

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200

FORSYTH, MONTANA 59327

(406) 356-7479

MINUTES OF THE JANUARY 25, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Jack Knobloch, Vice Chairman; Dave Davenport, Caprice Gregory, Layton Salsbery, Dennis Nixon.

Members Not Present: Bob Nansel.

Others Present: See attached list.

The meeting was brought to order by Chairman Robert Heinle at 2:00 p.m., in the USDA Conference room in Forsyth.

Jack moved to accept the December 28, 1994, regular meeting minutes; Layton seconded and the motion carried ^{2/22/95}

SHEFFIELD RANCH COMPANY 310 APPLICATIONS: Dr. Don Reichmuth, from Geomax in Spokane, Washington, attended the meeting at the Board's request to explain the proposed rock bank barbs to be installed on the Yellowstone River north of Hathaway. The Board questioned the dimensions of the barbs and if it were necessary that they be 50' long. In Reichmuth's opinion the effectiveness of the barbs are diminished if the length is not 50'. He went on to say that, in his opinion, bank riprap encourages the channel to deepen, where the barbs will widen the channel, thereby allowing more ice to pass. Slides and overhead drawings were shown to demonstrate this theory. The Board heard concerns from local landowners on the proposed construction of a drop structure. The 310 application dealing with the drop structure was denied by the Board at the December 28, 1994, regular meeting. Reichmuth notified the Board that Sheffield Ranch intends to submit a second 310 application to install a "modified" drop structure. Some details of that proposal were discussed; Phil Stewart, Department of Fish, Wildlife & Parks, and the Board stated that upon receipt of the application, with specific concerns and issues addressed, consideration would be given at that time. Dave made a motion to approve the rock bank barbs project (94-10) as submitted. Layton Salsbery seconded and the motion carried.

WATER RESERVATION ANNUAL STATUS REPORT: Duane Claypool, DNRC-CDB, attend the meeting to give the upper and lower Yellowstone River basin reserved water status report. The ten year review requirements were discussed. The District must submit the final report to the Board of Natural Resources & Conservation by June 31, 1995. Duane encouraged the Board to contact landowners along the Yellowstone River to determine their interest in maintaining the reserved water allocation. The changes to the Reserved Water Administrative Rules were noted: changes to the landowner's or the district's applications will require a "show cause" hearing to be held, the District must pay the cost of publishing the notice; if any objections are made to the change of application, the District is required to have legal representation at the hearing. The possibility of the Yellowstone Basin Council meeting in the near future to determine a definition of "agriculture use" as related to reserved water was discussed. Duane briefly discussed legislative issues that MACD is working on.

TREASURER'S REPORT: See attached report.

SOUTHERN PLAINS RC&D: Alyce Kuehn, RC&D Coordinator, informed the Board that 223 grant funds will become available to other groups besides conservation districts if legislation is passed. The three counties chosen to participate in the Well Abandonment demonstration project are Richland, Dawson, and Roosevelt. A congressional bill that would increase electrical rates was discussed; information will be forwarded to the District as received.

COUNTY BUDGET BALANCES: The following budget balances were reviewed: Salaries - \$21,786.00; Benefits - \$989.98; Conservation Education - \$824.12; Dues - \$4648.00; Office Supplies - \$309.23; Field Supplies - \$520.00; Security Bond - \$100.00; Maintenance Agreements - \$307.00; Newsletter - \$1000.00; Annual Report - \$100.00; Supervisors Expenses - \$969.03; Reserved Water - \$300.00; Workshops - \$220.00; TOTAL BALANCE: \$30,094.00

LOAN PROGRAM: JERRY McDANIEL: First State Bank will be taking over Jerry's debt from Federal Land Bank; Jerry requested that the District subordinate first mortgage to the Bank. Currently the District is second to Federal Land Bank. Layton made a motion to subordinate to First State Bank as the District's position will not change. Dennis seconded and the motion carried.

TIM COX: Tim is currently four years, six months in arrears on a total of \$3240. The Board discussed options available to collect the debt. It was decided that Layton would discuss the problem with Tim and will report on the outcome at the February meeting.

LOAN BALANCE: Cash on Hand - \$462,965.43; Committed - \$59,300.00 Balance Available - \$403,665.43.

LASER PRINTER: Dennis reported a delay in receiving information on the HP4 and requested that the discussion be tabled until the February meeting.

ANNUAL PLAN OF OPERATIONS: Draft copies of the annual plan of operations (APO) were distributed. An APO Committee was named to review the draft and to present a final to the Board at the February meeting. Committee members are: Robert Caprice, Rocky and Diane. The committee will meet on February 8, 1995.

ANNUAL BANQUET: A plaque was ordered for Greenleaf Land & Livestock in honor of being named the "Outstanding Conservationist". The plaque for Jeanne LaBree was presented. Layton made a motion to purchase a belt buckle for Tom Wimer in honor of his retirement from the Board. Dennis seconded and the motion carried. The banquet award presentations were discussed. Treasure County CD is hosting the banquet on Sunday, February 5th at 6:00 p.m. at the school.

310 REVISIONS: The Board reviewed the 310 revisions forwarded by DNRC. Comments previously sent to DNRC will be addressed in the bill. Indications are that the bill will be presented in early February.

CAPACITY BUILDING EDUCATION COMMITTEE: Surveys were distributed to the Supervisors in regard to education needs. Surveys are to be mailed to the Committee by 2/1/95.

CAPACITY BUILDING LEGISLATIVE COMMITTEE: Copies of legislative issues that MACD will request support of were distributed. Rosebud CD responded to a request to contact members of the House Natural Resources Committee on HB192, Watershed Planning Councils, and asked that the bill be killed in committee. Lila Taylor is on this committee.

NACD DUES: Jack made a motion to pay the 1995 NACD dues in the amount of \$550.00. Layton seconded and the motion carried.

NRCS REPORT: TECH GUIDE: The committee has completed the review and suggested changes will be made to the document and forwarded to the Board members.

AGRICULTURAL WASTE PROPOSAL: Rocky presented a proposal from the Billings Field Office that would attempt to obtain funding to staff a position that would provide expertise in the area of ag waste management systems and that could provide training to the South Central Plains Team members. The position would be funded for two to three years. The four conservation districts within the SCPT have been asked to endorse the proposal prior to presenting it to NRCS State Office. The Board had some concerns as

NRCS REPORT: COMPUTER SOFTWARE: In order to run the plotter for the geodimeter, a MSDOS upgrade was needed. Caprice made a motion to purchase MSDOS 6.2. Dave seconded and the motion carried.

RANGE MANAGEMENT WORKSHOP: Rocky asked if the District was interested in sponsoring a range management workshop in conjunction with the Northern Cheyenne Reservation conservation planning efforts. Sponsorship would entail financial support and possibly grant funding. The Board agreed to help as needed.

PASTURE PLANTING TRAINING SSESSEION will be held in Billings on January 31, 1995, from 9:30 a.m. to 4:00 p.m. at the Fish, Wildlife & Parks building.

COUNTY RANGE COMMITTEE SURVEY results were made available from Lex Riggle, DNRC.

NOTIFICATION OF NO-TILL DRILL contract completion was received from DNRC.

DISTRICT FLUMES: Dennis Kenney requested that the six or seven flumes that had been used in conjunction with his irrigation management demonstration some years ago be sold, given away or recycled. Rocky will have Matt pick up the flumes from Dennis' and will contact Merlin Nelson about placing them in counties that have need for them.

ELECTION OF OFFICERS: CHAIRMAN: Dave nominated Robert Heinle. Layton moved that the nominations cease. Robert was unanimously elected Chairan.

VICE CHAIRMAN: Dave nominated Jack Knobloch; Dennis seconded the nomination. Dave moved that the nominations cease. Jack was unanimously elected Vice Chairman.

SECRETARY-TREASUER: Dennis nominated Diane Stephenson; Dave seconded and the nomination carried.

MACD COMMITTEE ASSIGNMENTS: The following committe assignments were accepted:

Robert Heinle: District Operations, FSA Committee, Reserved Water Committees;

Jack Knobloch: Water Resources;

Dave Davenport: Research Committee, Weed Management Coordinator;

Caprice Gregory: RC&D, Youth Education, Ag in Montana Schools;

Bob Nansel: Range Committee (Range, Forestry, Public Lands), FSA Committee;

Dennis Nixon: Finance Committee, Southern Saline Seep Organization;

Layton Salsbery: Natural Environment & Wildlife, FSA Committee;

Diane Stephenson: Legislative Contact, Public Relations.

DISTRICT OPERATIONS: The Board accepted Dennis Nixon's mileage of 68 miles for regular meetings ^(found trip 2/3-1/95) (one way). Mailing addresses were updated for all Board members.

FILE CABINET: Caprice moved to purchase file cabinet for the office. Dave seconded and the motion carried.

OATH OF OFFICE: The following Board members returned notorized oaths of office: Layton, Dennis, Caprice and Dave. Robert and Jack previously affirmed their oath office. All oaths will be filed at the County Clerk & Recorder's Office as required by law.

ERSHED MANAGEMENT WORKSHOP will be held on February 23 & 24 in Billings, sponsored by the Montana Soil & Water Conservation Society. Registration is required

PERSONNEL: Dennis made a motion to give the Administrator five personal days of paid leave per year. Jack seconded and the motion carried.

CRIME PREVENTION SATURDAY. The Board discussed the possibility of supervisors collecting a

INFORMATION RECEIVED: It was noted that the following information was received: MACD Newsletter; AMS Newsbits and Minutes; Treasure County CD minutes; Cascade and Hill County CD newsletters; Eastern Plains RC&D Newsletter; Tuesday Letter; District Leaders; Montana SWCS newsletter; letter from NRCS Chief Paul Johnson.

There being no further business, Dennis made a motion that the meeting adjourn at 6:30 p.m.; motion carried.

Robert Heinle, Chairman

Diane Stephenson
Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

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JANUARY 25, 1995, REGULAR MEETING PERSONS ATTENDING--SHEFFIELD RANCH 310 APPLICATIONS

Mark Albers
Dennis Kenney
Phil Stewart
Duane Claypool
Steve Odden
Jim McDonagh
Leslie Wilson
Dee Wilson
Alyce Kuehn
Donald Reichmuth
Brent Mefford
Mark Aberg
Jerome Chvilicek
John Coston
Robert Heinle
Caprice Gregory
David Davenport
Layton Salsbery
Dennis Nixon
Jack Knobloch
Rocky Schwagler
Diane Stephenson

Bureau of Reclamation, Billings
Rosebud Conservation District Associate Supervisor
Department of Fish, Wildlife & Parks, Miles City
DNRC-CDB, Miles City
U.S. Fish & Wildlife Service, Billings
Landowner, Rosebud
Landowner, Rosebud
Landowner, Rosebud
Eastern Plains RC&D
Geomax, Spokane, WA
Bureau of Reclamation, Denver
Department of State Lands, Miles City
Hall & Hall, Inc., Billings
Landowner, Hathaway
Rosebud Conservation District Supervisor
Rosebud Conservation District Supervisor
Rosebud Conservation District Supervisor
Rosebud Conservation District Supervisor
Rosebud Conservation District Supervisor
Rosebud Conservation District Supervisor
NRCS, Senior Resource Conservationist
Rosebud Conservation District Administrator

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TREASURER'S REPORT JANUARY, 1995

			COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.C
Balance brought forward:			\$34147.85	\$7340.48	\$1467.50	\$459372.78	\$2.
3444	Jack Knobloch	Travel/Coal Mtg	219.71				
3445	Diane Stephenson	Travel/310 Mtg	167.48				
3446	Bob Nansel	Travel/MACD Mtg	49.08				
3447	Soil & Water Soc.	Dues	51.00				
3448	Nat'l Watershed	Dues	25.00				
3449	MACD/Area IV	1995 Expense	100.00				
3450	VOID						
3451	IRS	FICA/PP24,25	210.52				
3452	State Treasurer	4th Qtr	41.28				
3453	Unemployment Ins	4th Qtr	45.41				
3454	Matt Kurkowski	PP26 (738.61)	816.00				
3455	Diane Stephenson	PP26 (515.50)	600.00				
3456	Society Range Mgt	Donation/Bradly	100.00				
3457	Cellular One	Mobile Service	104.68				
3	Selby's	Blueprint Paper	98.87				
39	U.S. West	Phone Service	57.74				
3460	Matt Kurkowski	PP01 (738.61)	816.00				
3461	Diane Stephenson	PP01 (544.16)	640.00				
3462	IRS	FICA/PP26,01	219.70				
3463	Diane Stephenson	Petty Cash	40.00				
805	First State Bank	Saving Bond/Speech		350.00			
PC	U.S. Postmaster	Postage					10.
PC	Jack's IGA	Dec Mtg Expense					3.
TOTAL EXPENSES:			\$4402.47	\$350.00	\$0.00	\$0.00	\$14.
INCOME DURING MONTH:							
County Budget	Kenney/Phone		69.50				
County Budget	Area IV/Speech Exp		279.12				
District Account	Nov Interest			20.45			
District Account	MACD/Insurance			20.00			
Loan Account	Pmt/McDaniel/Kanta					1900.00	
Loan Account	Nov Interest					1692.65	
Petty Cash	Coffee Reimbursement						10.
Petty Cash	County Budget						40.
Petty Cash	Book Sale						1.
TOTAL INCOME:			\$348.62	\$40.45	\$0.00	\$3592.65	\$51.
Balance Carried Forward:			\$30094.00	\$7030.93	\$1467.50	\$462965.43	\$40.

Dave made a motion to approve the treasurer's report; Caprice seconded and the motion carried.

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MINUTES OF THE FEBRUARY 22, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Jack Knobloch, Vice-Chairman; Bob Nansel; Dave Davenport; Dennis Kenney, Associate Supervisor.

Members Not Present: Caprice Gregory, Dennis Nixon, Layton Salsbery.

Others Present: Lex Riggle, DNRC-CDB; Larry Brence, Rosebud-Treasure Extension Agent; Vince Thomas, Rosebud County Weed Supervisor; Teton County Weed Supervisor; Joe Fidel, NRCS; Mark Zuber, NRCS; Chris Theodore, NRCS; Rocky Schwagler, NRCS; Diane Stephenson, Administrator.

The meeting was brought to order by Chairman Robert Heinle at 2:00 p.m., in the USDA Conference room in Forsyth.

Jack moved to approve the January 25, 1995, regular minutes with the following correction:
The Board accepted Dennis Nixon's mileage of 68 miles for regular meetings (round trip).

Dave seconded the motion and it carried.

An addition to the January 25, 1995, regular meeting minutes: Jack moved to accept the December 28, 1994, regular meeting minutes; Layton seconded and the motion carried.

The next regular meeting is scheduled for March 22, 1995, at 7:00 p.m.

WINTER GRAZING SEMINAR: Lex Riggle, DNRC-CDB, attended the meeting to discuss the Winter Grazing Seminar and to request the District consider hosting the 1996 Seminar. Lex gave a brief review of the DNRC Range Resource Program; the Winter Grazing Seminar is one portion of the program. The seminar hosts chose topics for the two day event which are timely and pertinent. Jack made a motion to contact the Range Committee to request assistance in sponsoring the 1996 Winter Grazing Seminar; Bob seconded and the motion carried. Rosebud Conservation District will make a commitment to sponsor the Seminar if the Range Committee is willing to help. Bob Nansel will contact committee members; Lex Riggle will be notified of the District's decision.

ROSEBUD COUNTY WEED PROGRAM: Vince Thomas, Rosebud County Weed Supervisor, attended the meeting to discuss Rosebud County's three part weed control program: biological control, mechanical control, and education. Under biological control, the county has release sites for leafy spurge, knapweed, and poison hemlock. Problems encountered in the past was monitoring the release site for mortality. The county has a cost share program for mechanical spraying of sites, a sprayer loan program, and a contract spraying program. The county weed control plan outlines a compliance program for landowners. Of the three part program, the educational portion is the weakest. The Extension office handles the private applicators re-certification program. Licenses are issued every five years and are renewed with six credits. Vince discussed working with the Conservation District in sponsoring classroom or field training. Vince was invited to submit newsletter articles and was encouraged to contact the District when planning any educational programs.

