



## November 2015 Administrator Report

Our upcoming workshop has been my top priority this month. Registrations are slowly coming in. We did extend the early registration through October 31<sup>st</sup> and that has helped. The caterer is reserved for 150, we have a bar reserved with a deposit of \$250. Rosebud County Extension will be helping with the sound system. We may have to rent some tables and chairs for the event, so that we can seat everyone in a comfortable manner. The first part of November is going to be tying up all the little things to make this a successful workshop. We do have approximately 40 people registered as of 11/2/15.

I assisted Yellowstone County Conservation District with "Rolling Rivers" Trailer for area 4<sup>th</sup> graders. I spent two days, demonstrating erosion on the river. There were three trailers and over 1,000 kids throughout the event. Yellowstone really puts together an amazing program for these kids.

Reserved water reports have been sent to all of the producers and are due back by the 15<sup>th</sup> of November. This is a 10 year report year and I will be working with Duane Claypool to make that happen.

I will be sending out invoices for No-interest loan payments a little earlier as I will be at the MACD annual meeting the week of November 16<sup>th</sup>.

I did meet with the Area IV administrators this month. We talked about a lot of things but mainly focused on MACD's reorganization and the by-laws they are looking at changing, regarding dues. MACD's lack of support for districts that pay only a portion of their dues and how the proposed changes can or will effect districts. We are planning to meet again in January and continue to meet quarterly,

I have been working with Monica Anderson on our QuickBooks accounting. The Bars system of reporting has been a little more tedious than planned and a lot more work putting the program together than expected, but is almost completed. I have requested an area in the QuickBooks specifically for the forestry grants and will be billing the extra costs to the Forest in Focus Initiative.

I do have a daughter in Dance and will be taking leave on Tuesdays at 3:30 for the next few weeks.

Bobbi