forms. In order to flex out medical and dependent care expenses, a plan policy must be developed for Rosebud Conservation District. Rock Hall, Intermountain Administrator, Inc., offered to draft the policy. There is no charge to participate in the program; the only cost to the District is administration of the program. Dennis moved that the District participate in the program and request Rock Hall to develop the District's policy. Dave seconded and the motion carried.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Yellowstone CD. Newsletters: Dawson County CD, Pondera County CD, Conservogram, Tuesday Letter, District Leader, Forestry Notes, CTIC.

There being no further business, Layton moved to adjourn the meeting at 6:00 p.m., seconded by Dennis. The motion carried by the members remaining.


Jack Knobloch, Chairman


Diane Stephenson, District Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT DECEMBER, 1996

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	
Balance brought forward:		\$54061.41	\$3591.99	\$1467.05	\$422246.66	\$23
3873 Wendy Warren	Wages/PP23 (453.37)	680.00				
3874 Diane Stephenson	Wages/PP23 (699.69)	945.76				
3875 Caprice Gregory	Travel/MACD Conv	192.70				
3876 Robert Heinle	Travel/MACD Conv	106.00				
3877 VISA/Bob Nansel	Travel/MACD Conv	116.25				
3878 Bob Nansel	Travel/MACD Conv	271.45				
3879 U.S. Postmaster	Stamps	64.00				
3880 Rosebud Co. Plan	Dec. Medical	370.00				
3881 Wendy Warren	Wages/PP24 (453.37)	680.00				
3882 Diane Stephenson	Wages/PP24 (613.17)	822.40				
3883 MT College Min. Sc	Coal Grant	353.55				
3884 U.S. West	Phone Service	47.22				
3885 MCI	Long Distance Service	10.98				
3886 Cellular One	Mobile Service	108.72				
3887 Soil & Water Cons	Membership/1 year	54.00				
3888 U.S. Postmaster	Postage/MACDEO	13.13				
9 IRS	Deposit/PP22, 23 (688.58)	207.30				
/ Paul Hofer	Loan				12900.00	
108 Boyd Shaver	Loan				3600.00	
109 Mark Holmes	Loan				10000.00	
110 Steve Seleg	Loan				5300.00	
PC Jack's IGA	Nov. mtg exp					8
PC Clerk & Recorder	Mortgage Rel/P. Hofer					6
TOTAL EXPENSES:		\$5043.46	\$0.00	\$0.00	\$31800.00	\$26
INCOME DURING MONTH:						14
County Budget	Kenney/Phone	21.30				
County Budget	St of MT/Coal Grant	353.55				
County Budget	Stephenson/Phone	21.30				
County Budget	Kenney/Phone	21.30				
District Account	Interest		12.99			
Loan Account	Pmt/Hein				900.00	
Loan Account	Admin Fee/Hofer				387.00	
Loan Account	Pmt/P. Hofer				1860.00	
Loan Account	Pmt/Giesick				320.00	
Loan Account	Admin Fee/Shaver				108.00	
Loan Account	Pmt/Asay				840.00	
Loan Account	Pmt/Nile				1270.00	
Loan Account	Admin Fee/Holmes				300.00	
Loan Account	Admin Fee/Seleg				159.00	
Loan Account	Pmt/Martens				3000.00	
Loan Account	Pmt/McDaniel				960.00	
an Account	Interest				3261.15	
AL INCOME:		\$417.45	\$12.99	\$0.00	\$13365.15	\$0
Balance Carried Forward:		\$49435.40	\$3604.98	\$1467.05	\$403811.81	\$2