AG WASTE STUDY PROPOSAL: Joe Fidel, Mark Zuber, and Chris Theodore, NRCS, attended the meeting to discuss a two year, sixteen-county ag waste study proposal. The proposal would consist of three studies:

WASTE STUDY PROPOSAL cont.: years.

** Water Quality Point Source: feedlot runoff would be sampled in order to compare current NRCS design standards, which are based on Eastern United States feedlot situations, to Eastern Montana feedlot conditions.

** Ag Waste Utilization: samples of liquid and solid ag waste would be analyzed in order to help guide proper utilization of ag waste materials.

The proposal would be funded by a \$25,000 to \$30,000 grant. Eastern Plains RC&D has been approached to obtain and administer a grant. The District was asked to consider the following questions concerning this proposal:

** Does Rosebud District support the proposal?

** If so, would Rosebud District submit a letter of support to NRCS along with a list of potential producers which would be interested in participating in the study, detailing which of the three studies they would work with?

** If Eastern Plains RC&D is unwilling or unable to administer the grant funds, would Rosebud Conservation District consider administering them?

Joe asked the Board to respond to these questions by April 1, 1995. Specific sampling procedures would be discussed with the chosen producers prior to the study beginning. The Board will discuss the matter at the March 22, 1995, regular meeting and will notify Joe of the outcome.

At this time the Board no longer had a quorum and the following issues were discussed -- no action was taken:

RESERVED WATER 10 YEAR REVIEW: Work on the report has begun and landowners along the Yellowstone River will be contacted to request support of maintaining the District reserved water allocation.

CAPACITY BUILDING LEGISLATIVE COMMITTEE: Updates were given on SB234, the state reorganization bill--grant and loan programs will be retained with DNRC. Amendments to HB478, which amends SB310, removed the addition of entering lands and allowing collection of attorney fees when abating a public nuisance. District funding issues were addressed and were very successful as 319 funds will be administered by Conservation Districts and an additional \$25,000 was included in the Administrative grant program.

ANNUAL BANQUET: Since the District did not invite landowners as their guests, as was done in the past, the few individuals that attended the banquet without a formal invitation will be considered as guests. The District will cover their meal costs.

PERSONNEL POLICY: Draft copies of the Personnel Policy were distributed to those in attendance. Copies will be mailed to those not attending the meeting. The Board needs to consider naming a committee to review the policy rather than the complete Board handling the review.

NRCS REPORT: Rocky discussed a Great Plains priority rating worksheet. The Board may submit comments on the worksheet. Rocky reviewed his concerns with the Board. NRCS State Office had requested that the Board review an updated Fish Stream Improvement Standard. Copies were distributed; Supervisors may submit comments to the District office. Rocky gave a brief update on the South Central Plains NRT Ag Waste Personnel proposal. Most likely the funds will come from a 319 grant. Since the Conservation Districts will receive 319 monies, the individual hired will be a District employee and the funds will be administered by one of the four South Central Plains

OFFICE TECH GUIDE: The FOTG committee will meet on March 1, 1995, to review the final draft. Any changes will be made and the copy will be forwarded to the Board members for review at the March regular meeting.

GOODYEAR AWARD NOMINATION: The Board members reviewed and signed the Goodyear Award nomination.

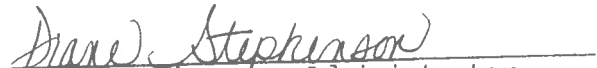
MILEAGE RATES: State mileage rates increased to .29/mile, effective January 1, 1995.

MACDEO: Diane will be attending a NACD Northern Plains Regional planning meeting in Billings on February 23, 1995. The Regional meeting will be held June 4 - 7 in Billings.

INFO RECEIVED: MACD newsletter; RC&D minutes and newsletter; Treasure County CD minutes; Big Horn CD newsletter; Conservogram; District Leader; Water Lines; Conservation Impact; Inside Agroforestry; Forestry Notes; 4th Annual National Watershed Conference.

There being no further business, the meeting was adjourned at 5:20 p.m.


Robert Heinle, Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

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MINUTES OF THE MARCH 22, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Jack Knobloch, Vice-Chairman; Dave Davenport; Layton Salsbery; Caprice Gregory.

Members Not Present: Bob Nansel, Dennis Nixon.

Others Present: Dallas Johannsen, Eastern Plains RC&D; Rocky Schwlager, NRCS; Diane Stephenson, Administrator.

The meeting was brought to order by Chairman Robert Heinle at 7:00 p.m. in the USDA Conference room in Forsyth.

Jack Knobloch made a motion to approve the February 22, 1995, regular minutes. Dave Davenport seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, April 26, 1995, at 7:00 p.m.

TREASURER'S REPORT: Dave made a motion to approve the February and March Treasurer's reports; Caprice Gregory seconded and the motion carried. See attached.

LOAN PROGRAM: JOE HOFER: The Board reviewed a loan request for \$20,000 from Joe Hofer to install 4½ miles of stockwater pipeline and three tanks. The project would extend a line being installed under a Great Plains contract. The application states that this is a group project, as Paul Hofer intends to utilize the pipeline also. The line crosses CRP land, which is under contract for two more years, therefore it would not be usable in the interim. The Board felt that the offered security was not sufficient to cover the debt and would like additional information prior to making a decision. A letter will be forwarded to Joe requesting more information in order to consider it a group project and that additional collateral is needed.

DOROTHY SPANNAGEL: The Board reviewed Dorothy Spannagel's request to increase her loan an additional \$13,000. Dave made a motion to increase the loan to \$33,000; Layton seconded and the motion carried.

TIM COX: Layton was unable to contact Tim Cox regarding his delinquent loan. No action was taken at this time.

LASER PRINTER: Jack made a motion to purchase a Hewlett Packard 4+ laser print from Miles City Star Office; Dave seconded and the motion carried. A quote of \$1670 was given in January, 1995.

WINTER GRAZING SEMINAR: Bob Nansel notified the Board that the Rosebud Range Committee was willing to help organize the 1996 Winter Grazing Seminar. Lex Riggle, DNRC, will be notified of the decision.

COAL BOARD MEETING: The Coal Board will review Rosebud Conservation District's grant application to purchase a computer workstation on March 24, 1995. Jack will attend the Billings meeting; the Coal Board will make its decision at this time.

WATER QUALITY STUDY: Regarding the water quality study proposal that Joe Fidel presented to the Board at the February meeting, the following decisions were made:

- ** Rosebud Conservation District supports the proposal;
- ** the Board will submit a list of producers whom may be willing to participating in the study, specifying which study they are interested in;
- ** and Rosebud Conservation District is not willing to administer grant

ANNUAL PLAN OF OPERATIONS: The Board reviewed the annual plan as submitted by the committee. There being no changes or additions at this time, Jack made a motion to adopt the plan; Dave seconded and the motion carried. Individual responsibilities were handed out and the adoption form was signed by members present.

FIELD OFFICE TECHNICAL GUIDE: The Board reviewed the changes made to the FOTG and discussed submitting an addition to the Tech Guide which outlines the intended use of the FOTG in Rosebud Conservation District. Layton made a motion to submit the revisions to Dick Gooby, NRCS State Conservationist, for concurrence; Dave seconded and the motion carried.

SAND CREEK PROJECT: Dallas Johanssen, Eastern Plains RC&D, discussed the possibility of funding the Sand Creek project with 319 grant monies. The project would include streambank stabilization, rangeland improvements, irrigation water management plans and practices. Streambank stabilization would most likely utilize the majority of the grant funds. Installation of meanders within the stream course and rock drops are being considered at this time; however, the survey has not been completed. Dave moved that the Board pursue the possibility of sponsoring the Sand Creek streambank erosion problem for 319 funding; Caprice seconded and the motion carried. Dallas assured the Board that Warr Kellogg, Water Quality Bureau, would assist the District in applying for the grant.

EASTERN PLAINS RC&D: Dallas informed the Board that Alyce Kuehn resigned as coordinator and that the council is considering making changes to the by-laws; assistance to groups will also be evaluated.

PERSONNEL POLICY: A Personnel Committee consisting of Robert, Caprice, Layton and Dave was established to review the draft personnel policy. The Committee will meet on March 29, 1995, at 7:00 p.m. The Board also discussed the Federal Fair Labor Standards Act and the state-required rate of accrual of annual and sick leave. The Committee will discuss these issues and will report at the next regular meeting.

MACD DUES: Layton made a motion to submit \$4000.00 to MACD for 1995 dues; Jack seconded the motion and it carried. The 1995 bill from MACD was \$11,711.75, based on .077 mill. Since Rosebud Conservation District does not collect 1.5 mill, the Board feels the amount assessed is excessive.

MACD SPEECH CONTEST: The Board set the date for the 1995 MACD Speech Contest on Wednesday, September 27th. The schools in the district will be notified of the date.

6th GRADE CONSERVATION DAY: The Board agreed to conduct the 6th grade conservation day in conjunction with Treasure County Conservation District, on Wednesday, May 3, 1995. The teachers, instructors and group leaders will be contacted in order to finalize plans.

NORTHERN PLAINS REGIONAL MEETING: Diane informed the Board of the planning committee's agenda for the NPR meeting to be held June 4 - 7 in Billings. The Board considered a request to sponsor a coffee break; however, they believe the funds would be better invested in sending the Administrator to the meeting. Layton so moved; Caprice seconded and the motion carried.

NRCS REPORT: GREAT PLAINS: The Board agreed to forward comments to Dave Heilig, Assistant State Conservationist, concerning the priority rating worksheet, which was reviewed at the February meeting.

MOU: Rocky reviewed the Memorandum of Understanding. NRCS and NACD are in the process of updating the MOUs to reflect organization structure changes.

~~-----~~ Jack made a motion to approve Webster Ranch's LTA; Caprice

DISTRICT PERSONNEL: As of pay period 06, all conservation district personnel will accrue annual and sick leave at the required-state rates. Personnel affected will be notified of the changes.

ADMINISTRATOR'S MEETING: Diane was given approval to attend the MACD Area IV Administrator's meeting on Thursday, March 22, 1995, in Billings.

WORKSHOP: Diane was given permission to attend a workshop on communication skills on May 10, 1995, in Billings. The cost of the session is \$79.

CAPACITY BUILDING LEGISLATIVE COMMITTEE: The Board discussed HB2, funding, and HB478, revision to SB310. Rosebud legislators have been contacted by fax and phone as needed in regard to these and other bills.

CRP TEST PLOT: The Board was not interested in participating in a CRP study which would include some eastern Montana Conservation Districts.

YOUTH FORUM PRESENTATION: A thank you note was received from Bobbie Jo Bradley for the District help in sponsoring her trip to the Youth Forum; she also offered to attend a Board meeting to give a short slide presentation on her experience.

MACDEO MEMBERSHIP: Dave made a motion to pay the 1995 MACDEO dues for Diane; Jack seconded and the motion carried.

SOIL STEWARDSHIP WEEK: A notice was published in the District newsletter that Soil Stewardship materials are available through the District for area schools and churches.

ITEMS RECEIVED: MACD annual convention report; Big Dry Resource Area summary; MACD, DNCR, Green Mountain CD, Pondera County CD, Lewis & Clark County CD, RC&D, Ag In Montana Schools, and Ag In the Classroom newsletters; Forestry Notes; Conservation Impact; Conservogram; Journal of Soil & Water Conservation; Treasure County CD, Yellowstone CD, and Ag In Montana Schools minutes.

There being no further business, Dave moved to adjourn the meeting at 11:00 p.m. Jack seconded and the motion carried.


Robert R. Heinle, Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

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TREASURER'S REPORT FEBRUARY, 1995

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.C.
Balance brought forward:		\$30094.00	\$7030.93	\$1467.50	\$462965.43	\$40.
3464	Merlin Nelson	Software	46.99			
3465	U.S. Diary Com	1995 Planner	18.28			
3466	NACD	1995 Dues	550.00			
3467	Matt Kurkowski	PP02 (738.61)	816.00			
3468	Diane Stephenson	PP02 (544.16)	640.00			
3469	Quill Corp.	Supplies	28.44			
3470	ELC Lumber	Stakes	35.00			
3471	Marquis Award	McRae plaque	50.88			
3472	Marquis Award	Jeanne's plaque	72.86			
3473	U.S. West	Phone Service	53.26			
3474	VOID					
3475	Matt Kurkowski	PP03 (738.61)	816.00			
3476	Diane Stephenson	PP03 (544.16)	640.00			
77	IRS	FICA, Fed/PP02,03	250.62			
6	Rail's Inn	Supervisors Expense		23.85		
007	Shy Ann's	Retirement/Buckel		29.98		
808	Treasure County CD	Annual Banquet		297.50		
PC	Jack's IGA	Jan Meeting Exp				8.
PC	U.S. Postmaster	Postage				14.
PC	Diane Stephenson	Reimburse/CD Jackets				9.
TOTAL EXPENSES:		\$4018.33	\$351.33	\$0.00	\$0.00	\$32.
INCOME DURING MONTH:						
County Budget	Nansel/Phone	35.18				
District Account	Dec Interest		20.33			
Loan Account	Pmt/Wimer				1090.00	
Loan Account	Dec Interest				584.14	
TOTAL INCOME:		\$35.18	\$20.33	\$0.00	\$1674.14	\$0.
Balance carried forward:		\$26110.85	\$6699.93	\$1467.50	\$464639.57	\$7.

Dave made a motion to approve the treasurer's report; Caprice seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT MARCH, 1995

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:		\$26110.85	\$6699.93	\$1467.05	\$464639.57	\$7
3478 Diane Stephenson	Petty Cash	40.00				
3479 U.S. Postmaster	Postage	64.00				
3480 Matt Kurkowski	PP04 (738.61)	816.00				
3481 Diane Stephenson	PP04 (544.16)	640.00				
3482 Star Printing	File Cabinet, etc.	352.55				
3483 U.S. West	Phone Service	74.35				
3484 Matt Kurkowski	PP05 (738.61)	816.00				
3485 Diane Stephenson	PP05 (544.16)	640.00				
3486 U.S. Postmaster	Newsltrs/Bulk Fee	251.64				
3487 Diane Stephenson	Mileage/Billings	43.50				
3488 Cellular One	Jan/Feb mobile	149.13				
3489 IRS	FICA, Fed/PP04,05	222.76				
809 MACD	Art Print		30.00			
810 Forsyth High School	Mini Grant		339.95			
First State Bank	Checks		13.90			
Jack's IGA	Feb mtg, FOTG mtg					9
PC U.S. Postmaster	Postage					11
TOTAL EXPENSES:		\$4109.93	\$383.85	\$0.00	\$0.00	\$21
INCOME DURING MONTH:						
County Budget	Newsletter Ads	15.00				
District Account	Jan Interest		17.95			
District Account	Flag Sale/BN		20.00			
Loan Account	Pmt/Walter				1280.00	
Loan Account	Jan Interest				2274.15	
Petty Cash	County Budget					40
Petty Cash	Newsletter Ad					5
TOTAL INCOME:		\$15.00	\$37.95	\$0.00	\$3554.15	\$45
Balance carried forward:		\$22015.92	\$6354.03	\$1467.05	\$468193.72	\$31

Dave made a motion to approve the treasurer's report; Caprice seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

1

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE APRIL 26, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Jack Knobloch, Vice-Chairman; Caprice Gregory; Dave Davenport; Bob Nansel; Dennis Nixon.

Members Not Present: Layton Salsbery.

Others Present: Joe Hofer and Paul Hofer, loan applicants; Dick Gooby, NRCS State Conservationist; Dennis Froeming, NRCS Assistant State Conservationist; Fred Small, Vivian Small and Linwood Ewing, Northern Cheyenne Tribal Council; Larry Brence, Rosebud-Treasure Extension Service; Kurk Dennhey, Northern Cheyenne Extension Service; Rocky Schwagler and Terry Johnson, NRCS; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Robert Heinle at 7:00 p.m. in the USDA Conference room in Forsyth.

The meeting was closed from 7:05 p.m. to approximately 7:45 p.m. to discuss a loan application and district personnel issues.

Upon opening the meeting to the public, introductions were made. Dave Davenport made a motion to approve the March 22, 1995, regular minutes as distributed. Dennis Nixon seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, May 24, 1995, at 7:00 p.m.

LOAN PROGRAM: JOE HOFER: Upon review of information received during the closed meeting, Jack made a motion to approve Joe Hofer's loan request for \$20,000; Caprice seconded and the motion carried.

NORTHERN CHEYENNE TRIBAL CONSERVATION DISTRICT: In order to inform and update the Board of Supervisors of proposed plans for establishing a conservation district comprising the Northern Cheyenne reservation, Dick Gooby, NRCS State Conservationist, and Fred Small, Vivian Small and Linwood Ewing, Northern Cheyenne Council members, attended the regular meeting. According to Dick, NRCS was approached by the Council to discuss options to create their own conservation district; those options are to form under Montana state statutes, under Federal statutes, or under Tribal statutes. NRCS indicated that the option the Tribe is looking at would "create another level of conservation districts" and that the current boundaries of the Rosebud Conservation District and the Big Horn Conservation District would remain as is. However, the council members were uncertain as to what direction the Tribe may be heading. The long range goal of the Tribe is to establish their own CFSA office which would be allocated ACP and LTA funding. Eventhough this may be accomplished without creating another conservation district, the tribe would like to be in charge of reservation conservation planning and could, thereby, fully utilize their Natural Resource staff. The council members were uncertain as to whether they would petition to change the conservation district boundaries to include the Northern Cheyenne reservation in Rosebud Conservation District. Council members agreed that prior to making a final decision, numerous issues and options must be discussed. A meeting will be organized in order to maintain communications among those agencies involved. Diane Stephenson and Linwood Ewing will make the arrangements.

TREASURER'S REPORT: Dave made a motion to approve the treasurer's report; Bob Nansel seconded and the motion carried. Currently the County Cash account has a balance of \$2263.83. Since the District will not receive additional funds until the end of May, Jack Knobloch made a motion to transfer up to \$5000.00 from the Loan Account to the County Cash account, if necessary. Caprice Gregory seconded and the motion carried. These funds will be replaced as soon as real estate taxes are collected.

LOAN PROGRAM: TIM COX: The loan has been in arrears since 1991 with a total of \$3240 due, three payments. Since numerous written attempts to collect the delinquent loan have not proven

successful, the Board agreed to contact Lee Kerr, County Attorney, to investigate legal action available to collect.

LASER PRINTER: The District has received the printer and it should be operational soon. Loan account administrative funds will be used to purchase the printer; total cost \$1777.00.

RESERVED WATER: YELLOWSTONE BASIN COUNCIL: A Council meeting has been scheduled for Monday, May 8, 1995, at the Forsyth Country Club from 11:00 a.m. to 4:00 p.m. The following items will be finalized by the Council, which the Board of Supervisors previously discussed and took action upon: procedure for Council adoption of an item; complaint procedures; definition of irrigation; and, authorization to change form. The Council will discuss requesting that the Board of Natural Resources and Conservation grant indefinite terms to conservation districts for water reservations and including this request within the Ten-Year Review Report. Dennis Nixon made a motion that the Rosebud Conservation District support the request be included within the report; Dave seconded and the motion carried. The Board had previously discussed that the Water Users' Annual Report not be required after an established period of time; no action has been taken by the Council. Bob made a motion to present this proposal to the Council at the May 8, 1995, meeting; Jack seconded and the motion carried. If adopted, the General Reserved Water Development Plan, page 11, would be amended.

TEN-YEAR REVIEW REPORT: The Board received a draft copy of the ten-year review report prior to the meeting; however, due to time constraints, the Board did not review the draft. Any discussion and suggested changes will be brought to the next regular meeting.

1996 WINTER GRAZING SEMINAR: Lex Riggle, DNRC-CDB, was notified of the Board's decision to sponsor the 1996 Winter Grazing Seminar. Plans for the seminar will be coordinated by the Rosebud Range Committee.

COAL BOARD MEETING: Jack attended the Coal Board meeting in Billings on April 28, 1995, where the District's grant application was fully funded for a \$67,513 computer workstation. The Board of Supervisors agreed to authorize the Montana Bureau of Mines and Geology to proceed with the project as outlined in the grant agreement; authorization will be forwarded to John Wheaton.

6TH GRADE CONSERVATION DAY: The District will again purchase pop for the students attending the Wednesday, May 3, 1995, tour. Plans will not be re-scheduled due to weather conditions.

NORTHERN PLAINS REGIONAL MEETING: The Board was notified of the May 20th deadline for pre-registration. The Supervisors expressed interest in attending, however, June is a difficult time to be away. Those able to attend will do so.

CAPACITY BUILDING: LEGISLATIVE COMMITTEE: MACD reported on the outcome of bills and issues the conservation districts were involved with as follows:

- ** SB234, State Government Reorganization: The grant and loan programs that were initially slated to transfer to the Department of Commerce will remain with DNRC. The final bill combines three agencies into two; the Department of State Lands, the Department of Health and Environmental Sciences and the Department of Natural Resources and Conservation become the Department of Environmental Quality, which handles the permitting and regulatory functions, and the Department of Natural Resources and Conservation.
- ** HB192, Watershed Planning: State agencies would have been authorized to form watershed councils; the legislature recognized the duplication of this bill, as conservation districts currently have this authority, and the bill did not pass. Dick Gooby, NRCS, encouraged the district to promote watershed planning; if not addressed, this issue will most likely come before the 1997 legislature and others will be placed in charge of watershed planning.
- ** HB478, Changes to SB310: The bill attempted to clarify areas of the law and to streamline the permitting process. Changes include the violation section and establishes an arbitration agreement; a public hearing is required to modify the rules.

- ** HB455, Supervisor Elections by Acclamation: The bill allows the conservation district to choose whether or not to call for an election by acclamation when only one person is running for a position on the board.
- ** HB2, Conservation District Funding: The DNRC Administrative Grant fund will be increased by \$20,000; total amount available will be \$125,000.
- ** HB2, Conservation District Appropriations: A \$1.5 million shortfall in Resource Indemnity Trust funds was backfilled by general funds.

EDUCATION COMMITTEE: The Board was notified that the Supervisor Handbooks have been revised and updated; copies will be made for all supervisors. The Handbook contents will be reviewed when copies are distributed.

CAPACITY BUILDING MEETING AND MACDEO MEETING: Jack moved to send Diane to the May 16th MACDEO meeting and the May 17th and 18th Capacity Building meeting to be held in Lewistown. Dennis Nixon seconded and the motion passed.

PERSONNEL COMMITTEE: Based on issues addressed during the closed meeting, Dennis Nixon made a motion to give Matthew Kurkowski, District Technician, a merit pay increase in the amount of .74/hour, to become effective May 1, 1995. Bob Nansel seconded and the motion carried. The Board was reminded that personnel issues dealing with job performance and/or evaluations must be conducted in closed meetings, whereas, merit increases must be conducted in open meetings. It was agreed that Robert Heinle and Rocky Schwagler, NRCS, will meet with Matt as soon as possible to discuss his job performance, the merit increase and the change in leave accrual. Due to the lateness of the meeting, discussion of the Personnel Policy was postponed until the May 24, 1995, regular meeting.

NRCS: WETLAND RESERVE PROGRAM: Montana will participate in the Wetland Reserve Program; anticipated sign-up could be as early as June, 1995. Dennis Froeming briefly discussed the program requirements and eligibility. The Board has been invited to participate on a Technical Advisory Committee, which will draft implementation strategy for the Montana program. The Committee will meet on May 11, 1995, in Bozeman. The supervisors were encouraged to attend the meeting; however, at this time no one was able to make a commitment.

REORGANIZATION: Dick Gooby reported on USDA reorganization and how the state office and technical offices will be affected.

GRAZING LANDS APPLICATIONS SOFTWARE PROGRAM: Rocky informed the Board that a Grazing Lands Applications software program, which is used as a management tool, is now available to producers through NRCS.

FSA QUALITY ASSURANCE REVIEWS: Food Security Act Quality Assurance Reviews, or spot checks, are currently being conducted in the county by NRCS personnel from outside the field office.

COMPLIANCE PLANS: Compliance plans were approved for Fred Small, pasture rotation, and Doug Martens, alternative cropping system.

SAND CREEK PROJECT: A EPA regional representative will be in the area with Warren Kellogg on May 12, 1995; a visit to Sand Creek may be helpful when the project is submitted for 319 grant funding. Rocky said he would contact the Cartersville Irrigation Ditch company and leave the decision up to them and the landowners.

RANGE WORKSHOP: Bob Nansel made a motion to submit a DNRC Riparian Workshop Grant application to sponsor a Range Workshop to be held on the Northern Cheyenne Reservation. Jack seconded and the motion carried. The workshop, which is a component of the Great Plains Contract, will be held on June 26, 1995, and is open to the public.

SOUTH CENTRAL PLAINS CONSERVATION DISTRICT MEETING: Yellowstone Conservation District has requested a meeting of the four South Central Plains Conservation Districts to discuss the proposed Environmental Engineer position for the team. The meeting is tentatively scheduled for May 5, 1995, in Hysham. Issues that may be discussed are how the 319 grant be administered, who will administer the grant, what duties and responsibilities will be required in order to meet the Districts' goals and expectations, etc. Robert Heinle and Diane will attend the meeting.

WORKER'S COMPENSATION INSURANCE: The Board was informed of the classification changes for worker's comp coverage for District employees. The rates initially changed from .57/\$100 (8810 classification code) to .70/\$100 (8743) and from 2.06/\$100 (8601) to

9.28/\$100 (9420). After a phone conversation with Worker's Compensation office, the 9420 code was dropped and all District employees will be covered under the 8743 code. When asked if Worker's Comp would send notification of the stated code changes, they said that would not be necessary and to list all employees under the 8743 code when reporting. The Administrator will consult with the County Attorney concerning Worker's Compensation coverage.

EASTERN PLAINS RC&D MEETING: Caprice reported on the April 12, 1995, Eastern Plains RC&D meeting in Sidney. There have been accusations of wrong-doing and misuse of funds; the council will look into changing the by-laws to reduce the possibility of this happening again.

KNOW YOUR WATERSHED WORKSHOP: Diane attended a "Know Your Watershed Workshop", sponsored by Yellowstone Conservation District, in Billings on April 21, 1995 and will give a report at the May regular meeting.

WATER QUALITY: The Board decided that they would not inspect a construction project for which a Department of Health and Environmental Water Quality permit was issued to discharge storm water.

CONSERVATION PROGRAM FUNDING: Rosebud Conservation District board members and the conservation district will contact Montana congressional leaders to express concerns over the House's proposal to terminate federal support of conservation programs such as the Great Plains Program and RC&D.

ROSEBUD-TREASURE EXTENSION SERVICE: Larry Brence, Extension Agent, informed the Board members that pesticide re-certification and calibration classes will be held at various Rosebud County locations in May.

310 BUSINESS: Dennis Nixon stated that he received a report of an individual dumping material into the Yellowstone River. After pinpointing the location, Caprice agreed to investigate the site and will report any wrong-doing to the Board.

There being no further business, the meeting was adjourned at 11:15 p.m.


Robert R. Heinle, Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT APRIL, 1995

			COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:			\$22015.92	\$6354.03	\$1467.05	\$468193.72	\$3.
3490	Rcbert Heinle	FOTG, 310 mileage	107.00				
3491	Dave Davenport	FOTG mileage	39.20				
3492	Bob Nansel	Cons Plan review	15.00				
3493	Layton Salsbery	FOTG, 310 mileage	40.71				
3494	Caprice Gregory	RC&D mileage	133.75				
3495	MACD	1995 Dues	4000.00				
3496	MACDEO	1995 Dues	15.00				
3497	Matt Kurkowski	PP06 (738.61)	816.00				
3498	Diane Stephenson	PP06 (544.16)	640.00				
3499	State Fund	4th pmt-1995	134.87				
3500	State Treasurer	1st qtr	43.48				
3501	Unemployment Ins	1st qtr	47.83				
3502	Pryor Seminar	Workshop	79.00				
3503	U.S. West	Phone Service	79.73				
3504	Cellular One	Mobile Phone	76.91				
3505	Matt Kurkowski	PP07 (738.61)	816.00				
3506	Diane Stephenson	PP07 (544.16)	640.00				
3507	Rosebud Insurance	2 position bond	100.00				
3508	Diane Stephenson	Mileage, Blgs 2X	98.00				
3509	IRS	FICA, Fed/PP06, 07	222.76				
PC	Jack's IGA	Personnel Committee mtg					
TOTAL EXPENSES:			48145.24	\$0.00	\$0.00	\$0.00	\$.
INCOME DURING MONTH:							
County Budget	Nansel/Phone	149.13					
County Budget	Kenney/Phone	30.07					
District Account	Feb Interest			19.41			
Loan Account	Pmt/Payer/Quinlan					700.00	
Loan Account	Pmt/Weight					330.00	
Loan Account	Feb Interest					1470.89	
TOTAL INCOME:			\$179.20	\$19.41	\$0.00	\$2500.89	\$.
Balance carried forward			\$14049.88	\$6373.44	\$1467.05	\$470694.61	\$2.

Dave Davenport made a motion to approve the treasurer's report; Bob Nansel seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

1

P.O. Box 1200
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(406) 356-7479

MINUTES OF THE MAY 24, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Jack Knobloch, Vice-Chairman; Caprice Gregory; Dennis Nixon; Layton Salsbery; Bob Nansel; Dave Davenport; Dennis Kenney, Associate member.
Others Present: Ken Peterson, NRCS Technician; Rocky Schwagler, NRCS; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Robert Heinle at 7:00 p.m. in the USDA Conference room in Forsyth.

Layton made a motion to approve the April 26, 1995, minutes as distributed; Jack seconded and the motion carried.

In order to accommodate conflicting schedules, the next regular meeting will be held on Wednesday, June 21, 1995, at 7:00 p.m.

TREASURER'S REPORT: Dennis Nixon made a motion to approve the Treasurer's report; Caprice seconded and the motion carried. The Board reviewed the following account balances for fiscal year 1995: Salaries: \$9411.97; Benefits: -\$2135.06; Conservation Education: \$571.88; Dues: \$83.00; Office Supplies: -\$496.92; Field Supplies: \$485.00; Security Bond: -\$5.00; Maintenance Agreements: \$307.00; Newsletter: \$560.54; Annual Report: \$100.00; Supervisors Expenses: \$312.83; Reserved Water: \$262.00; Workshops: \$43.00; TOTAL BALANCE: \$9500.24.

310: SHEFFIELD RANCH, 95-1: The Board reviewed the 310 application submitted by Geomax, agent for Sheffield Ranch Corporation, to install a "modified" drop structure on the Yellowstone River near the Rosebud-Custer county line. This application closely resembles the previous application that the Board denied. Jack made a motion that the proposal is a project by 310 statutes; Layton seconded and the motion carried. The Board was notified that an on-site inspection with Mrs. Arlene Ham, landowner across stream, and Don Reichmuth, Geomax engineer, is scheduled for Wednesday, May 31, 1995. Robert will attend on behalf of Rosebud Conservation District.

YELLOWSTONE BASIN PROPERTIES, 95-2: The Board reviewed a proposal to install a bridge structure on Rosebud Creek. The proposed bridge would replace a smaller bridge; however, the application does not list where the activity will take place or what equipment will be used. Due to the lack of information the Board agreed that an on-site of the area would be helpful. Layton made a motion that the proposal is a project; Dennis Nixon seconded and the motion carried.

POSSIBLE VIOLATION: Caprice and Dennis Kenney reported that, based upon visual inspection of the area and contact with the landowner, the activity is not a violation and is not a 310 project.

LOAN PROGRAM: TIM COX: The Board discussed Tim Cox's loan which is \$3240 in arrears and previous attempts to collect. Lee Kerr, Rosebud County Attorney, has not yet responded to the Board's request for assistance in this matter. Dennis Kenney suggested using small claims court to recoup the debt; this possibility will be discussed with Attorney Kerr and Judge Polley.

KEITH STENSVAD: The loan application is for installation of two stockwater pipelines, 6534 feet and 330 feet, and one tank; amount requested is \$8000.00. After confirming that the project is within Rosebud Conservation District, Layton made a motion to approve the loan application and to accept a second mortgage, after Federal Land Bank. Caprice seconded and the motion carried. Notification of the Board's decision will be forwarded to Mr. Stensvad.

OLD BUSINESS:

NORTHERN CHEYENNE CONSERVATION DISTRICT: The Board was informed that a meeting with agencies and individuals interested in discussing the development of a conservation district on the Northern Cheyenne Reservation will possibly be scheduled for mid-June or early July.

RESERVED WATER: YELLOWSTONE BASIN COUNCIL: Robert reported on the Yellowstone Basin Council meeting where John Bernhardt, Stillwater Conservation District, was elected Vice-Chairman and the Council adopted the following items:

- ** procedure for Council items;
- ** agricultural irrigation definition;
- ** authorization to change form;
- ** complaint policy and form.

As agreed at the April regular meeting, Rosebud Conservation District answered a survey in favor of including, within the 10 Year Review report, a request to grant indefinite terms to conservation districts. The Board's affirmative decision of doing away with the annual status reports after a specific period of time will be forwarded to the Council.

TEN-YEAR REVIEW REPORT: The Board reviewed the draft report, specifically the water reservation development timeframe for the next five years; the average amount of time per year the supervisors and administrator spent administering the program, 80 hours per year and 42.5 hours per year, respectively; and, the average cost of administering and promoting the program, \$1350.00 per year. Eventhough these are estimates, supporting data exists. Due to the lack of time to contact individual landowners for their support of the water reservation program, this statement will be deleted from the report. Jack expressed concern that the Department of Natural Resources and Conservation has not met the provisions of the Board Order in allocating water from the Tongue River. This matter will discuss with Duane Claypool, DNCR-CDB, and included in the report, if appropriate. The Board will review the final draft at the June 21, 1995, regular meeting.

6TH GRADE CONSERVATION DAY: The tour was cancelled due to excessive moisture and was not rescheduled.

CAPACITY BUILDING MEETING: Diane reported on the Capacity Building meeting held in Lewistown on May 17 & 18th. Each committee named a contact person and outlined future plans and goals for the committee.

310 COMMITTEE: A 310 Committee meeting will be held on June 28 & 29th in Missoula in order to develop a timeframe and procedure by which to implement the recent changes in the law. The committee will also review and update the 310 forms. Caprice made a motion to send Diane to the meeting; Jack seconded and the motion carried.

PERSONNEL COMMITTEE: After reviewing the changes made to the draft policy, it was pointed out that the policy does not stipulate disciplinary procedures. Diane will contact Laurie Zeller, DNRC-CDB, for suggestions and guidance. The Board agreed that, in addition to the criteria on the evaluation form, the Administrator will also be evaluated on specific items outlined in the Annual Plan of Operations.

TECHNICIAN POSITION: The Board was informed that Matt Kurkowski, District Technician, resigned as of May 17, 1995. The Board discussed past and future workload, specifically ACP, within Rosebud Conservation District with Ken Peterson, NRCS Technician, and Rocky Schwagler, NRCS Senior Resource Conservationist. Dennis Nixon made a motion that a letter be drafted to Dick Gooby, State Conservationist, requesting that NRCS fill the vacated position, as the Conservation District has provided the only technician in the Forsyth field office for over five years. Dave seconded and the motion carried.

SOUTH CENTRAL PLAINS ENVIRONMENTAL ENGINEER PROPOSAL: Robert and Diane reported that at the May 5, 1995, meeting held in Hysham the conservation districts' goals and concerns were discussed as well as suggested primary duties of the environmental engineer. Bob Nansel reported on the May 16th meeting in Billings; from this meeting a rough proposal draft was compiled and distributed to the Districts for comments. After reviewing the proposal, the Board was concerned that more emphasis should be placed on design and implementation, "on-the-ground work", and less on education, "public relations work"; that the proposal assumes that all confined animal feeding areas result in increased runoff, sediment, etc., which the Board did not agree with; and, that the timeframe is not adequate to prepare and review a proposal. After thorough consideration, Dennis Nixon made a motion that Rosebud Conservation District not support the proposal in its present form and that the Board request to be included in further consideration of the matter, if pursued in the future. Layton seconded and the motion carried.

WORKER'S COMPENSATION: To date no response has been received from Lee Kerr regarding the Board's concerns in being reassigned to a different code classification.

KNOW YOUR WATERSHED WORKSHOP: The workshop report was delayed until a later date.

MAY ANNUAL PLAN OF OPERATIONS: The Board will consider candidates for the 1995 Outstanding Conservationist at their June regular meeting.

NRCS: CRP EARLY RELEASE: Rocky discussed provisions for early release of CRP acres; sign-up period is May 15 through June 2, 1995.

SAND CREEK WATERSHED PROJECT: The Board was updated on a meeting with Warren Kellogg, Montana Water Quality Division, and Dick Blodnick, Regional EPA representative, and others regarding the proposed watershed project for 319 grant funding.

RESOURCE MANAGEMENT WORKSHOP: A tentative agenda for the Resource Management workshop to be held at Dull Knife College, Lame Deer, was reviewed. Guest speakers will be Larry Brence, Rosebud-Treasure Extension Service; Wayne Berry, Ag Coordinator for UND, Williston, ND; and Greg Simmons, Deseret Ranches, Inc. manager. A complimentary dinner will be served and \$200 cash door prizes will be given away.

WETLAND RESERVE PROGRAM: Rocky informed the Supervisors that the Wetland Reserve Program signup will begin in the near future.

FSA COMPLIANCE: Rocky reported that during a quality assurance review (spot check) it was determined that Wallace Martinson had a possible violation due to a lack of reside; a variance will most likely be requested.

NEW BUSINESS:

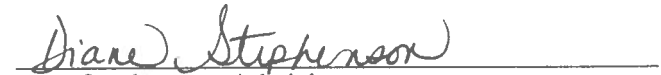
1996 FISCAL YEAR BUDGET: Layton made a motion to approve the 1996 budget for \$61,330.00; Dennis Nixon seconded and the motion carried. The budget will be submitted to Geraldine Custer, Rosebud County Clerk and Recorder.

MACD ENVIROTHON PROGRAM: The Board considered a request from Marianne Hanser, MACD Education Chairperson, to assist in establishing an Envirothon Program in the area. Dave made a motion that, due to other priorities and commitments, Rosebud Conservation District not provide assistance at this time. Jack seconded and the motion carried.

DEPARTMENT OF STATE LANDS PERMIT NOTICE: The Board was notified that Western Energy has filed an application for an alternative reclamation plan for areas that were previously approved for cropland. The notice stated that a copy of the application was on file at the Rosebud County Courthouse and available for review. The Board instructed Diane to review it and if there are concerns to notify the Supervisors.

There being no further business, the meeting was adjourned at 11:40 p.m.


Robert R. Heinle, Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT MAY, 1995

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.C.
Balance brought forward:		14049.88	6373.44	1476.05	470694.61	27.
3510	Matt Kurkowski	PP08 (738.61)	816.00			
3511	Diane Stephenson	PP08 (544.16)	640.00			
3512	Independent Ent.	Newsletters	202.82			
3513	NACD	Cons. Ed book	27.50			
3514	NACD	Northern Plains mgt	101.00			
3515	Cellular One	Mobil Phone Service	124.65			
3516	Star Printing	Supplies	28.47			
3517	Forsyth Ctry Club	YBC mtg	38.00			
3518	Rosebud Co. Ins.	Position Bond	5.00			
3519	U.S. West	Phone Service	82.21			
3520	Matt Kurkowski	PP09 (738.61)	816.00			
3521	Diane Stephenson	PP09 (544.16)	640.00			
3522	Matt Kurkowski	Final (660.10)	726.63			
3523	IRS	FICA, Fed depst	222.76			
	Diane Stephenson	Mileage/Lewistown/Blgs	277.04			
J	Star Printing	Laser Printer			1777.00	
PC	Jack's IGA	Reg. mtg exp				3.
PC	U.S. Postmaster	Postage				10.
JE	Transfer from Loan Account to County Cash				5000.00	
TOTAL EXPENSES:		4748.08	0.00	0.00	6777.00	14.
INCOME DURING MONTH:						
County Budget	Kenny/Nansel ph/Book	198.44				
District Account	March Interest		18.43			
District Account	Bollinger/Lathe		10.00			
Loan Account	March Interest				2508.17	
Petty Cash	Flag Sale					5.
TOTAL INCOME:		198.44	28.43	0.00	2508.17	5.
Balance carried forward:		9500.24	6401.87	1467.05	466425.78	18.

Dennis Nixon made a motion to approve the treasurer's report; Jack Knobloch seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
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MINUTES OF THE JUNE 21, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Jack Knobloch, Vice-Chairman; Dave Davenport; Caprice Gregory; Dennis Nixon.

Members Not Present: Bob Nansel; Layton Salsbery

Others Present: Dee Wilson, landowner; Peewee Pascha, landowner; Phil Stewart, Department of Fish, Wildlife & Parks; Larry Brence, Rosebud-Treasure Extension Agent; Duane Claypool, DNRC-CDB, Miles City; Rocky Schwalger, NRCS; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Robert Heinle at 7:25 p.m. in the USDA Conference room in Forsyth.

Jack Knobloch made a motion to approve the May 24, 1995, minutes as distributed; Dennis Nixon seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, July 26, 1995, at 7:00 p.m.

TREASURER'S REPORT: Dennis made a motion to approve the Treasurer's report; Dave Davenport seconded and the motion carried.

310: SHEFFIELD RANCH, 95-1: Notice of the Board's intention to act upon the drop structure proposal were sent to interested landowners in the affected area. Those attending the meeting, Dee Wilson and Peewee Pascha, expressed their concerns in placing a drop structure on the Yellowstone River and what effects they foresee. Phil Stewart, Department of Fish, Wildlife & Parks, and Robert reported on the on-site inspection that was previously held with Mrs. Arlene Ham, across-stream landowner, present. Phil presented the Board with his Team Member report in which he recommends denial of the proposal based on the same reasoning as the first application, 94-11. It was agreed by the Board and Phil that the difference in the most recent proposal and the previous proposal is that the sill would be buried. Based on information gathered at the on-site inspection, the recommendation of Fish, Wildlife and Parks, and the Board's concern that other alternatives have not been considered, Dennis made a motion to deny the project. Dave seconded and the motion carried, unanimously. Form 273, Board's Decision, was signed by the members present and will be forwarded to Don Reichmuth and Fish, Wildlife and Parks.

YELLOWSTONE BASIN PROPERTIES, 95-2: Since addition information was received concerning the placement of the proposed bridge and the approach, the Board of Supervisors agreed to reconsider the application. John Balock, agent for Yellowstone Basin Properties, stated that no work would be done in the streambed or on its banks. Dave made a motion that the proposal is not a project, which reverses the previous decision reached at the May 24, 1995, regular meeting. Jack seconded and the motion carried. Notification will be forwarded to John Balock.

LOAN PROGRAM: Cash on Hand: \$473,844.68; Committed: \$59,300.00; Available: \$414,544.68. Approved loans, not yet executed: \$53,000.00.

OLD BUSINESS:

RESERVED WATER TEN-YEAR REPORT: Duane Claypool, DNRC-CDB, attended the meeting to answer any questions regarding the ten-year report. Jack made a motion to approve the report as received; Dennis seconded and the motion carried.

YELLOWSTONE BASIN COUNCIL: The Board reviewed the minutes of the recent Yellowstone Basin Council meeting. In order to clarify Rosebud Conservation District's proposal that annual status reports not be required three years after completion of the project, a letter will be sent to Will Clark, Chairman, requesting a correction to the minutes.

TECHNICAL POSITION: The Board reviewed State Conservationist Dick Gooby's response to the request that NRCS fill the vacated technical position. According to Dick, the Forsyth Field Office currently receives their "fair share" of available NRCS personnel, based on workload. The Board discussed their options such as offering a scholarship to a student in return for employment, however, no action was taken.

SOUTH CENTRAL PLAINS ENVIRONMENTAL ENGINEER PROPOSAL: Since the Conservation Districts have expressed their concerns that the proposal may not meet their goals, Bob Triplehorn, Beartooth RC&D, suggested that a working committee be formed consisting of one member from each of the districts and the South Central Plains Team, and possibly an administrator or two, to develop a plan and proposal. The Board suggested Bob Nansel for the committee and agreed that Diane could also serve, if needed. Bob Triplehorn will be notified of the Board's decision.

1995 OUTSTANDING CONSERVATIONIST: After consideration the Board chose Dennis Kenney as the 1995 Outstanding Conservationist of the Year for his on-going conservation efforts. The award will be presented during the annual banquet in February, 1996.

NORTHERN PLAINS REGIONAL MEETING: Diane gave a brief report on the Northern Plains Regional meeting held in Billings June 4-7. Copies of a draft Memorandum of Understanding with USDA and NRCS were available; comments will be received until July 31, 1995.

WESTERN ENERGY - DEPARTMENT OF STATE LANDS PERMIT: In response to a previous notice of Western Energy's request to change a State Lands permit, Diane reviewed the application that was available at the Rosebud County Courthouse. Evidently when land is reclaimed it is seeded back to native pasture, even if the original use was cropland. An alternative reclamation plan must be applied for in order to return the land to cropland, as was this case.

WORKMEN'S COMPENSATION: Diane will investigate the premium increase prorated by State Fund. The rate increase is now billed at \$460.00 per quarter as compared to \$135.00 per quarter.

NRCS: SAND CREEK WATERSHED PROJECT: The Board was informed that the survey has been completed however the information has not been plotted. The engineer will review the plotted survey as soon as possible and provide proposals and cost estimates. Pam Ash, Cartersville Irrigation Ditch Company secretary, is gathering information as needed and is completing the grant. The Board indicated they would consider giving the Cartersville Irrigation Ditch Company the responsibility of completing reports, as required, in return for a portion of the administrative costs obtained from the grant monies. The Board was reminded that the grant application deadline is July 31, 1995.

CRP: Rocky reported that NRCS has not received any requests for early CRP releases.

WETLAND RESERVE PROGRAM: To date there has been no interest in this program in Rosebud County.

FSA COMPLIANCE: The FSA compliance violation reported on in May has been granted a variance by NRCS State Office.

ROSEBUD-TREASURE COUNTY EXTENSION SERVICE: Larry Brence, Extension Agent, gave a brief report on up coming activities.

NEW BUSINESS:

RESOURCE ADVISORY COUNCILS (RACs): A letter in support Mark Boone's nomination to the Miles City Resource Advisory Council was available for the Board's review.

NACD QUOTA SYSTEM: The Board reviewed NACD's proposed quota system determination. The current flat rate system will be replaced by a calculation of 1% of the district's operating budget, with a minimum of \$550 and a maximum of \$1500, effective January 1, 1996.

NACD's 21st CENTURY CONCEPT SURVEY: The Board briefly reviewed NACD's proposal for strengthening and modernizing their organization. Diane will complete the survey for the Board and return it by August 15, 1995.

NRCS FUNDING: The Board received a request from NACD to write letters to members of the Appropriations Committee in support of maintaining NRCS' field operations and technical assistance budget. The Board previously wrote to Montana congressmen regarding proposed budget cuts.

NATIONAL IRRIGATION WATER AND LAND IMPROVEMENT INITIATIVE: The Board felt that the program was not a high priority and the survey will not be completed.

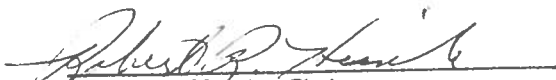
TONGUE RIVER BASIN ENVIRONMENTAL IMPACT STATEMENT: A copy of the draft EIS was released. Public hearings will be conducted in July; written statements will be received until August 4, 1995.

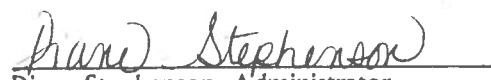
OTHER BUSINESS:

PERSONNEL POLICY: Dennis discussed possible disciplinary procedures for inclusion in the personnel policy; he also volunteered to draft an outline procedure. Diane has requested information from DNRC regarding the State's disciplinary policy.

INFORMATION RECEIVED: Minutes: Yellowstone CD, Big Horn CD, Treasure County CD, Eastern Plains RC&D; Newsletters: Pondera County CD, Missoula County CD, Lewis & Clark County CD, Liberty County CD, Green Mountain CD, District Leader, Conservogram, Forestry Notes.

There being no further business, Dennis made a motion the meeting be adjourned at 10:00 p.m. Motion carried unanimously.


Robert R. Heinle, Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT JUNE, 1995

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:		9500.24	6401.87	1467.05	466425.78	18.
3525	Postmaster	Stamps	86.00			
3526	Robert Heinle	Mileage	306.40			
3527	Jack Knobloch	Mileage	526.72			
3528	Dave Davenport	Mileage	264.40			
3529	Caprice Gregory	Mileage	209.95			
3530	Bob Nansel	Mileage	137.48			
3531	Dennis Nixon	Mileage	60.90			
3532	Layton Salsbery	Mileage	81.80			
3533	Diane Stephenson	PP10 (544.16)	640.00			
3534	Peterson Typewriter	1 yr agreement	150.00			
3535	U.S. West	Phone	92.04			
3536	Cellular One	Mobile Phone	92.38			
3537	Selby's	1 yr agreement	143.00			
3538	Diane Stephenson	PP11 (544.16)	640.00			
3539	Diane Stephenson	Mileage/NPR mtg	191.39			
3540	Yellowstone CD	Airline ticket	224.00			
3541	Jack's IGA	Supplies, Range mtg				9
PC	Postmaster	Postage	3746.46			7
TOTAL EXPENSES:		3999.97	0.00	0.00	0.00	17
INCOME DURING MONTH:						
County Budget	Yellowstone CD (YBC)	25.00				
County Budget	State of MT (CB mtg)	50.00				
County Budget	Book sale	15.00				
County Budget	Kenney/Nansel/Mobile	92.38				
District Account	April Interest		17.26			
Loan Account	Pmt/Shelton				480.00	
Loan Account	Pmt/Patterson/Kenney				3130.00	
Loan Account	Pmt/Mereness/Asay				1320.00	
Loan Account	April Interest				2488.90	
Petty Cash	Map Sale					2
TOTAL INCOME:		182.38	17.26	0.00	7418.90	2
Balance carried forward:		5682.65	6419.13	1467.05	473844.68	3
		5836.16				

Dennis Nixon made a motion to approve the Treasurer's report; Dave Davenport seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
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MINUTES OF THE JULY 26, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Jack Knobloch, Vice Chairman; Dennis Nixon; Layton Salsbery; Bob Nansel; Dave Davenport; Caprice Gregory.

Others Present: Rocky Schwagler, NRCS; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Robert Heinle at 7:00 p.m. in the USDA Conference Room in Forsyth.

Dave Davenport made a motion to approve the June 21, 1995, minutes as distributed; Bob Nansel seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, August 23, 1995, at 7:00 p.m.

TREASURER'S REPORT: Bob Nansel made a motion to approve the End of Fiscal Year report and the July Treasurer's report; Layton seconded and the motion carried.

LOAN PROGRAM: PAUL HOFER: Layton made a motion to approve a loan to Paul Hofer for \$35,000 for installation of approximately 5 miles of stockwater pipeline and 7 tanks. Jack seconded and the motion carried. The project will be installed over the next three years.

310: SHEFFIELD RANCH: On behalf of Sheffield Ranch, Don Reichmuth submitted a proposed "oversized barb" as an alternative to the drop structure on the Yellowstone River. This is not a formal 310 application; Reichmuth is requesting feedback from the Board in an attempt to reach a compromise among the landowner, the leasee, and the conservation district. Upon review of the proposal, the Board felt a 70' to 80' barb was excessive and that a 40' to 50' barb with a platform-type top surface would meet Sheffield Ranch's need for a pump platform. The Board agreed that the barb could be wider than the previously approved barbs, application number 94-10, however, it should not be longer or higher. Based on information provided by Mr. Reichmuth earlier, a smaller barb would not cause the river to move as much as a larger barb, but would provide more streambank protection. Robert Heinle will contact Mr. Reichmuth as soon as possible with the Board's opinion.

OLD BUSINESS:

PERSONNEL POLICY: After reviewing the draft disciplinary procedure, the Board questioned to whom an employee would go to with a grievance stemming from a disciplinary action, e.i. the County Commissioners, the State Labor Board or another agency. Dennis Nixon made a motion to adopt the procedure as written with any additions required from the State. Caprice seconded and the motion carried. Bob Nansel made a motion to adopt both the evaluation form as changed and the personnel policy as submitted. Dennis seconded and the motion carried.

OVERTIME HOURS: After reviewing documentation submitted by Diane Stephenson for the overtime hours, Layton made a motion to pay 65.75 hours of overtime and allow 10 hours of comp time to be carried by the employee. Caprice seconded and the motion carried.

CAPACITY BUILDING: 310 COMMITTEE: The Board reviewed the draft arbitration agreement and expressed their concern that requiring an individual to request arbitration upon submittal of a 310 application may violate their right to appear before a jury if they disagree with the Board's decision. The Board suggested that one arbitration panel member should be chosen from each of the lists submitted to the district judge in order to provide a more unbiased panel as opposed to selecting three names from the total nine submitted.

SAND CREEK WATERSHED PROJECT: Diane reported that the Sand Creek Watershed 319 grant application will not be submitted until 1996; the application can not be fully completed by the 1995 deadline.

1996 WINTER GRAZING SEMINAR: Bob Nansel reported that the Rosebud Range Committee set the date for the 1996 Winter Grazing Seminar for February 5th and 6th, two half-day sessions, and it will be held in conjunction with the Forsyth Breeders Show. The tentatively scheduled guest speaker is Greg Simonds.

FIELD OFFICE TECHNICAL GUIDE (FOTG): Rocky reported that Dave Heilig indicated that Rosebud Conservation District's proposed changes to the FOTG were accepted as submitted by State Office.

NRCS REPORT:

PERSONNEL: South Central Plains Team will be receiving additional staff in order to get "their fair share"; however, there is no indication where the additional person would be stationed.

LTA: GIL WEIGHT: The Board gave the irrigation mainline and land leveling project a medium rating; proposed cost approximately \$72,000, or \$245/acre.

KIM NILE: The Board gave the irrigation mainline and gated pipeline a high rating; proposed cost \$13,000, or \$150/acre.

WALLACE "BUZ" THOMPSON: The Board gave the 1.25 mile irrigation mainline pipeline and structures a high rating; approximate cost \$96,000, or \$175/acre.

RESOURCE MANAGEMENT SEMINAR: Rocky reported that the Seminar held in Lame Deer was very poorly attended, however, Greg Simonds gave an excellent presentation.

OFFICE SPACE: A portion of the office space formerly occupied by Farmers Home Administration will be taken over CFSA (ASCS).

ROSEBUD-TREASURE EXTENSION SERVICE REPORT: Larry Brence, extension agent, was unable to attend the meeting.

ANNUAL PLAN OF OPERATIONS: The review and update of the Long Range Plan was postponed.

COUNTY CONSERVATION REVIEW GROUP MEETING: The Supervisors will be notified of the scheduled date and time for the annual County Conservation Review Group meeting.

NEW BUSINESS:

ROSEBUD-TREASURE COUNTY FAIR: The schedule for the fair booth was discussed and supervisors volunteered to man the booth.

NACD ANNUAL MEETING: The Board was notified of the NACD annual meeting to be held in Las Vegas on February 4-7, 1996.

NRCS BUDGET UPDATE: The Board reviewed information regarding the NRCS field office operations budget. According to the District Leader, the budget was increased by \$43 million and other conservation program that had been slated for cuts or elimination were funded.

MACD AREA IV MEETING: Yellowstone Conservation District will host the Area IV Meeting on Thursday, October 5, 1995, in Huntley. Resolutions are to be submitted to Yellowstone CD by September 1st.

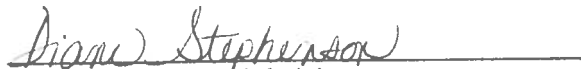
DNRC ADMINISTRATIVE GRANTS: The Board reviewed information received by DNRC regarding the Administrative grant program.

ETHICS LAW: Information provided by DNRC on the new ethics law was distributed and reviewed.

INFORMATION RECEIVED: Capacity Building Work Session report; Minutes: MACD Spring Board meeting, Eastern Plains RC&D, Ag in Montana Schools, Treasure County CD, Yellowstone CD, Big Horn County CD. Newsletters: Cascade County CD, Hill County CD, Big Horn County CD, Lower Musselshell CD, Forestry Notes, Tuesday Letter, Watershed News, Ag in the Classroom, Conservation Impact, Conservogram.

There being no further business, Layton made a motion the meeting adjourn at 9:40 p.m.; Dennis seconded. Motion carried unanimously.


Robert R. Heinle, Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
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FISCAL YEAR 1995 FINAL TREASURER'S REPORT

	COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.
Balance brought forward:	\$5836.16	\$6419.13	\$1467.05	\$473844.68	\$3.
3541 IRS FICA, Fed/PP10,11	153.51				
3542 Stillwater CD Youth Range Camp/2	100.00				
3543 Diane Stephenson Wages/PP12 (544.16)	640.00				
3544 Rose-Treas. Fair Booth	20.00				
3545 Diane Stephenson Petty Cash	50.00				
3546 Dull Knife Cafe Res.Mgmt.Seminar exp.	275.00				
3547 IRS 2nd qtr	48.96				
3548 State Treasurer 2nd qtr	42.35				
3549 Unemployment Ins 2nd qtr	46.59				
3550 Diane Stephenson Mileage/LameDeer/Bilgs	117.30				
PC Postmaster Postage					4.
PC Jack's IGA June mtg					6.
PC Clerk & Recorder Shelton/Partial release					6.
PC Postmaster Postcards					10.
TA Transfer/County Cash to Loan Account	5000.00				
TOTAL EXPENSES:	\$6493.71	\$0.00	\$0.00	\$0.00	\$27.
INCOME DURING PERIOD:					
District Account Flag Sale		12.00			
Loan Account Pmt/Cherry Creek Sheep				17500.00	
Loan Account Transfer from County Cash				5000.00	
Petty Cash County Cash					50.
TOTAL INCOME:	\$0.00	\$12.00	\$0.00	\$22500.00	\$50.
END OF YEAR BALANCE:	-\$657.55	\$6431.13	\$1467.05	\$496344.68	\$26.

NOTE: Corrections to May Treasurer's Report:
 County Account: Total Expenses: \$3846.46
 Balance carried forward: \$5836.16

Bob Nansel made a motion to approve the Fiscal Year 1995 Final Treasurer's Report;
 Layton Salsbery seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
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TREASURER'S REPORT JULY, 1995

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	
Balance brought forward:		\$61330.00	\$6431.13	\$1467.05	\$496344.68	\$
3551	Diane Stephenson	Wages/PP13 (544.16)	640.00			
3552	Wayne Berry	Resource Mgmt Seminar	177.37			
3553	Cellular One	Mobile Phone	86.21			
3554	U.S. West	Phone Service	66.59			
3555	State Compensation	1st qtr	136.09			
3556	Yellowstone Pharm	Answering Machine	34.97			
3557	U.S. Postmaster	2 rolls stamps	64.00			
3558	Rosebud Co. Press	Resource Mgmt. ad	36.00			
3559	Diane Stephenson	Wages/PP14 (544.16)	640.00			
3560	IRS	FICA, Fed/PP13, 14	97.92			
3561	Gregg Simonds	Resouce Mgmt. Seminar	150.00			
PC	Clerk & Recorder	Cherry Creek Sheep Release				
PC	Jack's IGA	Range Mtg				
	Shopko	Supplies				
	TOTAL EXPENSES:	\$2129.15	\$0.00	\$0.00	\$0.00	\$
INCOME DURING MONTH:						
County Budget	Kenney/Phone	30.15				
County Budget	Nansel/Phone	56.06				
District Account	May Interest		19.05			
District Account	NRCS Blueprints		122.00			
Loan Account	May & June Interest				4836.65	
Loan Account	Pmt/Schiffer				2598.00	
Loan Account	Pmt/Payer				1290.00	
Loan Account	Pmt/Nansel				1260.00	
Petty Cash	Range Plant Book Sale					
TOTAL INCOME:		\$86.21	\$141.05	\$0.00	\$9984.65	\$
Balance carried forward:		\$59287.06	\$6572.18	\$1467.05	\$506329.33	\$

Bob Nansel made a motion to approve the July Treasurer's Report; Layton Salsbery seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
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MINUTES OF THE AUGUST 23, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chairman; Bob Nansel; Dennis Nixon; Dave Davenport; Caprice Gregory; Layton Salsbery.

Members Not Present: Jack Knobloch.

Other Present: Larry Brence, Rosebud-Treasure Extension Service; Diane Stephenson, District Administrator.

The meeting was brought to order by Chairman Robert Heinle at 7:00 p.m. in the USDA Conference Room in Forsyth.

The next regular meeting is scheduled for Wednesday, September 27, 1995. Arrangements will be made to conduct the meeting at the Forsyth City Hall, if possible, in order to accommodate the speech contest.

TREASURER'S REPORT: Bob Nansel made a motion to approve the Treasurer's Report as distributed; Dennis Nixon seconded and the motion carried.

LOAN PROGRAM: KEITH STENSVAD: Keith requested changing the land offered as security because of excessive costs to insure 16 1/2 sections. Keith is instead offering 4 1/2 sections, where one of the stockwater pipelines is located. The Board expressed concerns that the offered land may not be accessible by road, may be located in the middle of the farmstead, or that approval of the request may set a precedent that does not follow the established loan guidelines. Based on the information provided and the Board's concerns, Layton Salsbery made a motion to deny the request to change the security. Dennis seconded and the motion carried. Keith will be invited to meet with the Board to discuss the issue and reach an agreement.

BERNARD (BUTCH) HEIN: Butch is requesting \$10,000 to install a tank, well and 2 1/4 miles of stockwater pipeline. Dave Davenport made a motion to accept a second mortgage; Bob seconded and the motion carried.

310: SHEFFIELD RANCH, OVERSIZED BARB, 95-03, AND TRASH DEFLECTOR, 95-04: The Board reviewed the applications to install an oversized barb and a trash deflector. The applications are similar to the proposal discussed at the July 26, 1995, regular meeting. Bob made a motion that both applications are 310 projects; motion carried. The applications will be forwarded to Phil Stewart, Fish, Wildlife & Parks.

OLD BUSINESS:

PERSONNEL POLICY/JOB DESCRIPTION: The Board agreed that the job description be included with the evaluation form, rather than in the personnel policy. All grievances will be filed with the Board, even those stemming from a disciplinary action. The Board decided to include a section in the job description, "employee conduct". The Board was informed of a possible service, provided in part by DNRC, to develop and review job descriptions. The proposal will be discussed during the November state convention.

CAPACITY BUILDING, 310 COMMITTEE: Diane has purchased an airline ticket and will attend the 310 Capacity Building Committee meeting in Missoula on August 30 and 31, 1995. The committee will continue revising the forms, reviewing the arbitration agreement and the Administrative Rules of Montana. After discussing the Board's concerns regarding arbitration, Laurie Zeller, DNRC, offered assistance to clarify the process; however the Board declined at this time.

ROSEBUD-TREASURE COUNTY FAIR: The winners of the Range Plant Identification contest were: Adult division: Bill Gillon and Dan Hanson, 1st place tie; Dave MaNaney, 2nd place; Darrell Myran, 3rd place; Art Hayes III, 4th place. Senior Division: Lorena Fox, 1st place; Leann Fox, 2nd place; Ben Hanson and JoAnn Storlie, 3rd place tie; Sadie Mickell, 4th place. Junior Division: Mandy Davenport, 1st place; Beth Wilkins, 2nd place; Blaine Hanson, 3rd place; John Malia and Chris Odegard, 4th place tie. The Board discussed changing the format and offering more general information on conservation districts.

MACD AREA IV RESOLUTIONS: The Board does not have any resolutions to submit for the Area meeting, which will be held in Huntley on October 5, 1995.

COUNTY CONSERVATION REVIEW GROUP MEETING: The following issues were discussed at the meeting and will be submitted to the State CFSA office for consideration:

- ** requiring grazing management plans on future livestock pipeline projects;
- ** requiring flow meters on future gated pipelines;
- ** requiring management plans on all CRP acres, whether the land stays in grass or comes out;
- ** establish a limit for which land can be broken, such as class 6 lands and/or greater may not be broken. If the landowner proceeds regardless, no cost-share or subsidy payments would be made.

NRCS REPORT: No report was given.

ROSEBUD-TREASURE COUNTY EXTENSION REPORT: The Board helped update the extension mailing list. Larry Brence, agent, is investigating the possibility of forming a "Marketing, Futures and Options" club and a "Forage Producers" club. Board members were reminded of the December 31, 1996, pesticide certification deadline.

NEW BUSINESS:

OVERTIME CLAIM: The Board reviewed a letter from John Houtz, attorney for Matt Kurkowski, regarding a claim for 110 hours of unpaid overtime for the period from July 1, 1991, to May 15, 1995. The letter states the Board has until September 18, 1995, to respond to the demand in writing or by providing payment of \$1650.00. If no response is made by that time, the claim will be filed in district court, an assessment of 100% penalty and "reasonable" attorney fees, which are estimated at \$5000, will be added to the demand. The Board agreed that Robert and Diane would consult the County Attorney, Lee Kerr, before responding to the demand.

TECHNICAL WORKLOAD: Diane will be assisting NRCS at times with the technical workload. Due to staff reductions, occasionally, no one will be in the office; an answering machine will be installed, as soon as possible.

CONSERVATION DISTRICT DIRECTORIES: The new District directories were distributed.

EASTERN PLAINS RC&D: The Board discussed a request from the Montana Small Business Development Center regarding service contracts for the Eastern Plains area. Caprice Gregory agreed to contact Dallas Johanssen, coordinator, for more information.

MACD DUES COMMITTEE: Diane has been named to the MACD dues restructuring committee. The Board determined Diane could attend the meeting, scheduled for the second week of September in Helena. The committee is charged with presenting proposals for restructuring MACD dues for consideration at the 1995 area meetings and convention.

NACD AWARD PROGRAMS: It was decided not to nominate persons for the NACD award programs.

WESTERN ENERGY COMPANY MINING PERMIT: The District received a notice of the surface mining permit for Western Energy, which was studied previously.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: The Board examined an invoice submitted by Montana College of Mineral Science & Technology for \$39,048.55 to purchase equipment and supplies relating to the computer workstation. Layton moved to approve the expenditure; Dennis seconded and the motion carried.

OTHER BUSINESS:

TECHNICIAN POSITION: Dennis offered to work with Rocky to develop a job description and to research possible solutions to hiring a technician.

INFORMATION RECEIVED: Minutes: Big Horn CD, Treasure County CD, Yellowstone CD. Newsletters: Upper Musselshell CD, Big Horn CD, Yellowstone CD, Ag in Montana Schools, District Leader.

There being no further business, Caprice made a motion, seconded by Layton, to adjourn the meeting at 10:00 p.m.
Motion carried unanimously.


Robert R. Heinle, Chairman


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
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TREASURER'S REPORT AUGUST, 1995

		COUNTY	DISTRICT	CRP	LOAN ACCOUNT	
Balance brought forward:		\$59287.06	\$6572.18	\$1467.05	\$506329.33	\$29
3562	Diane Stephenson	OT (458.51)	526.00			
3563	Cramer Irrigation	Surge valve repair	87.00			
3564	Yellowstone Pharm	Supplies	20.35			
3565	U.S. Postmaster	Newsletter	169.00			
3566	Diane Stephenson	Wages/PP15 (564.70)	670.00			
3567	Bill Gillon	1st Adult Div.	25.00			
3568	Dan Hanson	1st Adult Div	25.00			
3569	Dave McNaney	2nd Adult Div	20.00			
3570	Darrel Myran	3rd Adult Div	15.00			
3571	Art Hayes III	4th Adult Div	10.00			
3572	Lorena Fox	1st Senior Div	25.00			
3573	Leann Fox	2nd Senior Div	20.00			
3574	Ben Hanson	3rd Senior Div	15.00			
3575	JoAnn Storlie	3rd Senior Div	15.00			
3576	Sadie Mickell	4th Senior Div	10.00			
3577	Mandy Davenport	1st Junior Div	25.00			
3578	Beth Wilkins	2nd Junior Div	20.00			
3579	Blaine Hanson	3rd Junior Div	15.00			
3580	John Malia	4th Junior Div	10.00			
3581	Chris Odegard	4th Junior Div	10.00			
3582	Dennis Nixon	Reimbure for fan	14.88			
3583	U.S. West	Phone Service	45.85			
3584	Cellular One	Mobile Service	93.68			
3585	MSU Extension	25 Plant Books	97.50			
3586	Diane Stephenson	Wages/PP16 (552.96)	654.00			
3587	IRS	FICA, Fed/PP15,16,OT	141.53			
3588	U.S. Postmaster	2 rolls of stamps	64.00			
PC	Jacks	July Mtg exp				6
PC	Jacks	Supplies				2
PC	Range Phone	Copies for NRCS				11
PC	Jacks	UPS pkg for NRCS				3
PC	Jacks	August Mtg exp				6
TOTAL EXPENSES:		\$2843.79	\$0.00	\$0.00	\$0.00	\$30
INCOME DURING MONTH:						
County Budget	IRS Refund	55.67				
County Budget	MACD/310, Phone/Steph.	259.13				
County Budget	Kenney/Phone	30.42				
District Account	June Interest		17.89			
District Account	MACD/Insurance		8.00			
Loan Account	Pmt/McDaniels/Mortensen				1250.00	
Loan Account	Pmt/Hathaway Ranch				190.00	
PC	Cash	Plant Book sale				4
TOTAL INCOME:		\$345.22	\$25.89	\$0.00	\$1440.00	\$4
Balance carried forward:		\$56788.49	\$6598.07	\$1467.05	\$507769.33	\$2

Bob Nansel made a motion to approve the August Treasurer's Report; Dennis Nixon seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE SEPTEMBER 27, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chair; Jack Knobloch, Vice-Chair; Dave Davenport; Layton Salsbery; Bob Nansel.

Members Not Present: Caprice Gregory, Dennis Nixon.

Others Present: Larry Brence Rosebud-Treasure Extension Service and speech judge; Duane Martens, County Commissioner; Don Youngbauer, landowner; Phil Stewart, Department of Fish, Wildlife & Parks; Rocky Schwagler, NRCS; Cheryl Hesel, Debbie Van Hemelryck, speech judges; Christy Davenport, Bobbie Jo Bradley, speech contestants; Jewel Davenport and Carol Bradley; Diane Stephenson, District Administrator.

The meeting was brought to order by Chair Robert Heinle at 7:10 p.m. in the Forsyth City Council Chambers.

MACD SPEECH CONTEST: After considerable deliberation by the contest judges, Cheryl Hesel, Debbie Van Hemelryck and Larry Brence, first place was awarded to Christy Davenport and second place to Bobbie Jo Bradley. Dave Davenport moved that the first place winner receive a \$100 bond and a plaque and that the second place winner receive a \$50 bond. Layton Salsbery seconded and the motion carried.

Layton made a motion to approve the August 23, 1995, minutes as distribute; Bob Nansel seconded and the motion carried. NOTE: Bob Nansel made a motion to approve the July 26, 1995, minutes as distributed; Dave Davenport seconded and the motion carried.

The next regular meeting is scheduled for Wednesday, October 25, 1995, at 7:00 p.m.

TREASURER'S REPORT: Jack Knobloch made a motion to approve the Treasurer's Report; Dave seconded and the motion carried.

310: SHEFFIELD RANCH, OVERSIZED BARB, 95-03, AND TRASH DEFLECTOR, 95-04: Sheffield Ranch's application states that the benefits of installing the barb structure would protect the stream bank from further erosion, fill the scour hole in the river bed, stabilize the water surface, and provide a platform as a temporary pump site during low water. Phil Stewart, Department of Fish, Wildlife & Parks, discussed his concerns with the proposed project, specifically, that sediment deposited at the headgate will contribute to current problems, that the proposal may be an attempt to construct the original drop structure, half at a time, and that the structure is excessive if providing a pump site. The Board also reviewed letters the Army Corps of Engineers received regarding the 404 permit for this project. Layton moved, seconded by Dave, to deny the projects; motion carried. The denial is based on the following: if the barb performs as proposed, i.e., redirect the water flow toward the south stream bank, the existing irrigation diversion will have to be moved to the south in order to access water, compounding the existing problems; debris and sediment settling into the scour hole may cause interference with the irrigation diversion structure, compounding the problem; no information has been provided to the district that substantiates the claim that the structure would stabilize the water surface and prevent the river from dropping; and, the proposed structure is an excessive means to provide a temporary pumping platform. The Board stated they would consider a proposal which is no more than is necessary to serve as a platform. The Board's Decision, Form 273,

and a letter stating the above will be forwarded to Don Reichmuth and Sheffield Ranch Corporation.

ANCHOR ISLAND LAND & CATTLE COMPANY, BOB JOHNSON, OWNER, PUMP SITE, 95-05, YELLOWSTONE RIVER: Layton moved that construction of a ramp for a pump site is a 310 project. Bob seconded and the motion carried. Layton will represent the conservation district at an on-site inspection, if necessary. The application will be forwarded to Phil Stewart.

310 COMPLAINT: Duane Martens, county commissioner, informed the Board that he received a report of a possible 310 violation on the Yellowstone River near the Forsyth bridge. After some discussion, Bob Nansel volunteered to inspect the site and, if necessary, inform the landowner of the 310 law; a report will be given at the next regular meeting.

POLICY CHANGE: Due to recent changes in the 310 law, Layton made a motion that the Administrator accept 310 applications, with the understanding that any questionable projects will be taken to the Board before determining a project. Jack seconded and the motion carried.

LOAN PROGRAM: KEITH STENSVAD: The Board was informed that Keith agreed to secure the real estate that the Board originally approved.

JOE HOFER: Due to trenching problems, Joe requested an additional \$10,000 to complete approximately two miles of pipeline, as well as installing another short spur line. Bob made a motion to approve the request for the current project and, pending NRCS needs and feasibility, the additional line. Layton seconded and the motion carried. Joe will be notified of the Board's decision.

DON YOUNGBAUER: Don presented information on his rangeland improvement project and a tentative loan request which includes installing 5 miles of stockwater pipe and cross fences. Since necessary paperwork was not completed, no action was taken.

POLICY: Applicants will be strongly encouraged to attend regular meetings when the Board initially reviews a loan request.

OLD BUSINESS:

310 CAPACITY BUILDING COMMITTEE: Diane reported that at the September 13 & 14th committee meeting held in Helena the 310 form revisions were completed, the Administrative Rules of Montana (ARMs) were changed, and the arbitration agreement was reviewed and changed. 310 changes will be discussed at the Area IV meeting and at the State Convention in Great Falls. Revisions made to the ARMs will be distributed to the conservation districts for review, comments will be received by DNRC, most likely in mid-November. The process for adoption of the ARMs by the State of Montana will take approximately 6 months. The Arbitration Agreement will become effective on October 1, 1995. Most recent changes to the agreement are: the judge will choose one member from each group of names submitted by the team members to serve on the panel; and, clerical costs will be paid by the nonprevailing party, as determined by the panel. After a period of use, changes to the Agreement may be necessary.

MACD AREA IV MEETING: Reservations for the MACD Area meeting will be made for the following persons: Dave, Bob, Caprice, Dennis Nixon, Dennis Kenney, Christy Davenport and Diane Stephenson. Dennis Kenney will be receiving a 20 year longevity award.

OVERTIME CLAIM: Robert reported on the meeting with Lee Kerr, Rosebud County Attorney, regarding Matt Kurkowski's overtime claim. Rosebud Conservation District was served a summons on September 27th that the claim was filed; the conservation district has twenty days to respond to the summons. Diane will contact Kerr on how to proceed.

MACD DUES RESTRUCTURING COMMITTEE: Diane presented information on restructuring the MACD dues system. By conference call, the committee reviewed the options and agreed to recommend the adoption of an assessment of 5, 6 or 7 percent based on county funds received. The percentage coincides with a given dollar range.

NRCS REPORT: CRP: Rocky reported that 15 bids were submitted in Rosebud County by three or four individuals totaling approximately 6000 acres. The average bid was \$26 to \$36 per acre. Eligibility is based on soils and conservation benefits; the capped bids are competitive nationwide.

YEAR END: NRCS is completing 1995 fiscal year workload prior to year end September 30th.

TECHNICIAN JOB DESCRIPTION: Dennis Nixon, Diane and Rocky met recently to review elements necessary for the district technician job description. Dennis will be compiling the information.

ROSEBUD-TREASURE EXTENSION SERVICE REPORT: Larry discussed farm management/financial training sessions, the goal-oriented WIRE (Western Integrated Resource Education) program, and Quicken classes for personal finances.

NEW BUSINESS:

SOUTH CENTRAL PLAINS (SCP) TEAM REQUEST: The Board discussed increasing demands placed on NRCS personnel to attend a variety of untimely meetings. Jack made a motion to support SCP request to restrict meetings during the field season, April through October. Bob seconded and the motion carried. A letter will be sent to Dick Gooby, NRCS state conservationist, and to Bill Morris, SCP representative to the Montana State Office team, stating the Board's position.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: The Board examined an invoice submitted by Montana College of Mineral Sciences and Technology totaling \$434.67 for supplies relating to the computer workstation. Bob made a motion to approve the expenditure; Jack seconded and the motion carried.

PERSONNEL: In keeping with the Personnel Policy, Jack made a motion to approve a 3% cost of living increase for district personnel, retroactive to July 1, 1995. Layton seconded and the motion carried. Duane Martens discussed a medical insurance plan that Rosebud County provides employees and which conservation district employees are eligible for.

TRAINING: Layton made a motion to allow Diane to attend a "Writing For Results" seminar to be held in Billings on November 9th; Dave seconded and the motion carried. Cost of the seminar is \$149.

SUPERVISORS AWARD PROGRAM: Rosebud Conservation District will not be submitting a name for the MACD Supervisor Award.

INFO RECEIVED: Minutes: Yellowstone CD, Eastern Plains RC&D, Big Horn CD. Newsletters: Green Mountain CD, Liberty County CD, Lewis & Clark County CD, Pondera County CD, NRCS Current Developments, District Leader, Ag in Montana Schools, Soil & Water Conservation Society, Forestry Notes, conservation Impact, Conservogram, Ag in the Classroom. Reports: Montana NRI Results.

The public meeting adjourned at 10:30 p.m. to a closed session in order to complete an annual personnel evaluation on Diane Stephenson, District Administrator. The following action was taken: Bob Nansel made a motion to provide medical insurance for Diane through the Rosebud County policy and, effective October 1, 1995, increase wages \$2.00/ hour. Layton seconded and the motion carried.


Robert R. Heinle, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT SEPTEMBER, 1995

	COUNTY	DISTRICT	CRP	LOAN ACCOUNT	
Balance brought forward:	\$56788.49	\$6598.07	\$1467.05	\$507769.33	\$
3589 Yellowstone CD	Missoula Air ticket	224.00			
3590 Diane Stephenson	Wages/PP17 (541.16)	640.00			
3591 Diane Stephenson	Mileage/travel Missoula	94.10			
3592 Independent Ent.	Newsletters, supplies	264.55			
3593 Selby's	Supplies	31.83			
3594 Peterson Type.	Supplies	23.99			
3595 Yellowstone Pharm	Supplies	19.00			
3596 ELC Lumber	20 bundles lathe	289.00			
3597 Cellular One	Mobile Service	93.32			
3598 MT.College/Mine	Grant #0380	39049.55			
3599 U.S. West	Phone Service	60.69			
3600 Forsyth Hardware	Supplies	7.18			
3601 MACDEO	Name Badges	80.00			
3602 Diane Stephenson	Wages/PP18 (556.64)	658.00			
3603 Diane Stephenson	Mileage/travel Helena	209.35			
3604 Dorothy Spannagel	Loan			32000.00	
3605 Joe Hofer	Loan			20000.00	
PC U.S. Postmaster	Postage				
TOTAL EXPENSES:	\$41744.56	\$0.00	\$0.00	\$52000.00	\$
INCOME DURING MONTH:					
County Budget	St of MT/Riparian Grant	363.37			
County Budget	Coal Board/Grant #0380	39049.55			
County Budget	Kenney, Stephenson/Phone	59.66			
District Account	Interest		17.57		
Loan Account	Pmt/McDaniels			2500.00	
Loan Account	Admin Fee/Spannagel			960.00	
Loan Account	Pmt/Tri Can Ag			2170.00	
Loan Account	July Interest			1994.63	
Loan Account	Admin Fee/Joe Hofer			600.00	
Loan Account	Pmt/Payer			210.00	
Petty Cash	Range Book Sale				1
TOTAL INCOME:	\$39472.58	\$17.57	\$0.00	\$8434.63	\$1
Balance carried forward:	\$54516.51	\$6615.64	\$1467.05	\$464203.96	\$1

Jack Knobloch made a motion to approve the September Treasurer's Report; Dave Davenport seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE OCTOBER 25, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chair; Jack Knobloch, Vice-Chair; Bob Nansel; Dennis Nixon; Dave Davenport.

Members Not Present: Caprice Gregory and Layton Salsbery.

Others Present: Jerome Chvilicek, Hall & Hall/Sheffield Ranch; Duane Martens and Dennis Kenney, Associate Supervisors; Rocky Schwagler, NRCS; Diane Stephenson, District Administrator.

The meeting was brought to order by Chair Robert Heinle at 7:00 p.m. in the USDA Conference room in Forsyth.

310: SHEFFIELD RANCH: Jerome Chvilicek, Hall & Hall, requested that the Board reconsider their September 27th decision denying Sheffield Ranch's 310 application to install an oversized barb and trash deflector. Sheffield Ranch now proposes installing approximately 450 feet of rip rap, repair the existing rip rap, and place a temporary pump on the Yellowstone if needed during low water. Jerome stated that the rip rap would be installed according to NRCS specifications, i.e., 3 1/2 yards of rock per linear foot, sloped at 2 or 1 1/2 to 1 ratio. The Board felt they could not reconsider their previous decision as the projects are different. The Board requested that Sheffield Ranch submit an application and design for the rock rip rap project. Due to a limited construction time frame, the Board agreed to process the application as quickly as possible and dependant upon the actual application, design, and the Department of Fish, Wildlife & Parks approval, indicated the project would be approved at the November regular meeting. Robert will notify Phil Stewart, FW&P, of the forthcoming application. Copies of the application will be forwarded to the Supervisors as soon as received. If the application is received as expected, the Board is willing to issue a 310 permit immediately.

Jack Knobloch made a motion to approve the September 27, 1995, regular meeting minutes with the following change: The District Administrator's wage will be increased to \$10.00/hour. Dave Davenport seconded and the motion carried.

Due to Thanksgiving, the next regular meeting will be held on TUESDAY, November 21, 1995, at 7:00 p.m.

TREASURER'S REPORT: Dennis Nixon made a motion to approve the Treasurer's Report, Bob Nansel seconded and the motion carried.

BUDGET BALANCES: As of October 25, 1995: Salaries: \$33,467.41; Benefits: \$4374.67; Conservation Education: \$1051.47; Dues: \$4825.00; Office Supplies: \$1190.17; Field Supplies: \$374.00; Security Bond: \$105.00; Maintenance Agreement: \$450.00; Newsletter: \$618.10; Annual Report: \$100.00; Supervisors' Expenses: \$5004.90; Reserved Water: \$500.00; Workshops: \$351.00; TOTAL BALANCE: \$52,411.72.

310: ANCHOR ISLAND LAND & CATTLE COMPANY, PUMP SITE, 95-05: Neither the Conservation District nor Department of Fish, Wildlife & Parks requested an on-site inspection of the area. Bob made a motion to approve the project; Jack seconded and the motion carried. Form 273, Supervisors' Decision, was signed and will be forwarded to Anchor Island, in care of Bob Johnson.

COMPLAINT: Bob reported that the activity previously reported as a possible violation is at least 100 feet from the streambank. The Board does not view the activity as a violation and does not require a 310 permit.

310 LAW CHANGES: Copies of the new law were distributed. It was clarified that the Administrator will receive applications, review for completeness, and initiate the permitting process if on a perennial stream; the applicant may be notified at any time during the process if the activity does not require a 310 permit.

LOAN PROGRAM: KEITH STENSVAD: Bob moved, seconded by Dave to approved a \$5000 increase to Keith's loan request to install a stockwater pipeline and tanks; motion carried. Total amount of the loan is \$16,000. Keith will be notified of the Board's decision and that additional title insurance must be purchased.

OLD BUSINESS:

MACD AREA IV MEETING: It was reported that Christy Davenport received third place in the speech contest. Jyl Scheel, Sweet Grass County Conservation District, was elected Area IV Director, replacing Rob Story. MACD dues restructuring proposals were discussed; the issue will be voted upon at the convention. The afternoon was devoted to discussing 310 law changes. Supervisors were asked to submit mileage claims for the Area meeting to Diane, ASAP.

OVERTIME CLAIM: The Board reviewed information received from Lee Kerr, County Attorney, regarding Matt Kurkowski's overtime claim against the District. After discussing their options, Dennis made a motion to advise Kerr to proceed with discovery and the District will assess their position when the information is received. Bob seconded and the motion carried. In the meantime Dennis volunteered to help Diane research Matt's daily narrative records and timesheets.

NRCS REPORT: GREAT PLAINS COST SHARE LIST: Rocky informed the Board that they may change Great Plains county cost share rates based upon the District's priorities. Jack made a motion to increase cost share for construction of waste storage ponds and waste storage structures to 80%. Dennis seconded and the motion carried. Rocky will forward the Board's decision to NRCS State Office.

SOUTH CENTRAL PLAINS ENGINEER: Dave Jewel, currently in Miles City field office, will fill Merlin Nelson's vacated position. It is assumed that Dave will be located in the Forsyth field office.

ROSEBUD-TREASURE EXTENSION SERVICE REPORT: Larry Brence was not in attendance.

NEW BUSINESS:

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: John Wheaton, Montana Bureau of Mines and Geology, reported that nearly all the computer hardware is in place, and, for the time being, they are connected to Internet through the college. An Australian company supplied a mining design program, which is valued at \$300,000. Budget balance as of September 30, 1995, is \$25,000. The Board examined an invoice submitted by Montana College of Mineral Sciences and Technology totaling \$2545.45 for supplies and equipment relating to the computer workstation. Dave moved to approve the expenditure; Bob seconded and the motion carried.

MACD CONVENTION: Motel reservations were reviewed; rooms can be canceled up to November 13th. Pre-registration for the convention is due by October 31st; Diane will register supervisors.

RESERVED WATER: It was noted that two landowners have requested information regarding the District's reserved water allocation and intend to submit applications when completed.

OTHER BUSINESS:

DISTRICT TECHNICIAN POSITION: Dennis reported that he will present a job description and advertisement for the Board's review at the November regular meeting. The board should be prepared to decide when and where to advertise, prioritize the technician's workload with regard to District programs, and set minimum requirements for attendance at Board meetings. Dennis has also contacted some colleges for information on setting up scholarship programs.

RESOURCE MANAGEMENT SEMINAR: The Board discussed sponsoring persons to attend a seminar in North Dakota on range management. It was decided that the District would contribute funds toward the 1996 Winter Grazing Seminar and are anticipating a request for such from the Range Committee.

INFO RECEIVED: Minutes: Yellowstone CD, Big Horn CD, Treasure County CD, Eastern Plains RC&D. Newsletters: Cascade County CD, Lower Musselshell CD, Custer County CD, Missoula County CD, Hill County CD, Forestry Notes, Tuesday Letter, Montana Salinity Control Association, Watershed News, Conservation Impact, Conservogram, USDA Service Center News. NACD 1994 Annual Report, Ag in Montana Schools Annual Report. RC&D "Community Endowment Fundraising Strategy" workshop.

There being no further business, Dennis moved to adjourn the meeting at 9:50 p.m. Motion carried unanimously.


Robert R. Heinle, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT OCTOBER, 1995

			COUNTY	DISTRICT	CRP	LOAN ACCOUNT	F
Balance brought forward:			\$54516.51	\$6615.64	\$1467.05	\$464203.96	\$1
3604	Jack's	Supplies	27.38				
3605	Diane Stephenson	Wages/PP19 (584.82)	696.28				
3606	Diane Stephenson	3% CLI (100.54)	109.11				
3607	IRS	FICA/MC/Fed tax	160.92				
3608	State Fund	Workers Comp	74.82				
3609	Unemployment Ins.	3rd qtr	23.55				
3610	State Treasurer	3rd qtr	26.17				
3611	Planner Pads	1996 Calendars	32.45				
3612	NACD	Personnel Mgmt Guides	36.40				
3613	Cellular One	Mobile Service	140.62				
3614	U.S. West	Phone Service	62.47				
3615	First State Bank	Savings Bonds/Speech Con	75.00				
3616	MT College/MinSci	Coal Grant	434.67				
3617	Fred Pryor	Writing Workshop	149.00				
3618	Diane Stephenson	Wages/PP20 (674.04)	819.20				
3619	U.S. Postmaster	Stamps	87.00				
3620	Upper Musselshell	Area IV Treasury/1995-96	100.00				
3621	MACD	Longevity Pen/Kenney	10.00				
3622	Yellowstone CD	Area IV mtg	84.00				
3623	Marquis Awards	Speech Contest plaque	16.03				
PC	Jack's	Range Committee mtg					
JE	Check #3599 s/b	60.96 not 60.69	.27				
TOTAL EXPENSES:			\$3165.34	\$0.00	\$0.00	\$0.00	\$
INCOME DURING MONTH:							
County Budget	Meagher Co CD/MACDEO	49.26					
County Budget	St of MT/Grant	434.67					
County Budget	Kenney, Stephenson/Phone	58.81					
County Budget	Nansel/Phone (Sept.)	33.65					
County Budget	Nansel/Phone	81.81					
County Budget	MACD/310 mtg	402.35					
District Account	Interest			20.09			
Loan Account	Pmt/Garfield					3340.00	
Loan Account	Pmt/Larsen					250.00	
Loan Account	Pmt/Shaver					1000.00	
Loan Account	August Interest					3527.63	
TOTAL INCOME:			\$1060.55	\$20.09	\$0.00	\$8117.63	\$
Balance carried forward:			\$52411.72	\$6635.73	\$1467.05	\$472321.59	\$

Jack Knobloch made a motion to approve the October Treasurer's Report; Dave Davenport seconded and the motion carried.

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
FORSYTH, MONTANA 59327
(406) 356-7479

MINUTES OF THE NOVEMBER 21, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chair; Jack Knobloch, Vice Chair; Dennis Nixon; Caprice Gregory; Layton Salsbery; Bob Nansel; Dave Davenport.

Others Present: Don Youngbauer, landowner; Duane Martens, County Commissioner & Associate Supervisor; Dennis Kenney, Associate Supervisor; Rocky Schwagler, NRCS; Diane Stephenson, District Administrator.

The meeting was brought to order by Chair Robert Heinle at 7:00 p.m. in the USDA Conference room in Forsyth.

Dave Davenport moved to approve the October 25, 1995, regular meeting minutes; Layton Salsbery seconded and the motion carried.

Due to Christmas, the next regular meeting will be held on Wednesday, December 20, 1995, at 2:00 p.m.

TREASURER'S REPORT: Layton moved to approve the Treasurer's Report, seconded by Dennis Nixon, the motion carried.

ADMINISTRATOR'S REPORT: Past month's activities report was handed out to the Supervisors.

310: SHEFFIELD RANCH, ROCK RIP RAP, 95-06: Jack Knobloch made a motion to approve the project as modified, i.e., the banks will be sloped at 1 1/2 to 1 and the size of the rock used must be 2 to 4' in diameter. Caprice Gregory seconded and the motion carried. Form 273, Supervisors' Decision, was signed and will be forwarded to Jerome Chvilicek, managing agent.

ARLENE HAM, PUMP SITE, YELLOWSTONE RIVER, 95-07: The proposed project, in connection with a reserved water application, is to fill a hole in the river bank above the mean high water mark. Phil Stewart, Department of Fish, Wildlife & Parks, is not requesting an on-site inspection. Dave made a motion that the proposed activity is not a 310 project; Caprice seconded and the motion carried. Form 273, Supervisors' Decision, stating a 310 permit is not needed, will be forwarded to the applicant.

LOAN PROGRAM: KIM NILE: Kim Nile would like to apply for a loan to install a buried mainline irrigation pipeline. Rosebud Conservation District currently holds two notes totaling \$35,000; a \$22,300 note will be paid in full in December, 1995, and a \$12,700 note will be paid in 2002. Since one mortgage secures both notes, the Board discussed their options for securing the new loan. Another title search will be required in order to verify the District's position. The issue will be investigated further and reported to the Board. Kim will be notified of the procedure.

DON YOUNGBAUER: Don attend the Board meeting to discuss his loan application to install a stockwater pipeline and fence. After discussing the requirements of first, second and third mortgages, it was decided that the real estate offered as security would not be sufficient. Don agreed to discuss the matter with the contract deed holders and, if they allow, will adjust the security offering to meet the requirements.

OLD BUSINESS:

OVERTIME CLAIM: The Board discussed Rosebud County Attorney Lee Kerr's petition to the court to be removed as our legal counsel due to a conflict of interest. The alleged conflict of interest has to

due with his responsibility to prosecute failure to pay wage claims, under which Matt based his claim and which is a misdemeanor, and his responsibility to represent the conservation district. Kerr has requested that the Attorney General or legal counsel for the Department of Natural Resources and Conservation appear on our behalf. It had been suggested that the Attorney General's office may be unwilling or unable to accept the case, in which instance, the district would have to obtain other counsel. A request for specific dates the overtime was supposedly worked was sent on October 25th. The response received from Mr. Houtz was an offer to settle the case for the overtime -- \$1650 -- plus 100% penalty. Three options seem available at this time: hire an attorney and pursue the case; submit a counter offer; settle for the offer currently available. Layton moved to make a \$2050 counter offer, the alleged overtime, \$1650, plus \$400, to be effective for ten days only. Dennis seconded and the motion carried. Duane Marten suggested discussing the matter with Matthew Wald, interim Rosebud County Attorney; Diane will try to arrange a meeting.

MACD CONVENTION, GREAT FALLS: Bob Nansel discussed action taken on the resolutions. Caprice stated that for a small fee Government Services would review the district's personnel policy and job descriptions. The Board agreed that Caprice contact Frank Mastendrea, DNRC-CDB, for more information regarding what type of assistance is being offered. The 1996 MACD convention will be held in Billings.

DISTRICT TECHNICIAN: Bob moved to adopt the district technician job description as modified; Dennis seconded and the motion carried. Dennis stated that, based on his research, an individual with a 4 year degree can expect to receive a salary of \$24,000 per year. The Board agreed that such a degree is not necessarily a requirement for the job. Dennis made a motion to fill the position within a salary range of \$7.50 to \$12.00 per hour depending on qualifications. Bob seconded and the motion carried. Dennis volunteered to work with Rocky and Diane to write a job announcement to be advertised as soon as possible.

NRCS REPORT: SAND CREEK: Rocky gave a presentation on the conditions relating to the Sand Creek watershed. It is estimated that the cause of the problems stem from the 1986 flood which eliminated approximately 3/4 mile of stream. Other contributing factors may include poor irrigation water management, blow-offs on the Cartersville irrigation ditch, and the Yellowstone River backing up into the creek for extended periods of time. A plan of operations has been formulated that includes gathering individuals and groups affected by the problem, inventory the upper watershed to determine if there are any contributing factors, determine what the original grade of the creek was prior to the 1986 flood, and develop alternatives for consideration by the group. Since the conservation district will be responsible for any grant funds that may be obtained, a work committee was formed to provide leadership to the group and to keep the district board informed of the progress. Committee members are Layton and Robert; Duane agreed to represent the County Commissioners. Caprice later requested to serve on the committee.

EXTENSION REPORT: Larry Brence was unavailable; no report was given.

NEW BUSINESS:

ROSEBUD BUTTE RANCH SUBDIVISION: Steward Consulting requested the Conservation District Board's input by identifying potential environmental impacts as a result of the Rosebud Butte Ranch subdivision development. After reviewing soil survey reports specific to the soils in the area, Jack made a motion, seconded by Bob, to forward a letter to Steward Consulting highlighting the Board's concerns, i.e., soil limitations for development of septic systems and drainfields; consumptive use and availability of water; soil erosion relating to road construction, house construction, and borrow pits, both during construction and after; weed control; inventories regarding cultural and historic resources, threatened and endangered plants and animals, etc.

The Board is unable to suggest mitigative measures that may be taken to avoid or lessen impacts.

RESERVED WATER APPLICATION: The Board was informed that Arlene Ham is in the process of applying for reserved water. Duane Claypool, DNRC-CDB, is working with the lessee and will present the application to the Board for approval in the near future.

ANNUAL BANQUET: Suggested dates for the banquet, hosted by Rosebud CD, were February 4th or 11th, both Sundays, at 5:30 p.m., and will most likely be held at the Forsyth Country Club. Diane will try to have entertainment suggestions available at the next meeting.

1996 ANNUAL PLAN OF OPERATIONS: A committee was formed to draft an annual plan for 1996 and present it to the Board at the December or January meeting. The committee consists of Robert, Dennis, Bob, Caprice, Rocky and Diane. Committee members will be notified of the meeting date.

COAL BOARD GRANT, #0380, COMPUTER WORKSTATION: The Board reviewed an invoice submitted by the Montana College of Mineral Sciences and Technology totaling \$8.38 for supplies relating to the computer workstation. Jack moved to approve the expenditure, seconded by Layton, the motion carried.

HR 2542, CONSERVATION CONSOLIDATION AND REGULATORY REFORM ACT (1995 FARM BILL): The Board reviewed information relating to HR 2542, which in part proposes to change NRCS' name back to SCS, and to transfer local conservation decision-making control from NRCS and Conservation Districts to Farm Service Agency and FSA County Committees. The District will draft a letter to Representative Pat Williams and the House Ag Committee opposing the bill and stating our concerns.

OTHER BUSINESS:

ROSEBUD COUNTY RANGE COMMITTEE: Bob Nansel, Committee Chair, requested financial support from the District to sponsor the 1996 Winter Grazing Seminar. Jack made a motion to contribute \$500 to the Range Committee; Caprice seconded and the motion carried.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Eastern Plains RC&D, Ag in Montana Schools; Newsletters: District Leader, McCone CD, Conservation Impact, Conservogram.

There being no further business, the meeting was adjourned at 11:00 p.m.


Robert R. Heinle, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT NOVEMBER, 1995

	COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P.C
Balance brought forward:	\$52411.72	\$6635.73	\$1467.05	\$472321.59	\$8.8
3624 Diane Stephenson	Wages/PP21 (639.55)	800.00			
3625 MACD	Conv. registration	300.00			
3626 U.S. Postmaster	Newsletters	171.20			
3627 Rosebud Co. Plan	Nov. Medical (250.00)	185.00			
3628 Robert Heinle	Mileage/Spec mtg	64.00			
3629 Dave Davenport	Mileage/Area mtg	128.30			
3630 Caprice Gregory	Mileage/Area, spec mtg	130.90			
3631 Bob Nansel	Area mtg	50.00			
3632 Dennis Nixon	Mileage/Spec mtg	115.90			
3633 Layton Salsbery	Mileage/Spec mtg	25.80			
3634 MT College Min Sci	Coal Grant	2545.45			
3635 Cellular One	Mobile service	120.55			
3636 U.S. West	Phone Service	70.79			
3637 U.S. Postmaster	Newsletter/Rate inc	6.67			
3638 Heritage Inn	MACD Conv/3 rooms	407.68			
3639 Diane Stephenson	Wages/PP22 (634.59)	800.00			
3640 Diane Stephenson	Mileage/MACD Conv	209.04			
3641 Ag In MT Schools	1 yr membership	100.00			
3642 Nat'l Watershed	1 yr membership	25.00			
93 Stensvad Inc.	Loan			11800.00	
94 Joe Hofer	Loan			6100.00	
95 Paul Hofer	Loan			18600.00	
PC Jack's IGA	Oct. mtg exp				3.9
PC Jack's IGA	Range mtg exp				3.9
TOTAL EXPENSES:	\$6256.28	\$0.00	\$0.00	\$36500.00	\$7.9
INCOME DURING MONTH:					
County Budget	Treasure CD/News/Fair	357.17			
County Budget	St of MT/Coal Grant	2545.45			
County Budget	Kenney/Steph/Phone	57.20			
County Budget	Nansel/Phone	63.35			
District Account	Interest		18.31		
District Account	Book, Flag sales		20.00		
Loan Account	Stensvad Inc./Admin			354.00	
Loan Account	Pmt/Shaver			250.00	
Loan Account	Joe Hofer/Admin			183.00	
Loan Account	Paul Hofer/Admin			558.00	
Loan Account	Pmt/Nile			1270.00	
Loan Account	Pmt/Stokke			2660.00	
Loan Account	Pmt/Lackman			640.00	
Loan Account	Pmt/Weight			330.00	
Loan Account	Pmt/E. Spannagel			1440.00	
Loan Account	Pmt/D. Spannagel			620.00	
Loan Account	Pmt/Nansel			860.00	
Loan Account	Interest/Sept			2214.43	
TOTAL INCOME:	\$3023.17	\$38.31	\$0.00	\$11379.43	\$0.0

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
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MINUTES OF THE DECEMBER 20, 1995, REGULAR MEETING

Members Present: Robert Heinle, Chair; Caprice Gregory; Dennis Nixon; Bob Nansel; Dave Davenport.

Members Not Present: Jack Knobloch; Layton Salsbery.

Others Present: Scott Kaiser, DNRC-CDB, Miles City; Dennis Kenney, Associate Supervisor; Rocky Schwalger, NRCS; Diane Stephenson, Administrator.

The meeting was brought to order by Chair Robert Heinle at 2:00 p.m. at the USDA Conference room in Forsyth.

Dennis Nixon made a motion, seconded by Bob Nansel, to approve the November 21, 1995, regular meeting minutes; motion carried.

The next regular meeting is scheduled for Wednesday, January 24, 1996, at 2:00 p.m.

TREASURER'S REPORT: Dave Davenport moved to approve the Treasurer's Report as distributed. Caprice Gregory seconded and the motion carried.

ADMINISTRATOR'S REPORT: Past month's activities report was handed out to the Supervisors.

DNRC-CDB: Robert invited Scott Kaiser, DNRC-CDB Miles City, to the meeting to discuss items of concern. The Board accepted Scott's offer to conduct a Supervisors' Workshop, on topics of interest to the Board, and will make a list of possible dates and topics at the regular January meeting. Since the Conservation District has not undergone an audit in recent memory, Scott reminded the Board that an accounting of funds is required by law. A baseline audit should be completed by a CPA. A suggested starting date for an audit was three years prior to the change of Administrators. An audit will be budgeted for in fiscal year 1997. Dennis Kenney stated that the Board was disappointed in the quality of legal assistance received from Lee Kerr, Rosebud County Attorney, and from the Montana Attorney General's office relating to the lawsuit brought against the District by Matt Kurkowski. Dennis suggested writing a letter to a committee on practices, which he believes investigates complaints against Montana attorneys, stating the Board's concerns and displeasure. Scott offered to look into the matter.

LOAN PROGRAM: KIM NILE: According to Larry Bloxsom, DNRC-CDB, Helena, in order to close another loan with the same real estate being offered as security, title insurance must be purchased. If the insurance report shows the District in second place on the 1984 mortgage and also lists a third holder, the Board could accept a fourth mortgage, draw up a new mortgage including the remaining \$12,700 due on the 1984 mortgage, and record it at the courthouse. After recording, the District could release the 1984 mortgage and second place, thereby holding a third mortgage. If no other mortgage holders show on the report, the District could accept a third mortgage and hold both second and third mortgages. Because notes are tied to specific mortgages, a previous mortgage cannot be used to secure a new note; if executed, the note is unsecured.

DON YOUNGBAUER: Bob Nansel moved to approve Don Youngbauer's loan application for \$35,000 to install a stockwater pipeline and cross fences. Dave seconded and the motion carried. It was noted that since a contract for deed is involved, the holders are required to sign a consent form prior to closing the loan.

OLD BUSINESS:

OVERTIME CLAIM: The Board was informed of action taken relating to the overtime claim. On December 1, 1995, Robert and Diane met with Gary Day, from Lucas & Monaghan, Miles City, to discuss the case. Matt accepted the Board's offer to settle the matter for \$2050 and a check for that amount was mailed to Mr. Day on December 5th.

TECHNICIAN POSITION: Advertisements were placed in area newspapers for the technician position with a January 10, 1996, closing date. The Personnel Committee will review the applications on the 10th, select final candidates, arrange interviews for the morning of January 24th, and will make a recommendation to the Board at the regular meeting on the 24th.

JOB DESCRIPTION/PERSONNEL POLICY: At the MACD convention, DNRC-CDB hosted a workshop on writing conservation district job descriptions and personnel policies with assistance from the Local Government Center (LGC), MSU-Bozeman. Caprice and Diane met with Ken Weaver and Judi Madders, LGC, on December 19th to discuss the services being offered and the procedure for drafting job descriptions. After a brief discussion, Ken outlined the program for drafting job descriptions, that is, the employee completes a survey on what they see their role and responsibilities are, the Supervisors complete a shorter survey on what they perceive the employee's role and responsibilities are, and LGC completes a survey on what they understand the employee's role and responsibilities are, based upon informal discussions with the Board members and the employees. Both the Board and the employee reviews the surveys and forwards them to LGC, where the three surveys are compiled into a draft job description. This draft is sent to, first, the employee for review and changes, and, second, to the Board; modifications are sent to LGC for incorporation. A second draft is reviewed, and, is usually adopted with minor changes. The Board decided to individually complete their surveys, forward to Diane prior to January 10th, when the Personnel Committee will compile the seven into one to be sent to LGC by the end of January, 1996. Since the technician position is not filled, Rocky and Diane will complete that survey. Another issue pointed out by Mr. Weaver is that the Personnel Committee should consist of a maximum of three board members so that the open meeting law will not be violated, or another option is that the Chair of the committee could make a finding that the employee's right to privacy outweighs the public's right to know. Dave moved to reduce the number of members on the committee by resigning from the committee and making Layton Salsbery the alternate member. Bob seconded and the motion carried.

ANNUAL BANQUET: Layton Salsbery agreed to emcee the banquet and to make the Conservation Achievement Award presentation to Dennis Kenney. Caprice will work with Diane on what to present to Dennis and Dixie. To date a speaker has not been found for the banquet.

1996 ANNUAL PLAN OF OPERATIONS: Dennis Nixon made a motion to approve the 1996 annual plan of operations as distributed. Caprice seconded and the motion carried. Copies will be available at the January meeting.

HR 2542, CONSERVATION CONSOLIDATION & REGULATORY REFORM ACT: The Board reviewed Representative Pat Roberts', House Ag Committee Chair, response to our letter expressing our concern that the bill would undermine conservation decision-making efforts. Rep. Roberts' response simply addressed the portion of the bill that would change NRCS' name back to SCS. Since the Board's major concern was that conservation programs would be controlled by FSA and the FSA County Committee, it was suggested that another letter be drafted to Rep. Roberts once again pointing out our concern.

AG WASTE -- FECAL ANALYSIS PROPOSAL: Joe Fidel, NRCS Miles City, provided the Board with an update on the ag waste proposal, presented in February, 1995, and requested feedback on the proposal. The following action was taken:

The Board is interested in participating in the program if only one portion were funded, with the Fecal Analysis portion taking precedence;
the Board favored reducing the area of the project if only partial funding were available, as opposed to reducing the project time;
members were unable to respond to the question on producers' willingness to proceed if no funding were available, as individuals were not contacted for their response. Without more details, the Board felt that few producers could make a commitment at this time.

NRCS REPORT: FIELD OFFICE TECHNICAL GUIDE (FOTG) REVISIONS: The Board was informed prior to the meeting that NRCS State Office concurred on our revisions to the FOTG and are effective November 22, 1995.

GREAT PLAINS CONSERVATION PROGRAM: A previous statement that the Board could make changes to the GP cost-share rates was corrected to the Board may make "suggestions" for changing the rates to NRCS State Office.

NRCS & SAND CREEK PLANS OF OPERATIONS: Copies of the two plans of operations were distributed and any changes or questions are to be directed to Rocky.

RESOURCE MANAGEMENT SEMINAR: Rocky gave a brief report on the seminar and provided the Board with information on available publications.

EXTENSION REPORT: Larry Brence, County Agent, was unable to attend the meeting.

NEW BUSINESS:

DISTRICT/NRCS RELATIONS: Diane distributed a copy of a letter sent to Dick Gooby, NRCS State Conservationist, expressing concern relating to statements made regarding working relations with Districts. The Board supported the letter and requested they be informed of any response.

WATER TABLE MODEL: The Board agreed to loan the water table model to Steve Van Fossen, NRCS Miles City, for a demonstration.

GOODYEAR AWARD NOMINATION: The nomination was received and will be completed prior to the March 31, 1996, deadline.

OTHER BUSINESS:

OFFICE OPERATIONS: Due to difficulties encountered in hooking up the answering machine to our phone system, NRCS offered to purchase it and have it installed for their phone line only. This still leaves the District without phone answering service when no one is in the office. Another service looked into is voice mail, which will be available to the District on March 16, 1996, for a charge of 18.00 per month, with a one-time hook-up charge of \$15.00.

ROSEBUD COUNTY RANGE COMMITTEE: 1996 Winter Grazing Seminar handbills were distributed.

SCHOLARSHIP PROGRAM: Dennis Nixon briefly reported on his research to establish a scholarship program and requested the matter be tabled until the January 24, 1996, meeting to allow sufficient time for discussion.

INFO RECEIVED: Minutes: Big Horn CD, Treasure County CD, Yellowstone CD. Newsletters: Tuesday Letter, Water Lines, Conservation Impact, Ag in Montana Schools, Lewis & Clark County CD, MACD, Pondera County CD, Custer County CD, Upper Musselshell CD, Green Mountain CD.

There being no further business before the Board, Dennis Nixon moved to adjourn the meeting at 4:35 p.m., carried unanimously.


Robert R. Heinle, Chair


Diane Stephenson, Administrator

ROSEBUD CONSERVATION DISTRICT

P.O. Box 1200
 FORSYTH, MONTANA 59327
 (406) 356-7479

TREASURER'S REPORT DECEMBER, 1995

	COUNTY	DISTRICT	CRP	LOAN ACCOUNT	P
Balance brought forward:	\$49178.61	\$6674.04	\$1467.05	\$447201.02	\$
3643 Caprice Gregory	Mileage/MACD Conv	261.20			
3644 Diane Stephenson	Wages/PP23 (645.86)	845.00			
3645 U.S. Postmaster	Stamps	84.00			
3646 Diane Stephenson	Petty Cash	50.00			
3647 Rosebud Range Comm.	Winter Grazing Sem.	500.00			
3648 MT College Min sci	Coal Grant	8.38			
3649 IRS	Dpst/PP20,21 (378.74)	123.87			
3650 IRS	Dpst/PP22,23 (369.74)	120.88			
3651 Matt Kurkowski	Settlement	2050.00			
3652 Rosebud Co. Plan	Dec.Medical (250.00)	185.00			
3653 U.S. West	Phone Service	69.11			
3654 Selby's	Blueprint Mach. Serv.	143.00			
3655 Indep. Ent.	Nov. Newsletters	218.85			
3656 Miles City Star	Ad/Tech position	46.84			
3657 Diane Stephenson	Wages/PP24 (612.59)	800.00			
3658 Cellular One	Mobile Service	88.60			
3659 AT&T	Long Dist. Service	29.85			
96 Scott & Butch Hein	Loan			9000.00	
97 Joe Hofer	Loan			3900.00	
PC Jack's IGA	Nov. mtg				3
PC Jack's IGA	Fax letters/HB 2542				8
TOTAL EXPENSES:	\$5624.58	\$0.00	\$0.00	\$12900.00	\$11
INCOME DURING MONTH:					
County Budget	Heritage Inn/Reimb	54.84			
County Budget	Stephenson/Phone	28.60			
County Budget	Kenney/Phone	30.01			
District Account	Interest		18.98		
Loan Account	Butch Hein/Admin			270.00	
Loan Account	Pmt/Asay			840.00	
Loan Account	Pmt/Giesick			320.00	
Loan Account	Joe Hofer/Admin			117.00	
Loan Account	Pmt/Nile			2230.00	
Loan Account	Pmt/Payer			1000.00	
Loan Account	Interest			2156.48	
Petty Cash	County Budget				50
TOTAL INCOME:	\$113.45	\$18.98	\$0.00	\$6933.48	\$50
Balance Carried Forward:	\$43667.48	\$6693.02	\$1467.05	\$441234.50	\$38

Davenport moved to approve the December Treasurer's Report, seconded by Caprice Gregory, motion carried.